

**LINN VALLEY, KANSAS
CITY COUNCIL MINUTES
MARCH 10, 2025**

Mayor Donelson called the meeting to order at 6:00pm.

Council Members Present:	Council President Robert Suppenbach Council Member Richard Gravelle Council Member Connie Capps Council Member John Weers Council Member Michael Hemphill
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Also Present:	James Brun, Attorney Corey Murrison, Public Safety Director Mendi Cyr, City Clerk
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Council President Suppenbach led members in the Pledge of Allegiance.

Councilmember Weers led members in prayer.

APPROVAL OF MINUTES

Council President Suppenbach made the motion to accept the February 24, 2025, minutes as presented. The motion was seconded by Councilmember Hemphill, the motion carried 5-0.

CLERK REPORT

City Clerk Cyr reported total vouchers were \$65,839.56. She stated the actual balance of the Public Reserve fund was closer to \$89,000.00 due to the most recent deposit being made in March. The council had no questions for the Clerk. President Suppenbach made the motion to approve the vouchers in the amount of \$65,839.56. The motion was seconded by Councilman Weers, the motion carried 5-0.

President Suppenbach made the motion to move into Non-Elected Personnel Executive Session at 6:02pm for ten (10) minutes, return at 6:12pm. Councilmember Weers seconded the motion, the motion carried 5-0. City Council moved into Executive Session.

Mayor Donelson called the meeting back to order at 6:12pm with no action taken.

NEW EMPLOYEE

Councilman Weers made a motion to allow Mayor Donelson to enter into an employment agreement with Paige Muller, starting pay \$16.00/hour reviews at 90 days and 12 months. Councilman Hemphill seconded the motion, motion carried 5-0. Paige will be replacing our current Codes/Utility Clerk, Jenny Schooler, who will be retiring at the end of April 2025.

SEWER REPORT

Page Enterprises reported at the lagoons they hauled rock in to patch the unload ramp, fixed the gate post, installed a timer relay at the lift station this was all in addition to the normal lagoon checks. Installed one new grinder pump and replaced two malfunctioning pumps.

BUILDING REPORT

The building report included permits for seven (7) new homes, and eleven (11) requests for electrical services. The total number of permits for this year is 73, three more than this time last year.

NUISANCE REPORT

The nuisance report included six (6) violations addressed this month, seven (7) certified letters were sent to the offenders. Three (3) citations were issued, no resolutions due to court being cancelled.

POLICE DEPARTMENT REPORT

Chief Murrison reported the officers responded to several calls including driving across yards, theft, illegal dumping, criminal damage, non-injury accident, non-injury ATV accident.

FIRE DEPARTMENT REPORT

Assistant Chief Hansen reported they responded to 7 EMS assist calls and 1 possible injury accident. In Miami County they responded to a grass fire, vehicle fire, and EMS assist. The pump for the tanker has been ordered. Lisa Becraft is working on a grant for a fire skid unit for the second grass truck. Council President Suppenbach made a motion to hire Lance Williams as a Firefighter. The motion was seconded by Council Member Connie Capps, the motion carried 5-0. City Clerk Cyr swore Lance Williams into service as a Firefighter.

WATER PROJECT

Aaron Castro, BG Consultants, informed the council that the money requested from the USDA was granted in the amount of 4.5 million, 1 million of that money comes in the form of grant money. This now gives Linn Valley the funds to complete the entire water project, including the 6 add-on alternates. This project will now include all the water lines and additional meters, which will bring the monthly cost down for residents. Three (3) actions need to be taken by the Council before the funding offer can move forward.

1. Council President Suppenbach made the motion to accept and approve the USDA-RD Letter of Conditions Amendment No. 1. The motion was seconded by Councilmember Weers, the motion carried 5-0.
2. Council President Suppenbach made the motion to approve the Request for Obligation of Funds, the Loan Resolution, and the Grant Agreement. The motion was seconded by Councilmember Weers, the motion carried 5-0.
3. Councilman Weers made the motion to move forward the construction contract to Hettinger Excavating, LLC in the amount of \$15,849,057.00 for the Base Bid and Add

Alternates 1-6. The motion was seconded by Councilmember Hemphill, the motion carried 4-1 with Council President Abstaining.

LAGOON EXPANSION PROJECT

Aaron Castro also reported on the Lagoon Project progress. The plans were submitted to KDHE for review, they returned with several comments, it has now been updated and returned to KDHE, the plans will then be forwarded to USDA. Once approval is received the bidding can start, possibly as early as May. The timeline is 12-18 months from now for the project to be online and receiving flows.

SEWER MORATORIUM DIRECTIVE

Councilmember Weers made a motion to rescind the directive to create an ordinance enacting a moratorium on all new water and sewer systems within Linn Valley. The motion was seconded by Council President Suppenbach, the motion carried 5-0.

Jason Soloman, KRWA, informed the council and the audience on the basics of lagoon health, and updated everyone on the condition of our lagoons. He informed everyone that our lagoons are not in good health and need attention, he backed that information up with explanation on how lagoons work.

Our lagoon permit allows us to receive 30,000 gallons of waste daily and we are well above that amount.

After listening to Mr. Solomon educate the council on lagoons' health and function, the council asked several questions and talked about several options to avoid a moratorium ordinance. Two council members requested more time for consideration. Councilmember Connie Capps made the motion to continue with the moratorium. The motion was seconded by Councilmember Weers, the motion was carried 3-2 with Council President Suppenbach and Councilman Hemphill voting nay.

The moratorium will be put in place via Ordinance No 268. The moratorium will be in effect for six (6) months, re-evaluating periodically. A special meeting will be called to approve the Ordinance at a later date.

Mayor Donelson will reach out to the KDHE for suggestions.

BONDS

Bond issue 21 will be due in December 2025. Joey McKinney will be at the April 14th meeting to discuss the bond opportunities for the money coming from the USDA.

CITY HALL

Rob Gifford was awarded the demolition bid last year; he has submitted an updated bid that is still within the limits of the approved amount. The Codes department is working on getting dumpsters and the dumping fees.

NEW BUSINESS

Councilmember Hemphill asked about raising fees for habitual offenders of nuisance codes. This item will be presented at the April 14, 2025, meeting. He also wanted to confirm that after the lagoons are finished the impact fee will be removed, this will be discussed when the lagoons are completed.

PUBLIC PARTICIPATION

Dennis Keegan asked questions regarding the mental health building, confirming that no permit would be issued until the moratorium was over. He asked if homes would be allowed to be built without water and sewer systems installed.

Shelly Puryear, Linn Valley Relator, voiced concerns on the moratorium and lot sales.

Rob Gifford asked for confirmation about how long people have to complete a building application. He was informed that until the Ordinance is approved and posted people can still submit permits.

ADJOURN

Council President Suppenbach made the motion to adjourn, the motion was seconded by Councilmember Hemphill, the motion carried 5-0.

Meeting Adjourned at 7:56pm.

Submitted by:

Mendi Cyr

City Clerk



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14199

GROUP NOTICE OF PAYMENT DUE

Issue Date	Coverage Period	ID #	Group #	Invoice #
12/10/2024	01/01/2025 - 03/31/2025	0	39820	21069913

CITY OF LINN VALLEY
22412 E 2400 RD
LINN VALLEY, KS 66040-9152

Group Leader: MENDI CYR

For questions, please call (785)291-7000

ACCOUNT SUMMARY	Amount
Current Amount	\$26,320.56
Enrollment Adjustments	\$0.00
Financial Adjustments	\$0.00
TOTAL AMOUNT DUE	\$26,320.56
DUE DATE	01/01/2025

ATTACHED YOU WILL FIND THE CURRENT INVOICE FOR CITY OF LINN VALLEY

NO RETROACTIVE CANCELLATIONS WILL BE ALLOWED

**THIS IS A PREPAID HEALTH
INSURANCE POLICY**

The effective date of cancellation will be the first of the month following receipt of notification, or if requested, the first of the month notification was received.

Budget	125,000.00	New	\$ 124,621.08
		2024	\$ 105,282.24 ↑ 16%

If there are no changes and you are paying the amount due simply detach and return bottom portion with your payment to P.O. Box 1402, Topeka, KS

PLEASE NOTE CHANGES ON THE DETAIL PORTION OF YOUR INVOICE

14199



BlueCross BlueShield
Kansas

An independent licensee of the Blue Cross Blue Shield Association.

Account #
000000000-39820

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01/01/2025	\$26,320.56



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CITY OF LINN VALLEY
22412 E 2400 RD
LINN VALLEY, KS 66040-9152

BCBS of Kansas
P.O. Box 1402
Topeka, KS 66601



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INVOICE

March 21, 2025

City of Linn Valley
22412 E 2400 Rd
Linn Valley, KS 66040-9152

Policy Period 4-1-2025 to 4-1-2026

Line of business	Annual Premium
Commercial Property	\$7,012.00
General Liability	\$2,974.00
Linebacker	\$5,650.00
Law Enforcement Liability	\$2,381.00
Government Crime Package	\$100.00
Commercial Inland Marine	\$2,631.00
Business Auto	\$15,496.00
Workers Compensation	\$9,597.00
Umbrella	\$2,609.00
* Commercial Property	\$6,889.00
* Business Auto	\$2,577.00
Cyber Policy (RPS-Hiscox)	\$2,944.00
Total Account Premium Estimate	\$60,860.00

* POA sewer/water operating agreement items.

Includes RPS - Hiscox Cyber policy with \$1,000,000 coverage limits of insurance.

Thank you,

Truly Insurance