

**CITY OF LINN VALLEY
CITY COUNCIL MEETING MINUTES
OCTOBER 13,2025**

Mayor Donelson called the meeting to order at 6:00pm.

Council Members Present: Robert Suppenbach, Council President
 Richard Gravelle, Council Member
 John Weers, Council Member
 Michael Hemphill, Council Member

Also Present: James Brun, City Attorney
 Corey Murrison, Public Safety Director
 Mendi Cyr, City Clerk
 Lance Williams, Building/Codes Inspector

Absent: Connie Capps, Council Member
 Jeremy Hansen, Assistant Fire Chief

Council President Suppenbach led the members in the Pledge of Allegiance.
Council Member Weers let the members in Prayer.

Mayor Donelson asked all employees to stand at the front of the room, he thanked the employees for their service to this community and to their families for being the supportive backbone for the employees.

APPROVAL OF MINUTES

Council President Suppenbach made the motion to approve the September 8, 2025, Regular Meeting Minutes. Council Member Hemphill seconded the, motion carried 4-0.

Council President Suppenbach made the motion to approve the September 8, 2025, Budget Hearing Minutes. Council Member Hemphill seconded the motion, motion carried 4-0.

CLERK REPORT

City Clerk Cyr reported the income for September was \$614,280.67. Included in this number is the wire transfer for the purchase of the Fire Truck. Note in the Vouchers, there is a payment. The total Vouchers were \$476,550.68. The Water Project fund has been added to the monthly report.

Council President Suppenbach made the motion to approve the Vouchers for \$476,550.68. Council Member Hemphill seconded the motion, motion carried 4-0.

SEWER REPORT

The monthly Lift Station and Lagoon checks were done. They had four (4) locates, changed out one (1) grinder pump and repaired fittings on two (2) pumps. Repaired the line at 169 Mystic and filed the report for the broken saddle on Shady Lane. Installed shelving in the shop to organize equipment for the impending Department of Labor inspection.

NUISANCE REPORT

Inspector Williams issued two (2) citations, one (1) for raw sewage being distributed onto the ground and one (1) for raw sewage being distributed into a lake.

BUILDING REPORT

Currently there are 230 open permits, three (3) from 2022 and three (3) from 2023, both have filed for extensions, 2024 has 69 open permits of those fourteen (14) have already filed for extensions, 2025 has 155 open permits. In September, the Inspectors had fifty-two (52) inspections for a total of 354 in 2025.

POLICE REPORT

In September the Police Department had two (2) separate arrests for no drivers license, two (2) reports for dogs at large, one (1) received a citation and one (1) received a warning, a two (2) vehicle non injury accident and another non accident involving a semi and a power line, a death investigation and investigated a report of a making threats at the golf course with a gun, no gun present, he was removed from the golf course with a citation.

Chief Murrison asked for council approval to surplus two vehicles, a 1998 Firetruck and 2017 Police car, he would like to list them on Purple Wave. Council President Suppenbach made the motion to allow Chief Murrison to list the two items on Purple Wave. Council Member Weers seconded the motion, motion carried 4-0.

FIRE DEPARTMENT

Assistant Fire Chief Hansen was unavailable for the meeting. His report stated that in September the department was dispatched to four (4) incidents, four (4) EMS calls in Linn Valley and one (1) MVA in Miami county. The department has been dispatched to sixty-three (63) incidents as of September 30, 2025.

BG CONSULTANTS-WATER PROJECT

Aaron Castro from BG Consultants updated the council on the water project. The transmission line is about 67% complete. The connection to La Cygne is complete and the fill station is still under construction. The water lines are about 15% complete.

On September 30th, the USDA informed BG that the Lagoon Expansion Project is authorized to bid. The project is listed on Drexel Technologies; a pre-construction meeting is scheduled for October 22nd at Linn Valley City Hall; bids will officially open on November 5th.

Council President Suppenbach moved that at 6:17pm the governing body recess into executive session for 15 minutes for a discussion on contractual legal matters, returning at 6:32pm. Council Member Hemphill seconded the motion, motion carried 4-0.

Mayor Donelson called the meeting to order at 6:32pm with no action taken.

PAYMENT REQUISITION #4-WATER PROJECT

Requisition #4 includes BG Consultants and two (2) Hettinger payments totaling \$1,712,881.88. Council President Suppenbach made the motion to approve Water Project Payment Requisition #4 for \$1,712,881.88. Council Member Weers seconded the motion, motion carried 4-0.

Council President Suppenbach moved that the governing body move into a ten (10) minute executive session at 6:35pm to discuss nonelected personnel to return at 6:45pm. Council Member Weers seconded the motion, motion carried 4-0.

Mayor Donelson called the meeting to order at 6:45pm with no action taken.

RESOLUTION 142-EMPLOYEE HANDBOOK AMENDMENT

Council President Suppenbach made the motion to accept Resolution 142 amending Chapter 7, Section C, Paragraph 4 to read as follows: Vacation will is considered time earned. If an employee is unable to use earned vacation, they will receive payment for the hours above the carry-over as described in section 7-C-3 on the last pay period for that year. Employees that leave employment either voluntary or involuntarily, vacation hours will be added to the final paycheck. Council Member Weers seconded the motion, motion carried 4-0.

CMB LICENSE-TC LAKE SHOP

Council President Suppenbach made the motion to approve the on-premises and off premises CMB licenses for the Lake Shop. Council Member Hemphill seconded the motion, motion carried 4-0.

With no new business or citizen participation, Council President Suppenbach made to motion to adjourn the City Council Meeting. Council Member Hemphill seconded the motion, motion carried 4-0.

The meeting adjourned at 6:56pm.

Submitted by:
Mendi Cyr
City Clerk

**CITY OF LINN VALLEY
CITY COUNCIL SPECIAL MEETING
OCTOBER 22, 2025**

Mayor Donelson called the meeting to order at 6:00pm.

Council Members present: Council President Robert Suppenbach
 Council Member Richard Gravelle
 Council Member Connie Capps

Also Present: Mendi Cyr, City Clerk

Member Absent: Council Member John Weers
 Council Member Michael Hemphill

FIRE TRUCK FUNDING

Council President Suppenbach made the motion for Max McKinley to read Resolution 142, A Resolution authorizing the offering for sale of General Obligation Bonds Series 2025, of the City of Linn Valley, Kansas. The motion was seconded by Council Member Capps, motion carried 3-0.

Council President Suppenbach made the motion for Max McKinley to do a second reading of Resolution 142, A Resolution authorizing the offering for sale of General Obligation Bonds Series 2025, of the City of Linn Valley, Kansas. The motion was seconded by Council Member Richard Gravelle, motion carried 3-0.

Council President Suppenbach made the motion to adopt Resolution 142, A Resolution authorizing the offering for sale of General Obligation Bonds Series 2025, of the City of Linn Valley, Kansas. The motion was seconded by Council Member Capps, motion carried 3-0.

Council President made the motion to adjourn, the motion was seconded by Council Member Gravelle, motion carried 3-0.

The Special Meeting was adjourned at 6:12pm.

Submitted by:
Mendi Cyr
City Clerk

OCTOBER 2025

Vouchers	
General Fund	\$52,755.83
Street & Highway	\$900.00
Sewer Utilities	\$8,437.63
Water Project	\$0.00
Wastewater Project	\$0.00
Total Vouchers	\$62,093.46

Bank Account Balances	
Money Market	\$234,393.29
Operating Checking	\$399,751.56
Sewer	\$517,708.95
Street & Highway	\$206,138.75
Wastewater Project	\$168,992.29
Water Project	\$9,461.82
Total Bank Account Balances	\$1,536,446.66

KMIP (Pool)Account Balances	
Lagoon Expansion	\$4,849,835.61
Water	\$19,946.64
Sewer Reserve	\$514,221.36
Total KMIP	\$5,384,003.61

Special Revenue Funds	
Parks & Recreation	\$4,250.59
Street & Highway	\$140,172.05
Special Equipment	\$50,286.10
Public Safety Reserve	\$100,272.44
Capital Improvement	\$48,695.70
Mayor's Christmas	\$868.38
Sewer Utilities	\$696,128.31
Sewer Reserve	\$255,410.02
Total Revenue Funds	\$1,296,083.59

Budget	2025 YTD	2025 Budget
General Gov't	156,349.67	\$275,200.00
Buildings	50,903.73	\$50,370.00
Governing Body	11,285.08	\$11,050.00
Administration	149,166.09	\$118,350.00
Court/Legal	20,735.35	\$93,150.00
Codes	110,224.83	\$192,250.00
P&Z	8,335.69	\$16,700.00
Police	207,158.42	\$348,725.00
Fire	60,001.52	\$52,117.00
Total	774,160.38	\$1,157,912.00

Authority **1,157,132.00**
 382,971.62

Income	
Money Market	\$367.71
General Fund	\$14,257.64
Sewer	\$37,286.71
Street&Highway	\$29,024.37
Lagoon Expansion	\$179.22
Water Project	\$4.02
Total Income	\$80,747.94

Water Improvement Fund	
Starting Balance	\$8,192,374.02
Withdraws	(\$1,712,881.88)
Interest	\$26,209.96
Ending Balance	\$6,505,702.10

The document is a transcript of proceedings authorizing the issuance of \$445,000 in general obligation bonds by the City of Linn Valley, Kansas, for funding fire fighting equipment improvements.

Authorization of General Obligation Bonds

The City of Linn Valley, Kansas, has authorized the issuance of \$445,000 in general obligation bonds for fire fighting equipment improvements.

- The bonds are dated November 25, 2025.
- Resolution No. 139 authorizes fire fighting equipment improvements.
- Resolution No. 142 authorizes the sale and issuance of the bonds.
- The bonds will be sold at interest rates within legal limits as per K.S.A. 10-1009.

Closing Documents and Legal Opinions

The closing documents and legal opinions are essential for the bond issuance process.

- The transcript of proceedings will be prepared electronically and distributed to relevant parties.
- Legal opinions will be provided by Gilmore & Bell, P.C. and the Attorney General of Kansas.
- A closing certificate will confirm the legality and compliance of the bond issuance.

Financial Overview and Indebtedness

The financial details regarding the bonds and the city's existing indebtedness are outlined.

- The total assessed valuation of taxable tangible property is \$25,910,557.
- The outstanding general obligation indebtedness totals \$2,703,319.33, including the new bonds.
- The bonds are general obligations payable from ad valorem taxes without limitation on rate or amount.

Agreement Between Issuer and Agent

An agreement has been established between the City of Linn Valley and the State Treasurer of Kansas regarding bond management.

- The State Treasurer will act as the Paying Agent, Bond Registrar, and Transfer Agent for the bonds.
- The Issuer will pay the State Treasurer a setup fee of \$300 and a registration fee of \$30, plus a percentage fee based on the bond amount.

- The agreement outlines the responsibilities of the Agent, including maintaining a register of the bonds and processing transfers.

Compliance and Reporting Requirements

The bond issuance process includes compliance with state laws and reporting obligations.

- The Issuer must provide funds for interest and principal payments as required by K.S.A. 10-130.
- The Agent will provide annual reports on bond activity upon request.
- The Issuer is responsible for obtaining CUSIP numbers for the bonds and ensuring compliance with Attorney General standards.

Non-Litigation Status of the Issuer

The Issuer is currently not facing any legal controversies or investigations that could affect its operations or the validity of the Bonds.

- No pending or threatened legal actions against the Issuer or its officers.
- No inquiries affecting the legal organization or boundaries of the Issuer.
- No disputes regarding the right or title of officers to their positions.
- No challenges to the legality of official acts or the validity of the Bonds.
- No issues with the levy and collection of property taxes for Bond repayment.
- No concerns regarding the tax-exempt status of Bond interest.

Bond Counsel Opinion Overview

The opinion from Gilmore & Bell, P.C. confirms the validity and tax-exempt status of the Bonds issued by the City of Linn Valley.

- Bonds amount to \$445,000, issued on November 25, 2025.
- Bonds are valid and binding general obligations of the Issuer.
- Principal and interest are payable from ad valorem taxes without limitation on rate or amount.
- Interest on the Bonds is excludable from federal gross income and not subject to alternative minimum tax.
- Interest is also exempt from Kansas state income taxation.
- Rights of Bond owners may be limited by bankruptcy and similar laws.
- No opinion on the accuracy of the Official Statement or other offering materials.



DEBT SERVICE SCHEDULE

Maturity Dates	Bond Redemptions	Proceeds	Interest		Price	Interest Amount	Total Debt Service	FY(ends 12/31) Debt Service
			Rate	Yield				
3/1/2026	-	-	-	-	-	4,328.00	4,328.00	-
9/1/2026	50,000.00	50,374.00	4.00	3.00	100.75	8,115.00	58,115.00	62,443.00
3/1/2027	-	-	-	-	-	7,115.00	7,115.00	-
9/1/2027	50,000.00	50,852.00	4.00	3.00	101.70	7,115.00	57,115.00	64,230.00
3/1/2028	-	-	-	-	-	6,115.00	6,115.00	-
9/1/2028	50,000.00	51,316.00	4.00	3.00	102.63	6,115.00	56,115.00	62,230.00
3/1/2029	-	-	-	-	-	5,115.00	5,115.00	-
9/1/2029	55,000.00	56,942.60	4.00	3.00	103.53	5,115.00	60,115.00	65,230.00
3/1/2030	-	-	-	-	-	4,015.00	4,015.00	-
9/1/2030	55,000.00	57,423.85	4.00	3.00	104.41	4,015.00	59,015.00	63,030.00
3/1/2031	-	-	-	-	-	2,915.00	2,915.00	-
9/1/2031	60,000.00 *	60,000.00	3.10	3.10	100.00	2,915.00	62,915.00	65,830.00
3/1/2032	-	-	-	-	-	1,985.00	1,985.00	-
9/1/2032	60,000.00 *	60,000.00	3.15	3.15	100.00	1,985.00	61,985.00	63,970.00
3/1/2033	-	-	-	-	-	1,040.00	1,040.00	-
9/1/2033	65,000.00 *	65,000.00	3.20	3.20	100.00	1,040.00	66,040.00	67,080.00
Total	445,000.00	451,908.45	-	-	-	69,043.00	514,043.00	514,043.00

* - Bonds callable ...

TIC (Incl. all expenses) 3.69137139%

TIC (Arbitrage TIC) 3.09725577%

Bond Years 1,991.17

Delivery Date = 11/25/2025

Dated Date = 11/25/2025

The document provides the independent auditor's report and financial statements for the City of Linn Valley, Kansas, for 2024.

Independent Auditor's Report

- The report includes adverse and unmodified opinions regarding the financial statements.
- Adverse opinion on U.S. Generally Accepted Accounting Principles (GAAP) due to significant departures from GAAP.
- Unmodified opinion on the regulatory basis of accounting, indicating fair presentation in accordance with Kansas Municipal Audit Accounting Guide.
- Management is responsible for the preparation and fair presentation of the financial statements.
- The audit was conducted in accordance with GAAS and Kansas Municipal Audit Accounting Guide.

Financial Statement Overview

- The financial statement includes a summary of receipts, expenditures, and unencumbered cash balances for various funds.
- Total unencumbered cash balance at year-end was \$4,588,435.66.
- General Fund had a beginning cash balance of \$20,812.18, receipts of \$1,019,150.02, and expenditures of \$888,149.97.
- Special Purpose Funds and Business Funds are also detailed, showing specific balances and transactions.

Regulatory-Required Supplementary Information

- Schedules provide detailed comparisons of actual expenditures to budgeted amounts for various funds.
- General Fund expenditures were \$888,149.97 against a budget of \$1,052,829.00, resulting in a variance of \$164,679.03.
- Special Park Recreation Fund and Special Highway Fund also show actual versus budgeted expenditures.

Federal Compliance Section

- Schedule of Expenditures of Federal Awards details federal funding received and expended.
- Total federal expenditures amounted to \$1,031,405.21, including \$628,666.92 for the Water Project and \$396,670.34 for the Wastewater Project.
- The document notes compliance with federal program requirements and identifies major programs.

Findings and Recommendations

- No material findings or questioned costs were reported under Government Auditing Standards.
- Significant deficiencies in internal control were noted, but no material weaknesses were identified.
- The City is classified as a low-risk auditee under federal guidelines.

Long-Term Obligations

- Details of long-term debt include General Obligation Bonds, Temporary Notes, and Capital Leases.
- Total long-term obligations at year-end were \$12,767,984.91, with principal and interest payments outlined for the next five years.
- Compensated absences liability for vacation pay was recorded at \$9,769.64.

Budgetary Information

- The City follows Kansas statutes for budget preparation and compliance, with a legally adopted budget for various funds.
- The budget process includes preparation, publication, public hearing, and final adoption by August 25.
- No budget amendments were made during 2024, and spending is controlled by federal regulations and internal limits.

Risk Management

- The City manages risks through various commercial insurance policies, with no claims exceeding coverage in the past three years.
- Deposits and investments are secured according to Kansas statutes, with a focus on minimizing interest rate risk.

Pension Plan

- The City participates in the Kansas Public Employees Retirement System (KPERS), with contributions based on actuarial valuations.
- Total contributions for the year were \$62,622.59, with a net pension liability reported at \$194,686 for KPERS.

Subsequent Events

- Management evaluated events after December 31, 2024, with no significant events requiring recognition or disclosure in the financial statements.

Conclusion

- The document concludes with a comprehensive overview of the City's financial health, compliance with regulations, and management of funds.
- It emphasizes the importance of maintaining effective internal controls and adherence to budgetary laws.

Mendi Cyr

From: Page Enterprise LLC <cpageent@gmail.com>
Sent: Thursday, November 6, 2025 1:38 PM
To: Mendi Cyr
Cc: Paige Muller
Subject: Invoice 11862 from Page Enterprise LLC
Attachments: Inv_11862_from_Page_Enterprise_LLC_9640.pdf

Dear Mendi:

Your invoice-11862 for \$4,631.56 is attached. Please remit payment at your earliest convenience.

The report for October is as follows:

***Check lift stations**

***20 locates-** 25511912 154 Paddle boat Ln, 25517084 294 Linn Valley Blvd, 25526304 126 Timber Valley Dr, 25530424 582 N Linn Valley Dr, 25530595 Linn Valley Blvd, 25530596 Linn Valley Blvd, 25544330 493 N Linn Valley Dr, 25548229 185 Fascination Ln, 25548409 57 Mystic Valley Dr, 25548411 Mystery Ln, 25548412 Fascination Pt, 25548413 N Fascination Cir, 25548414 86 Enchanted Ln, 25548415 282 Rose Marie Dr, 25548416 21 Fascination Ln, 25548417 262 Rose Marie Dr, 25548418 Rose Marie Dr, 25549385 2692 Rose Marie Dr, 25560187 Ullery Rd, 25563151 22 Fascination Ln

***Change out grinder pumps at** 46 Silver Ln Joey Sneed, 170 Rose Marie Phyllis Yound, 153 Campfire, & 65 Fascination Ln

Thank you for your business - we appreciate it very much.

Carrie
Page Enterprise LLC

913-898-4722

--
Carrie Sewell
Page Enterprise, LLC
132 W. Main St.
Parker, KS 66072
913-898-4722

Nuisance Codes Report
November 10th, 2025
Nuisance Codes for October 2025

Letter:

- 1-Certified Mail Letters sent (Yard looks messy)
- 1 Certified Mail Letter Sent (working without a permit)

Violations:

- 1. Camper on Building Lot

Results:

Citations Issued for November court:

From October Court

- Clutter in Yard was forward to November Court
- Fix wall in Air BNB
- Raw Sewage
- Raw Sewage

Codes Enforcement

- 2 -Certified Letters & citations sent @ \$9.68 each
- 2-Trips to Post Office to send certified letters
- 3- Trips to properties
- 1- Court appearance
- 4- Files updated

**POA USAGES
2025**

	CLUBHOUSE	BATH HOUSE #2	POA OFFICE	SEWER HAULS
January	1,390	1,930	20,170	472,000
February	1,856	2,506	12,270	464,000
March	4,389	4,654	45,456	460,000
April	2,296	5,858	4,890	532,000
May	1,110	8,440	4,011	576,000
June	4,204	7,147	4,550	604,500
July	1,062	1,043	3,254	571,000
August	6,825	1,072	1,386	573,000
September	3,372	7,410	4,000	481,000
October	4,770	7,301	5,000	Not at This time
November				
December				

Building Codes Report
November 10th 2025
Permit Application Status

YEAR	TOTAL SUBMITTED	TOTAL APPROVED	OPEN AS OF 1/31/2025
2022	276	248	3 Extended
2023	184	175	1 Extended
2024	264	233	18 (14 Extended)
2025	238	238	182

Inspections – October 2025

	October 2025		YTD 2025	YTD 2024
New Residence	6		34	37
Roof Replacement	2		25	1
New Electrical Service or Upgrade	14		69	94
New Skid Shed	3		38	14
Renovation of Existing Structure	0		8	11
Deck Repair or Replace	2		17	29
Accessory Building	2		11	34
New Dock	0		4	7
Carports (Metal Awning)	4		13	10
Lot Clearing	0		17	6
Culverts	2		28	14
Seawall/Retaining Wall	0		2	5
Sewer Holding Tank	6		50	46
Water Holding Tank	4		34	35
Concrete Patio/Slab	0		7	6
Propane Tank	2		3	6
Fence	1		10	8
POA Water	0		2	0
Sewer System	1		6	4
Rural Water	0		0	5
Tornado Shelter	0		0	1
Hot Tub/Swimming Pool	0		1	1
Gazebo / Lean-To	0		4	7
Garage Addition	1		20	21
Photovoltaic System Installation	0		0	3
Demolition	0		0	1
Other(Covered Porch)	1		5	
Totals	54		405	406

Linn Valley Police

Monthly report

11/10/2025

Criminal Activity

1 arrest for Possession of narcotics

Report for Domestic Violence

Child in need of Care Possession of Narcotics

Child in Need of Care/ Police Protective Custody

Investigations

Report of possible elder abuse: complaint came from DCF Hotline, unfounded.

6 calls 911 calls to an address of an elderly female claiming abuse. All unfounded.
Reported to DCF for follow up investigation by them.

Miscellaneous reports

Report of Dog at large. Owner was out looking for the dog and captured it.

Report of possible animal neglect. Dogs not being cared for. Unfounded.

Report of vehicles not obeying flaggers from the water construction project. Discussed placement of signage with contractors on scene.

Report from Anderson County Sheriffs Office of a possible Sexual Abuse case.
Discovered case had already been investigated by our department and charges filed.

Police vehicle was involved in a minor accident while assisting the sheriffs office with a pursuit. Slight damage to police vehicle tire and a barb wire fence. Landowner was contacted and repairs to the fence were made. Cost of repair to fence was \$450.00

**LINN VALLEY FIRE DEPARTMENT
OCTOBER 2025**

Total calls-13

Mutual Aid-2

Linn Valley-11

Brush Fire.....2

EMS.....9

Power Line Down.....2

Lance Williams and Robert Suppenbach had their final test on Saturday for HazMat Awareness, HazMat Operations and Fire Fighter I.

They should be Congratulated for their time and effort to complete these courses. Classes started in August and ran every Tuesday and Thursday from 6pm-10pm.

We are still working on getting the new truck fully stocked with all supplies necessary, per ISO, to handle any situation we are faced with.

EXHIBIT A-2

INVESTMENT AND DISBURSEMENT AGREEMENT

Requisition No.: 5
Date: 11-10-2025

Requisition Certificate - Vendor

TO: SECURITY BANK OF KANSAS CITY, AS INVESTMENT AND DISBURSEMENT AGENT UNDER THE INVESTMENT AND DISBURSEMENT AGREEMENT DATED AS OF JULY 30, 2025, BETWEEN THE CITY OF LINN VALLEY, KANSAS AND THE INVESTMENT AND DISBURSEMENT AGENT.

Capitalized terms used herein not otherwise defined shall have the meaning set forth in the above-referenced Investment and Disbursement Agreement.

The undersigned hereby requests that the Investment and Disbursement Agent provide payment from funds in the Investment Account in the following amounts and to the entities set forth in the table below and that an advice or copy of such transfer be delivered to the undersigned.

The undersigned hereby states and certifies that: (a) the amounts requested are or were necessary and appropriate in connection with the construction, rehabilitation or repair of the Improvements to be financed by the Notes, or for the acquisition of land on which such Improvements are to be constructed, or for expenditures for costs of acquisition of equipment to be used in such portion or portions of the Improvements; and (b) have been properly incurred and are a proper charge against the Improvement Fund, and have not been the basis of any previous requisition from the Improvement Fund.

CITY OF LINN VALLEY, KANSAS

By: _____
Title: Mayor

Payee

Detailed Description

Amount

Please see attached

H2O Payment Requisition #5

1	BG Consultants	Engineering Services	\$78,858.90	
2	State of Kansas	Series 2025-Interest	\$230,605.83	
3	State of Kansas	Series 2022-Interest	\$76,992.00	
4	Secretary of State	Intent for Bond Placement	\$23.12	
5	Hettinger	Transmission Main, Booster Station, and Fill Station 78% Complete. Distribution Main and Add-Alternates 1-6 14% Complete.	\$886,355.35	Royce Hettinger would like to pick his check up in person. Please do not mail payment. If you can let me know when its ready I can contact them. <i>Thanks!</i>
Requisition #5 Total			\$1,272,835.20	

by email only

City of Linn Valley
c/o Mayor Donelson
22412 East 2400 Road
Linn Valley, KS 66040

INVOICE NO. 49

2025.11.06

RE: **Water System Improvements**
Engineering Services Billing
Project No. 20-1141L

Invoice for Consulting Services

This Invoice is for services from October 1, 2025 through October 31, 2025

Basic Services (Design) - Lump Sum Contract

Description	Lump Sum		Completion	
	Contract Amount		Total	%
Preliminary Design Phase	\$	550,323.00	\$	550,323.00 100.0%
Final Design Phase	\$	468,360.00	\$	468,360.00 100.0%
Bidding and Negotiating Phase	\$	46,836.00	\$	46,836.00 100.0%
Approvals and Permitting	\$	35,127.00	\$	35,127.00 100.0%
Construction Substantial Completion	\$	70,254.00	\$	48,400.00 68.9%
Total Work Completed to Date	\$	1,170,900.00	\$	1,149,046.00 98.1%
Work Previously Billed			\$	1,141,046.00
Subtotal			\$	8,000.00

Construction Observation Hourly Contract*

	\$	1,142,700.00
Work Completed to Date	\$	290,811.95
Work Previously Billed	\$	220,796.05
Subtotal	\$	70,015.90

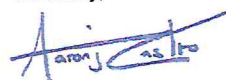
Additional Services / Construction Admin Hourly Contract

	\$	175,700.00
Work Completed to Date	\$	143,602.29
Work Previously Billed	\$	142,759.29
Subtotal	\$	843.00

Total Amount Due \$ 78,858.90

If you have any questions regarding this statement, please contact me at (816) 419-3251.

Sincerely,



Aaron J. Castro, PE
Project Manager

Construction Observation Hourly Contract*

Position	Hours	Hourly Rate	Total Cost
Principal III		\$ 281.00	\$ -
Principal II	60.8	\$ 251.00	\$ 15,248.25
Engineer/Architect V		\$ 221.00	\$ -
Engineer/Architect IV		\$ 209.00	\$ -
Engineer/Architect II		\$ 174.00	\$ -
Intern Engineer II	138.5	\$ 139.00	\$ 19,251.50
Graduate Architect II		\$ 139.00	\$ -
Technician III		\$ 131.00	\$ -
Senior Construction Observer		\$ 151.00	\$ -
Certified Construction Observer (RT)	172.00	\$ 122.00	\$ 20,984.00
Certified Construction Observer (OT)	76.50	\$ 183.00	\$ 13,999.50
Construction Observer		\$ 98.00	\$ -
Mileage	795.0	\$ 0.67	\$ 532.65
Total			\$ 70,015.90

Additional Services / Construction Admin Hourly Contract

Position	Hours	Hourly Rate	Total Cost
Principal III	3.0	\$ 281.00	\$ 843.00
Principal II		\$ 251.00	\$ -
Engineer/Architect V		\$ 221.00	\$ -
Engineer/Architect IV		\$ 209.00	\$ -
Engineer/Architect II		\$ 174.00	\$ -
Intern Engineer II		\$ 139.00	\$ -
Intern Engineer I		\$ 122.00	\$ -
Graduate Architect II		\$ 139.00	\$ -
Technician III		\$ 131.00	\$ -
Senior Construction Observer		\$ 151.00	\$ -
Certified Construction Observer		\$ 122.00	\$ -
Mileage		\$ 0.70	\$ -
Total			\$ 843.00

Notes:

Work Completed This Month:

- In-Person Working Meeting to finalize meter list on October 3rd
- Meter List and Map
- In-Person Construction Progress Meetings October 22nd
- Construction Contract Administration (Pay Apps)
- Submittal Reviews
- Wateline Construction Observation
- Answering Contractor Questions and RFI's



900 SW Jackson, Suite 201
Topeka, KS 66612-1235
(785) 296-3171

KansasCash.ks.gov

Fiscal Services Division

MENDI CYR
22412 E 2400 RD
LINN VALLEY, KS 66040

Date: October 13, 2025

Bond Payment Date: 12/1/2025
BI#: 5650073025028 - Record Number: R1251201131643
GENERAL OBLIGATION RENEWAL AND IMPROVEMENT TEMPORARY NOTES, SERIES 2025

This is a notice of remittance due to the State Treasurer for Linn Valley, City Of. Our system sends email notices as soon as the process has been completed. To add or modify contact information for your entity, contact our office.

Upon receipt of this notice, please carefully review the details below and compare them to your records. If there are any discrepancies, contact our office as soon as possible.

Identifier	Principal Amount	Interest Amount	Line Total
53605QAD2	\$0.00	\$230,605.83	\$230,605.83
Totals:	\$0.00	\$230,605.83	\$230,605.83

To pay by check, print this page and include it in the envelope with the check. To send payments electronically, log in to our secure system where you can save ACH instructions for future use and alert our office of electronic funds transfers.

<https://online.treasurer.state.ks.us/remit>

Funds or electronic payment instructions are due in our office at least 20 days prior to the payment date of 12/1/2025 pursuant to K.S.A. 10-130.

If you have any questions, please call us at 785-296-3171 or email fiscal@treasurer.ks.gov.

Details: 95II000019164





900 SW Jackson, Suite 201
Topeka, KS 66612-1235
(785) 296-3171

KansasCash.ks.gov

Fiscal Services Division

MENDI CYR
22412 E 2400 RD
LINN VALLEY, KS 66040

Date: October 13, 2025

Bond Payment Date: 12/1/2025
BI#: 5650062922543 - Record Number: R1251201131642
GENERAL OBLIGATION TEMPORARY NOTES, SERIES 2022

This is a notice of remittance due to the State Treasurer for Linn Valley, City Of. Our system sends email notices as soon as the process has been completed. To add or modify contact information for your entity, contact our office.

Upon receipt of this notice, please carefully review the details below and compare them to your records. If there are any discrepancies, contact our office as soon as possible.

Identifier	Principal Amount	Interest Amount	Line Total
53605QAB6	\$0.00	\$76,992.00	\$76,992.00
Totals:	\$0.00	\$76,992.00	\$76,992.00

To pay by check, print this page and include it in the envelope with the check. To send payments electronically, log in to our secure system where you can save ACH instructions for future use and alert our office of electronic funds transfers.

<https://online.treasurer.state.ks.us/remit>

Funds or electronic payment instructions are due in our office at least 20 days prior to the payment date of 12/1/2025 pursuant to K.S.A. 10-130.

If you have any questions, please call us at 785-296-3171 or email fiscal@treasurer.ks.gov.

Details: 9511000019163





Kansas Register

Docking State Office Building | 915 SW Harrison Street | Topeka, KS 66612 | kansasregister@ks.gov

Publication Invoice

DATE: 10/30/2025
DOC. NO: 53611

BILL TO: City of Linn Valley
Attn: Mendi Cyr
22412 E 2400 Rd
Linn Valley, KS 66040

PUB. DATE	DESCRIPTION	WORDS	PRICE PER WORD	TOTAL
10/30/2025	Notice of Intent to Seek Private Placement General Obligation Bonds	136	\$0.17	\$23.12

TOTAL DUE

\$23.12

Please send check payable to the Kansas Register to:

Kansas Secretary of State
Docking State Office Building
915 SW Harrison Street
Topeka, KS 66612

Credit card payments choose one of the following:

☐ Visa

☐ MasterCard

☐ Discover

☐ American Express

Credit Card Number	Exp. Date (MM/YY)	CVV
Email Address for Receipt		Mailing Zip Code

For questions, contact: Todd Caywood at 785-368-8095 or kansasregister@ks.gov

(Published in the Kansas Register October 30, 2025.)

City of Linn Valley, Kansas

Notice of Intent to Seek Private Placement General Obligation Bonds, Series 2025

Notice is hereby given that the City of Linn Valley, Kansas (the "Issuer") proposes to seek a private placement of the above-referenced bonds (the "Bonds"). The maximum aggregate principal amount of the Bonds shall not exceed \$450,000. The proposed sale of the Bonds is in all respects subject to approval of a bond purchase agreement between the Issuer and the purchaser of the Bonds and the passage of an ordinance and adoption of a resolution by the governing body authorizing the issuance of the Bonds and the execution of various documents necessary to deliver the Bonds.

Dated October 22, 2025.

Mendi Cyr
Clerk
City of Linn Valley, Kansas

Doc. No. 053611

Contractor's Application for Payment

Owner:	<u>City of Linn Valley, Kansas</u>	Owner's Project No.:	<u>CFDA #10.760</u>
Engineer:	<u>BG Consultants, Inc.</u>	Engineer's Project No.:	<u>20-1141L</u>
Contractor:	<u>Hettinger Excavating, LLC</u>	Contractor's Project No.:	<u>Linn Valley</u>
Project:	<u>2024 Water Distribution System Improvements</u>		
Contract:	<u>2024 Water Distribution System Improvements</u>		
Application No.:	<u>5</u>	Application Date:	<u>11/6/2025</u>
Application Period:	<u>From 10/1/2025</u>	to	<u>10/31/2025</u>

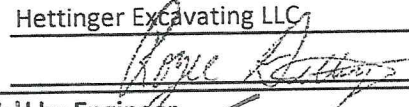
1. Original Contract Price	\$ 15,849,057.00
2. Net change by Change Orders	\$ -
3. Current Contract Price (Line 1 + Line 2)	\$ 15,849,057.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 4,286,047.24
5. Retainage	
a. <u>5%</u> X <u>\$ 3,060,076.00</u> Work Completed	\$ 153,003.80
b. <u>5%</u> X <u>\$ 1,225,971.24</u> Stored Materials	\$ 61,298.56
c. Total Retainage (Line 5.a + Line 5.b)	\$ 214,302.36
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 4,071,744.88
7. Less previous payments (Line 6 from prior application)	\$ 3,185,389.53
8. Amount due this application	\$ 886,355.35
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 11,563,009.76

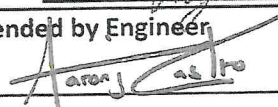
Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Hettinger Excavating LLC

Signature:  **Date:** 11/6/2025

Recommended by Engineer	Approved by Owner
By: <u></u>	By: _____
Title: <u>Project Manager</u>	Title: _____
Date: <u>11/7/2025</u>	Date: _____

Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Alcoholic Beverage Control
109 SW 9th Street, 5th Floor
PO Box 3506
Topeka KS 66601-3506



Phone: 785-296-7015
Fax: 785-296-7185
kdor_abc.licensing@ks.gov
www.ksrevenue.gov/abc.html

Zoning:

CERTIFICATE OF CITY, TOWNSHIP OR COUNTY CLERK

License Type (applicant check one):

- | | | |
|---|--|---|
| ☐ Caterer | ☐ Hotel | ☐ Non-Beverage User |
| ☐ Distributor | ☐ Hotel/Caterer | ☐ Packaging/Warehousing Facility Permit |
| ☐ Drinking Establishment | ☐ Manufacturer | ☐ Private Club: ☐ TA or ☐ IB |
| ☐ Drinking Establishment/Caterer | ☐ Microbrewery | ☐ Producer |
| ☐ Farm Winery | ☐ Microbrewery Packaging/Warehouse | ☐ Public Venue |
| ☐ Farm Winery Outlet | ☐ Microdistillery | ☒ Retailer |
| ☐ Fulfillment House | ☐ Microdistillery Packaging/Warehouse | ☐ Special Order Shipping |

NOTICE TO CITY/COUNTY CLERK: Submission of this zoning form by the applicant to the City or County constitutes notification to the governmental entity that an application for a liquor license has been or will be received by the ABC. Should the City or County you represent desire to make any comments, suggestions or recommendations relative to the granting of or refusal to grant a license to the above-named applicant; or, the premise for which licensure is sought or to request a hearing pursuant to K.S.A. 41-318 or 41-2608, it may do so by submitting such comments, suggestions, recommendations or requests to the ABC within 10 days of the date you affix your seal to this document. You may submit your written request to the address or fax number provided at the top of the form.

I HEREBY CERTIFY THAT THE PREMISES AT <u>10 Ash Dr., Linn Valley, KS 66040</u> IS:		
	Location Street Address	City Zip
(Check one box in each section below)		
CITY LIMITS:	☒ <u>Inside</u> the incorporate city limits	☐ <u>Outside</u> the city limits
		<u>Linn</u> County
New Retailer applicants only: K.S.A. 41-303 states no license shall be granted to any applicant unless:		
1. The board of county commissioners has adopted a resolution approving the issuance of a license to the location.		
<u>A certified copy of such resolution must accompany the license application.</u>		
ZONING:	☒ located within an area that complies with all applicable zoning regulations required by K.S.A. 41-710 or K.S.A. 41-2608. Farm Wineries, Microbreweries and Microdistilleries must be zoned agricultural, commercial or business as required by K.S.A. 41-710(b); AND , Retailers, Farm Wineries or Microbreweries premises must comply with the building regulations required by K.S.A. 41-710.	
	☐ located outside an incorporated city, in a township or county that is not zoned .	
	☐ I acknowledge a public venue, club or drinking establishment liquor license shall be issued to a farm winery or producer licensee regardless of any local zoning regulations or other regulations if the applicant is a registered agritourism operator.	
THE CITY/COUNTY ALLOWS: ☐ Basic Hours ☐ Expanded Hours (Sunday sales)		
(Seal)		
CLERK SIGNATURE _____	☐ City Clerk ☐ Township Clerk ☐ County Clerk	
PRINTED NAME _____	DATE _____	PHONE _____

- ☒ I understand any changes to the approved diagram must be submitted to the ABC an approved prior to making any change and that this diagram is subject to onsite review by an ABC Enforcement Agent.
- ☒ I understand that I must maintain a copy of the approved diagram on the licensed premise and make it available for immediate inspection upon request.

Under penalties of perjury, I declare the information contained in this document a true, accurate and complete disclosure of information.

	Cindy Lea Nelson	10-9-25
Licensee Signature	Printed Name	Date

ABC Office Use Only

☐ DIAGRAM APPROVED AS SUBMITTED	Signature of ABC Official	Date
☐ DIAGRAM DENIED		
Reason Denied:		

**REQUEST FOR PERMANENT PREMISE APPROVAL
INSTRUCTIONS**

WHICH FORM DO I NEED TO COMPLETE?

Complete and submit the form (ABC-806) if you:

- are applying for a new liquor license.
- currently possess a liquor license and are applying for a **permanent change** to your existing licensed premise.
- currently possess a liquor license and are changing your location. You must also complete and submit the *ABC Liquor Licensee/Permit Business Name and/or Address Change From (ABC-22)* and submit a copy of your lease or deed.

Complete and submit the Request for Temporary Extension of Premise (ABC-816) if you:

- currently possess a liquor license and are applying for a **temporary extension** of your licensed premise.

All forms may be found on our website at: www.ksrevenue.gov/abcforms.html

INSTRUCTIONS TO COMPLETE THE REQUEST FOR PERMANENT PREMISE APPROVAL (ABC-806):

1. Check the applicable type of permanent premise approval you are requesting.
2. LICENSEE INFORMATION. Enter the licensee information requested.
3. Answer the questions. Note: A Retailer, Farm Winery, Microbrewery or Microdistillery must be at least 200 feet from a school, college or church.
4. DIAGRAM. Check the appropriate box, then draw a complete diagram of the premises for which you are seeking license approval **or** attach your drawing to the ABC-806 form, provided it is no larger than 8½ X 11.
 - a. The diagram must include **all** entrances, exits and interior doors, walls, coolers, bars, liquor storage space, kitchen, counters, sales areas, office, restrooms, etc.
 - b. The diagram must show approximate dimensions of the premise for which you are seeking approval.
 - c. If you are seeking a permanent change to the premise, indicate the currently approved premise **and** the area you wish to change.
5. ZONING. Check the appropriate license type, then take the form to the city/county clerk to complete the zoning certificate section to the form.
6. Read the statements and check the boxes that you understand, then sign and date the form.
7. Submit your completed request with the required documents, if any, to the ABC by mail, fax or email to KDOR_ABC.Licensing@ks.gov **at least 10 calendar days prior to the permanent or location change.**

CONTACT INFORMATION:

If you have questions or need assistance, please contact the ABC Licensing Unit by:

- **Phone: 785-296-7015; or,**
- **Email: KDOR_ABC.Licensing@ks.gov**

REQUEST FOR PERMANENT PREMISE APPROVAL

Check one: ☒ New License Application
☐ Permanent Change to Premise
☐ Location Change – Required ABC-22 and a copy of your lease or deed are attached.

Licensee Information

Business DBA Name TC's Lake Shop	License Number (New License Applicant – enter your FEIN) 99-4518291		
Business Location Street Address 10 Ash Dr	City Linn Valley	County Linn	Zip Code 66040
Contact Phone Person Cindy Lea Nelson	Phone Number (913) 244-9121	Email Address tcsakeshop@gmail.com	
I am applying for or have a Retailer, Farm Winery, Microbrewery or Microdistillery license.		☒ Yes	☐ No
If yes, is the premise at least 200 feet from a school, college or church?		☒ Yes	☐ No
I have a Farm Winery or Producer license and am applying for an on-premise liquor license.		☐ Yes	☐ No
If yes, are you a registered agritourism operator?		☐ Yes	☐ No
If yes, I have attached a copy of my registration certificate.		☐ Yes	☐ No

Diagram:

Check the appropriate box then draw a complete diagram of the premises for which you are seeking approval or attach your drawing. The diagram must include all entrances, exits and interior doors, walls, coolers, bars, liquor storage space, kitchen, counters, sales areas, office, restrooms, etc. **Architectural drawings will not be accepted.** Return the completed form to the address above.

Check one: ☒ Diagram drawn below ☐ 8½ X 11" drawing attached

