

**LINN VALLEY, KANSAS  
CITY COUNCIL MINUTES  
MARCH 24, 2025**

Mayor Donelson called the meeting to order at 6:00pm.

Council Members Present:     Council President Robert Suppenbach  
   Council Member Richard Gravelle  
   Council Member Connie Capps  
   Council Member John Weers  
   Council Member Michael Hemphill

Also Present:                     Brett Jenkins, Linn Valley Police  
   Mendi Cyr, City Clerk

Absent:                             James Brun, Attorney  
   Corey Murrison, Public Safety Director

Council President Suppenbach led the members in the Pledge of Allegiance.

Councilmember Weers led the members in Prayer.

City Clerk Cyr swore in Lisa Becraft as the Administrative Assistant and Paige Muller as the Codes Clerk.

**APPROVAL OF MINUTES**

Council President Suppenbach made the motion to accept the minutes with the one revision, changing my vote from nay to yay on the bid, item number 3 under the Water Project. Councilmember Weers seconded the motion, carried 5-0.

Council President Suppenbach made the motion to approve the March 13, 2025, Special Meeting minutes. Councilmember Weers seconded the motion carried 4-1, Hemphill abstaining due to his absence.

**BLUE CROSS/BLUE SHEILD HEALTH INSURANCE**

2025 Health Insurance costs have risen 16% from last year. We applied for KMIT again and were denied. Council President Suppenbach made the motion to allow the Mayor and City Clerk to enter a contract with Blue Cross and Blue Sheild of Kansas in the amount of \$124,621.08 April 1, 2025, through the April 1, 2026, Health Insurance rates. Councilmember Weers seconded the motion, carried 5-0.

**TRULY/EMC GENERAL INSURANCE**

Angel Rice and Christine Teagarden present General Liability Insurance for the city. She informed the council that in the past the Water Plant building was insured, but the contents were not, which caused a rate increase. Overall, the total increase was 3.6% from last year. Council President Suppenbach made the motion to allow the Mayor and City Clerk to enter a contract

with Truly Insurance in the amount of \$60,860.00 covering the term of April 1, 2025, through April 1, 2026. Councilmember Hemphill seconded the motion, carried 5-0.

#### **GLOBE-LIFE SUPPLIMENTAL INSURANCE**

John Marino with Globe Life Supplemental Insurance had a brief overview of the plan. He asked the council if they would approve of him talking to employees. The council had no objections to Mr. Marino talking with employees.

#### **CURRENT LAGOON UPDATE**

The Council is still working on a solution for the moratorium, BG has offered to help with solutions also. Constant conversations between the USDA, KDHE, and KRWA are happening daily.

#### **WATER PROJECT**

Joey McKinley will be at the next council meeting to explain to the council the best way to bond the additional money from USDA.

#### **LAGOON EXPANSION PROJECT**

BG is working on the punch list from KDHE.

#### **AUDIENCE PARTCIPATATION**

Darla Suppenbach expressed her concerns over several subjects.

#### **ADJOURNMENT**

Council President Suppenbach made the motion to adjourn. Councilmember Weers seconded the motion, carried 5-0.

## MARCH 2025

<b>Total Income</b>	<b>\$155,925.34</b>
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<b>Vouchers</b>	
General Fund	\$69,242.14
Street & Highway	\$23.46
Sewer Utilities	\$5,029.90
Water Project	\$4,373.35
Wastwater Project	\$0.00
<b>Total Vouchers</b>	<b>\$78,668.85</b>

<b>Bank Account Balances</b>	
Money Market	\$231,866.60
Operating Checking	\$483,500.89
Sewer	\$369,243.07
Street & Highway	\$185,543.90
Wastewater Project	\$76,601.84
Water Project	\$28,586.12
<b>Total Bank Account Balances</b>	<b>\$1,375,342.42</b>

<b>KMIP (Pool)Account Balances</b>	
Lagoon Expansion	\$4,973,802.80
Water	\$19,665.23
Sewer Reserve	\$51,214.30
<b>Total KMIP</b>	<b>\$5,044,682.33</b>

<b>Special Revenue Funds</b>	
Parks & Recreation	\$3,550.59
Street & Highway	\$157,319.24
Special Equipment	\$50,286.10
Capital Improvement	\$48,695.70
Public Safety Reserve	\$85,965.81
Mayor's Christmas	\$830.38
Sewer Utilities	\$667,495.59
Sewer Reserve	\$213,194.42
<b>Total Revenue Funds</b>	<b>\$1,227,337.83</b>

<b>Budget</b>	<b>2025 YTD</b>	<b>2025 Budget</b>
General Gov't	62,582.90	\$275,200.00
Buildings	8,528.64	\$50,370.00
Governing Body	2,814.16	\$11,050.00
Administration	33,421.23	\$118,350.00
Court/Legal	17,064.25	\$93,150.00
Codes	26,055.20	\$192,250.00
P&Z	4,188.20	\$16,700.00
Police	55,088.78	\$348,725.00
Fire	8,567.12	\$52,117.00
<b>Total</b>	<b>218,310.48</b>	
Authority	1,157,132.00	
	938,821.52	

**CITY OF LINN VALLEY, KANSAS CLAIM VOUCHERS****MARCH 2025****GENERAL FUND**

<b>PAYEE</b>	<b>AMOUNT</b>	<b>PAYMENT FOR:</b>	<b>WARR #</b>
Wex Bank	\$454.04	103205198	ACH
Williams Scotsman, INC	\$1,976.77	9023234688	ACH
Kansas State Treasurer	\$258.50	Municipal Court	ACH
Everg	\$1,315.30	Bill	16762
Peoples Telecommunications	\$628.05	Phone/Internet	16763
Prairie View After Prom	\$100.00	2025 After Prom	16764
RWD#1	\$82.00	Service ID 177/178	16765
Verizon	\$935.58	Cell Phones	16766
Kansas Mayor's Association	\$50.00	2025 ks Mayor Association	16767
TechniServe IT	\$40.69	Admin Setup	16768
Angela Cole	\$200.00	Cleaning Office	16770
Drexel Veterinary Clinic	\$218.00	Kennel Inspection	16771
Kansas One-Call System,inc	\$6.39	LINVAL1	16772
Linn County News	\$20.00	State Wrestling AD	16773
Quill	\$20.23	Name Plates	16774
Stainbrooks	\$49.99	Supplies	16775
		Support Plan/ Security	
TechniServe IT	\$352.63	software w/backup	16776
Blue Cross/Blue Shield ks	\$50.00	Flexible Benefit Plan	16779
League of KS Municipalities	\$175.00	City Leaders Academy	16780
Linn County News	\$26.03	Ordinance 268	16781
Olsson	\$4,084.20	Planning Services	16782
Truly Insurance	\$60,860.00	General Insurance	16783
Visa	\$28.05	Murrison,Cyr	16784
<b>TOTAL GENERAL FUND</b>		<b>\$69,242.14</b>	

**STREET & HIGHWAY FUND VOUCHERS**

<b>PAYEE</b>	<b>AMOUNT</b>	<b>PAYMENT FOR:</b>	<b>WARR #</b>
Everg	\$23.46	4271012957	1639
<b>TOTAL STREET &amp; HIGHWAY</b>		<b>\$23.46</b>	

**SEWER UTILITIES FUND CLAIM VOUCHERS**

<b>PAYEE</b>	<b>AMOUNT</b>	<b>PAYMENT FOR:</b>	<b>WARR #</b>
Everg	\$88.53	Lagoons/Sewer	2012
Pace Analytical	\$551.40	60468388 1Q	2013
Peoples Telecommunications	\$57.64	Phone/Internet	2014
RWD#1	\$30.00	Service ID 438	2015
Register Of Deeds Office	\$76.00	20250000335	2016
Diversified Supply, LLC	\$109.50	Low Psi Sewer Project	2017

Page Enterprise, LCC	\$4,129.36	invoice #11550	2018
Register of Deeds	\$38.00	Grinder Pump	2019
Register Of Deeds	\$38.00	Sewer	2020

<b>TOTAL UTILITIES</b>	<b>\$5,029.90</b>
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#### WATER PROJECT FUND

PAYEE	AMOUNT	PAYMENT FOR:	WARR #
BG Consultants	\$4,373.35	Engineering Services	1116

<b>TOTAL WATER PROJECT</b>	<b>\$4,373.35</b>
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#### WASTEWATER PROJECT FUND

PAYEE	AMOUNT	PAYMENT FOR:	WARR #
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<b>TOTAL CITY CLAIM VOUCHER</b>	<b>\$78,668.85</b>
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**Page Enterprise  
March 2025  
Sewer Report**

**-Checked Lagoons**

**-9 Locates**

**5 Mystery Lane-x3**

**1 N Lakeside Cir**

**18 Beechwood**

**22 Timber Valley-x2**

**93 Timber Valley-x2**

**Replaced faulty valve**

**Lime application**

**Labor**

POA USAGES  
2025

	CLUBHOUSE	BATH HOUSE #2	POA OFFICE	SEWER HAULS
January	1,390	1,930	20,170	472,000
February	1,856	2,506	12,270	464,000
March	4,389	4,654	45,456	Not at this time
April				
May				
June				
July				
August				
September				
October				
November				
December				

**Nuisance Codes Report**  
April 14, 2025  
Nuisance Codes for March 2025

**Letter:**

- Certified Mail Letters sent
- 1. Living in a Tent
- 1. 2 RVs on a lot
- 1. Unpaid Permit from previous Nuisance Violation

**Violations:**

**Results:**

**Citations Issued for April court:**

- 1. Sanitation---Trash

**From March Court**

- 4 -Court cost & fine to be paid
- RV encroachment & Sanitation cont. to April court
- Set for trail at April court - Living in shed < 600 sq ft w/o sewer hookup
- 1 pay or appear- RV encroachment
- Sanitation & RV on building lot- Cont. to April Court
- Raw Sewage in ditch- Cont. to April Court

Steve German  
Codes Enforcement

- 3 -Certified Letters & citations sent @ \$9.68 each
- 2-Trips to Post Office to send certified letters
- 9- Trips to properties
- 1- Court appearance
- 14- Files updated

**Building Codes Report**  
**April 14, 2025**  
Permit Application Status

YEAR	TOTAL SUBMITTED	TOTAL APPROVED	OPEN AS OF 1/31/2025
2022	276	248	4 Extended
2023	184	175	5 Extended
2024	264	233	116 (3 Extended)
2025	80	75	72

**Inspections – March 2025**

	March 2025		YTD 2025	YTD 2024
New Residence	8		16	12
Roof Replacement	1		2	0
New Electrical Service or Upgrade	10		23	25
<b>New Skid Shed</b>	6		10	0
Renovation of Existing Structure	0		4	3
Deck Repair or Replace	3		8	8
Accessory Building	0		4	12
New Dock	0		2	3
Carports (Metal Awning)	2		3	3
<b>Lot Clearing</b>	2		<b>4</b>	<b>n/a</b>
<b>Culverts</b>	6		9	n/a
Seawall/Retaining Wall	0		0	1
Sewer Holding Tank	29		37	14
Water Holding Tank	18		25	11
<b>Concrete Patio/Slab</b>	0		1	0
Propane Tank	0		0	3
<b>Fence</b>	0		0	1
POA Water	0		2	0
Sewer System	1		5	1
Rural Water	0		0	3
Tornado Shelter	0		0	0
Hot Tub/Swimming Pool	0		0	0
Gazebo / Lean-To	0		0	2
Garage Addition	3		7	9
Photovoltaic System Installation	0		0	0
Demolition	0		0	1
<b>Totals</b>	<b>89</b>		<b>162</b>	<b>112</b>

\*Moratorium 3/19-9/11

## **Linn Valley Police Public Safety Report**

**04/14/2025**

### **Police**

**2 Motor Vehilce accidents**

**1 charge for Criminal Damage to the front gate**

**1 arrest for DUI**

**1 report for theft**

**2 arrests for Possession of Controlled substance**

**1 report for Dog Bite**

**Citations for Speeding, Do Drivers license and expired tags.**

**Linn Valley Fire**  
**March 31, 2025**

March 2025:

LV-10

Miami County-10

EMS.....10

MVA.....1

Brush Fire.....6

Vehicle Fire.....1

Canceled Enroute...2

First Quarter 2025

43 Total Runs

LV-28

Miami County-15

EMS.....21

Smoke Investigation..1

MVA.....3

MVA Non-Injury.....2

Cell Crash Detection...1 (Jeremy dropped his phone in the road)

Brush Fire.....6

Vehicle Fire.....1

Canceled Enroute.....2

Responders(1Q)

Murrison.....9

Crownover..7

VanVlack....18

MCyr.....6

LCyr.....2

JWard.....10

Sup.....18

Kline.....7

Sward.....19

Hansen.....8

Edwards.....1

Becraft.....2

## RESOLUTION NO. 138

**WHEREAS**, the City of Linn Valley, Kansas, maintains accounts at Labette Bank in LaCygne, Kansas; First National Bank of Louisburg in Louisburg, Kansas; and the Kansas Municipal Investment Pool.

**WHEREAS**, the City Council wishes to designate by Resolution those members of the Governing Body and City of Linn Valley Staff who are authorized to discuss accounts, withdraw funds, authorize checks, and be listed as authorized signers and take all other actions involving City Accounts at Labette Bank in LaCygne, Kansas; and the First National Bank of Louisburg in Louisburg, Kansas.

**NOW, THEREFORE, BE IT RESOLVED**, that;

**Section 1.** Labette Bank in LaCygne, Kansas; and First National Bank of Louisburg in Louisburg, Kansas are hereby designated as depositories of the City of Linn Valley, Kansas, for the purpose of banking services; and

**Section 2.** The following individuals are hereby individually authorized to sign checks and orders for the payment of money; and withdraw funds on deposit with the named financial institutions and shall be listed as signers on all accounts established with the institutions.

<u>Name</u>	<u>Title</u>
Lewis Donelson	Mayor
Robert Suppenbach	City Council Member
Melinda Cyr	City Clerk
Lisa Becraft	Administrative Assistant

**Section 3.** The City Clerk is hereby authorized to make routine purchases for City purposes in an amount up to \$5000.00 without prior Council approval, providing that said purchases are included in the Claims Register presented to the Council for approval at the next Council meeting after said purchase.

**Section 4.** The City Clerk is hereby authorized to make transfers of funds to and from various checking, savings, and other accounts owned by the City as needed in an amount up to \$50,000 without prior approval of the Council, providing said transfers shall be included in the Clerk's financial report at the next Council meeting following said transfer and said report shall be accepted or adopted by the Council.

**Section 5.** Other than transactions set out in Section 3 and Section 4 of this Resolution, all purchases, payments, and transfers exceeding \$2000.00 must be approved by no less than two authorized individuals listed in Section 2 of this Resolution.

**Section 6.** Any portion of any resolution conflicting with this resolution is hereby rescinded.

**Section 7.** Resolution No. 94 is hereby repealed.

**Section 8.** This resolution shall be effective upon its passage by the Governing Body.

PASSED AND ADOPTED BY THE GOVERNING BODY OF THE CITY OF LINN VALLEY, KANSAS  
THIS FOURTEENTH DAY OF APRIL 2025.

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Mayor

Attest:

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City Clerk

DRAFT

RESOLUTION NO. 136

A RESOLUTION ORDERING A HEARING ON WHY A CERTAIN PROPERTY WITHIN THE CITY OF LINN VALLEY, KANSAS SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED.

WHEREAS, the City of Linn Valley is authorized by the Statutes of the State of Kansas and by Ordinance No. 59 to provide for the safety and fitness for occupation of structures within the City; and

WHEREAS, the Codes Enforcement Officer of Linn Valley has reported to the Governing body, pursuant to Ordinance No. 59, section 3 in regard to said Lot and Structure;

NOW THEREFORE, the Governing Body of Linn Valley, Kansas, hereby resolves that Hearing shall be held on the 14<sup>th</sup> day of April, 2025, at 6:00pm before said Governing Body in the Council Meeting Room at Linn Valley City Hall to hear from any owner, owner's agent, lienholder of record or any occupant of said Lot and structure why said structure should not be condemned and ordered demolished or repaired.

IT IS FURTHER RESOLVED that notice of this Hearing shall be published once each week for two successive weeks, the second of which publications shall appear at least 30 days prior to said Hearing, and that a copy of said notice shall be mailed by certified mail within three days of the first publication thereof to each owner, agent, lienholder of record and occupant of said Lot and structure at their respective last known place of residence and shall be marked "deliver to addressee only."

RESOLVED THIS 14<sup>TH</sup> DAY OF APRIL 2025.

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Lewis Donelson, MAYOR

ATTEST:

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Mendi Cyr, CITY CLERK

## **RESOLUTION NO. 137**

### **A RESOLUTION APPROVING A FEASIBILITY STUDY AND PRELIMINARY DESIGN OF A NEW CITY HALL FACILITY AND A NEW HEALTH FACILITY**

WHEREAS, the City of Linn Valley has an immediate necessity for a new City Hall to consolidate city services, promote more efficient government, and to accommodate future growth.

WHEREAS, a new city hall should be designed to meet the City's program requirements and would have lower life cycle cost, as the new building is expected to have a significantly longer useful life; now, therefore.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF Linn Valley:

**Section 1.** The city will pursue a feasibility study and preliminary location and design for a new City Hall.

**Section 2.** After completion of the new City Hall, the city will terminate the lease agreement for the currently leased mobile office space.

**Section 3.** The city will adopt the following project principles to provide direction and guide future decision making for the new City Hall.

**1. ESSENTIAL.**

There is a need for a new City Hall. City staff moved out of the previous mobile home used for City Hall offices due to hazardous mold conditions, faulty mechanical systems, and inadequate office space necessary for efficient day-to-day city operations. A mobile office space was leased to facilitate city employees and to provide essential public services. The temporary mobile offices eased at \$1641.15 per month. The lease agreement expires in March 2026.

**2. CONSOLIDATION**

The new City Hall will include a consolidation of administration, building codes, nuisance codes, utility billing services, space for various public services, City Council chambers, and municipal court facilities. Consolidating city departments into one facility will improve administration efficiency and provide better service to the community.

**3. VISION**

The new City Hall should be designed and constructed as a harmonious blend of functionality, aesthetics, and promote community engagement, promoting transparency by hosting open meetings and providing access to public services. The following key elements contribute to an effective city hall design:

- Optimize space for various governmental functions

- Clear functional circulation allowing visitors easy navigation of the building, clear signage, accessible entrances, and logical pathways to access citizen services.
- Distinctive appearance reflects Linn Valley's identity and serve as a landmark and a symbol of local history and civic pride.
- Community engagement spaces with the design include multipurpose areas to host meetings, events, and civic gatherings; spaces should be designed to accommodate various functions.

**4. COMMUNITY OUTREACH**

The city will develop a community outreach plan to seek input from the community and to inform the public about decisions regarding the City Hall project, and Health Department building.

**5. PROJECT ARCHITECT/ENGINEER**

The city will retain an outside Project Architect/Engineer to assist City staff and the City Council with a feasibility study and preliminary design to define the project direction and facilitate planning and implementation of the new city hall.

**6. FUNDING**

The City Council will determine the final funding approach for the project, including possible sale of City owned property, bonds, grants, and other funding sources. The City will build a Health Facility at approximately three thousand five hundred (3,500) square feet and enter into a long-term lease agreement with the Department of Health for a period of no less than twenty (20) years, to cover the cost.

Resolution for the Establishment and Operation of a new Linn Valley Health Facility,

WHEREAS, A new Health Facility, where the residents of Linn Valley benefit from a robust and responsive public health system.

WHEREAS, the establishment of a new Health Facility is essential to address the evolving public health needs of our community; and

WHEREAS, the Linn Valley Health Facility will play a vital role in promoting the health and wellbeing of all residents,

NOW, THEREFORE, BE RESOLVED, that the Linn Valley Health Facility is hereby established, with the following goals and objectives:

- **MISSION:**  
To protect and promote the health and well-being of all residents of Linn Valley through effective public health programs and services.
- **VISION:**  
To be a trusted and accessible resource for public health information and services, fostering a healthy and resilient community.

**1. Community Engagement:**

- **PUBLIC FORUMS:** Conduct regular public forums to solicit input and feedback from residents.
- **Website and social media:** Maintain a user-friendly website and social media presence to provide information and engage with the community.
- **Partnerships:** Establish partnerships with local organizations to reach diverse populations.

**2. Challenges and Opportunities:**

- **FUNDING:** Secure adequate and sustainable funding to support the department's operations.
- **Staffing:** Recruit and retain qualified staff.
- **TECHNOLOGY:** Utilize technology to improve efficiency and effectiveness.
- **DATA ANALYSIS:** Develop a system for collecting and analyzing data to identify trends and needs.
- **COMMUNITY OUTREACH:** Develop strategies to reach underserved populations.

**3. IMPLEMENTATION:**

- **TIMELINE:** Establish a timeline for the implementation of the resolution.
- **BUDGET:** Allocate resources to support the department's operations.
- **STAFFING:** Recruit and train staff.
- **FACILITIES:** Secure appropriate facilities for the department's operations.

BE FURTHER RESOLVED, this resolution shall be reviewed and updated as needed to ensure that the City of Linn Valley continues to meet the evolving needs of our community.

PASSED AND ADOPTED by the Governing Body of the City of Linn Valley this    day of April 2025.

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Lewis Donelson, Mayor

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Mendi Cyr, City Clerk

# INVOICE

Elite lawn and landscape

Bubbarogers71@yahoo.com

+1 (913) 608-1659

## Bill to

Steve German

22412 E 2400 Rd Linn Valley Ks 66040

## Invoice details

Invoice no.: 1109

Invoice date: 02/11/2025

Due date: 03/13/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		flag pole flower bed	3 ton 1.5" Colorado rainbow (11) yards topsoil (144) pewter retaining wall blocks (45) pewter wall block caps 15 ft stick of 11 gauge pipe Retaining wall block adhesive Weed barrier mat 6 bags of concrete Material, labor, delivery included <del>\$\$\$</del> 4 block high retaining wall	1	\$4,500.00	\$4,500.00
Total						<b>\$4,500.00</b>

mendi.cyr@linnvalleyks.com

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**From:** Service First Products <contact@weareservicefirst.com>  
**Sent:** Wednesday, February 5, 2025 1:28 PM  
**To:** mendi.cyr@linnvalleyks.com  
**Cc:** codes@linnvalleyks.com  
**Subject:** Invoice #D11035

## Service First Products

INVOICE #D11035

### Complete your purchase

[Complete your purchase](#)

or [Visit our store](#)

### Order summary



**25' or 30' Delta SECTIONAL Flagpole (Silver) × 3**

**\$552.00**

25' Sectional Flagpole Kit / No Thanks



**Sirius Solar Power Flagpole Light × 3**

**\$179.91**

Sky Gray

Subtotal **\$731.91**

Shipping **\$59.91**

Estimated taxes **\$0.00**

Total **\$791.82 USD**

## Customer information

### Shipping address

Steve German

City Hall

22412 E 2400 Rd

Linn Valley KS 66040

United States

### Billing address

Steve German

City Hall

22412 E 2400 Rd

Linn Valley KS 66040

United States

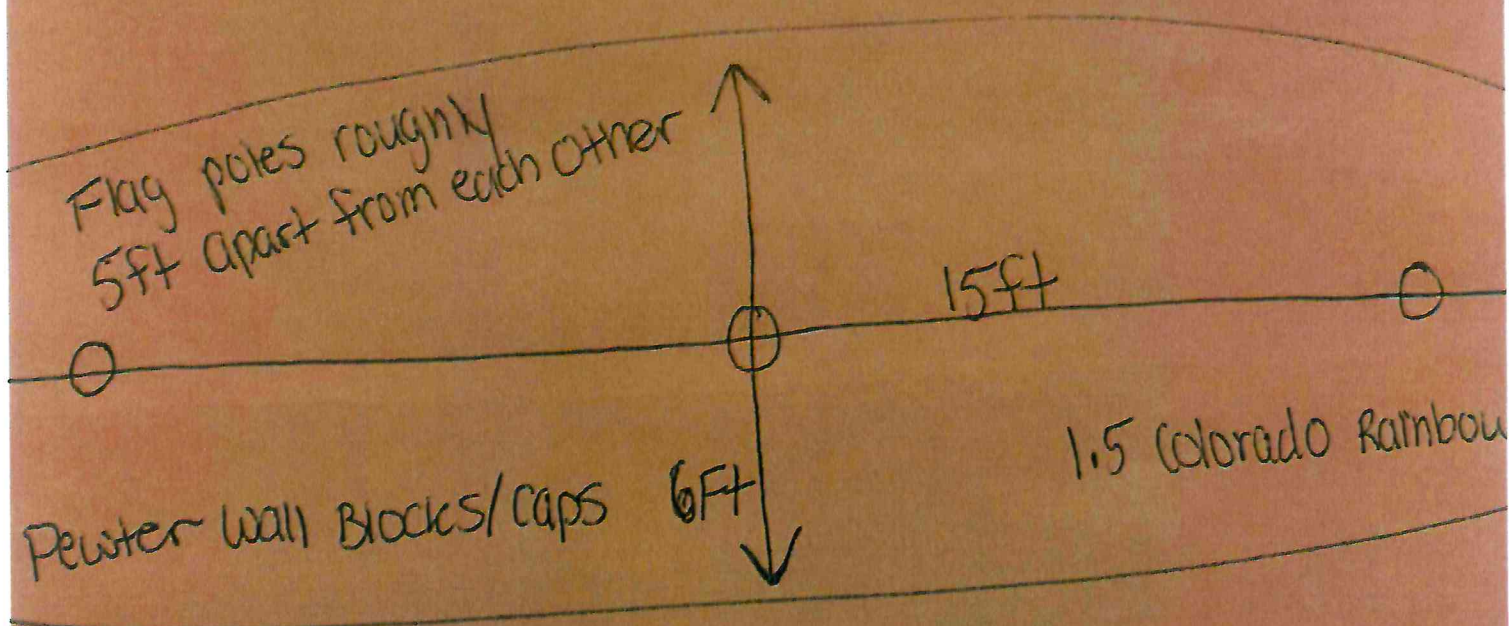
### Shipping method

Shipping

\$59.91

If you have any questions, reply to this email or contact us at

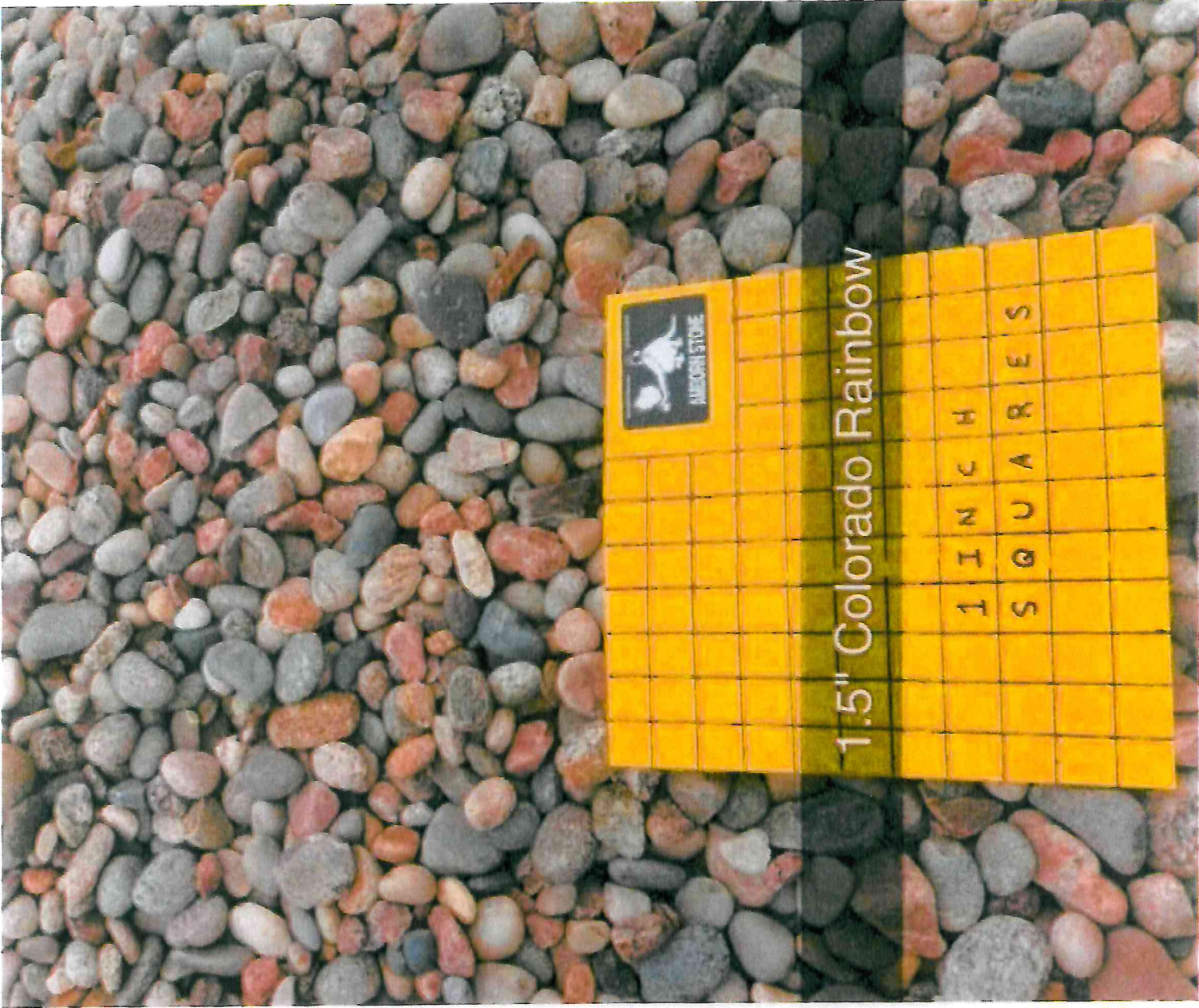
[contact@weareservicefirst.com](mailto:contact@weareservicefirst.com)



11.03 in. x 4.00 in. x 0.75 in. Pewter  
Concrete Retaining Wall Block







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Flagpole Ideas Flagpole Landscaping Flag Pole Landscaping Tree Guards >



Grace Dierkes

1 Comment



Long Live Trees burying this tree's root flare has already started to kill it...

Add a comment



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Garden furniture idea Premium Matt...



Small Stone Wall Garden Tree Guards >



R B



Garden Ideas Around A Tree Tree Guards >

### RETAINING WALL AROUND A TREE

Thank you all for your great tips for the rummage sale! We actually...



Luu Campos



Half Moon Retaining Wall Tree Guards >

Retaining Wall | Front yard landscaping design, Landscaping...



Tracy Clifford



Small Garden Bed Ideas Cinder Blocks >

### 20 DIY Small Garden Bed Ideas With "Concrete Blocks"

Get some creative ideas on how to



Raised Flower Bed Raised Flower Bed >



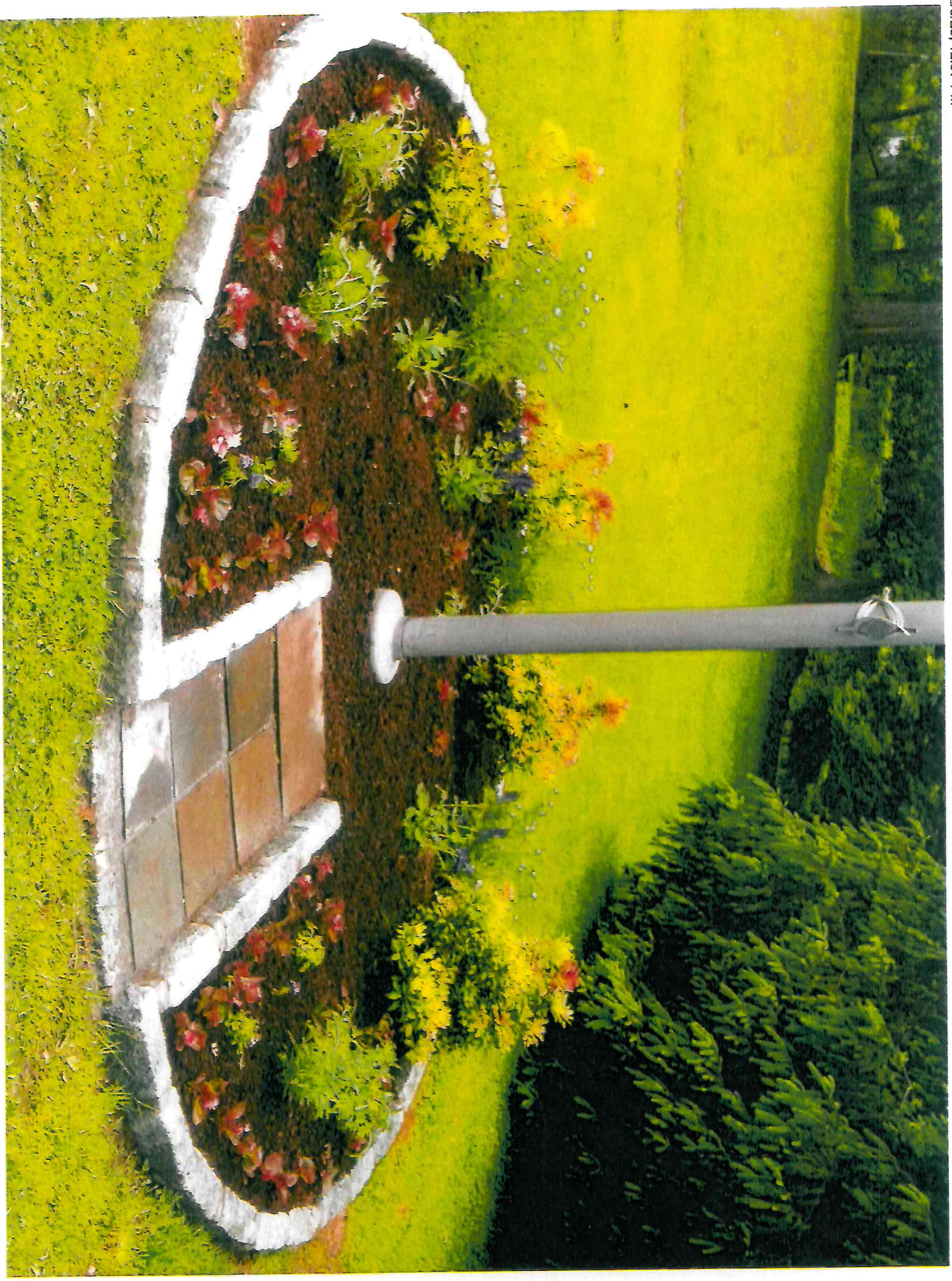
Capetillo Landscaping LLC



California Garden



Cleunice Jasi



[Sign In](#)



**AGREEMENT BETWEEN THE CITY OF LINN VALLEY, KANSAS AND  
THE MOWING CONTRACTOR.**

**AGREEMENT:** This Agreement (Contract) is made this 14 day of April, 2025, between Brandi VanVlack Lawn Care Service (Contractor) and the City Linn Valley (City).

**PURPOSE:** The City hires the Contractor to routinely throughout the season, mowing the areas designated on the attachments. The Contractor agrees to furnish all labor, equipment and fuel as required to maintain the road rights-of-way and designated properties. The contractor will have control over the work and the way it is performed.

**PRICE AND PAYMENT:** The City agrees to pay the Contractor for performance of the work, the sum of \$200.00 per mowing at City Hall, and the Fire/Police Station, an additional \$200.00 per mowing at the Water Tower. subject to adjustments for changes in the work as may be agreed to by the City and the Contractor. The invoice or bill shall be submitted to the City Clerk for payment.

**TERM:** This agreement will commence on April 1, 2025, and continue until November 30, 2025. The agreement may be renewed upon agreement between the City and the Contractor.

**INSURANCE:** The Contractor shall maintain and provide certificates for Commercial General Liability Insurance with a minimum of \$4,000,000 and Workers' Compensation Insurance with a minimum of \$500,000.

**TERMINATION:** The City reserves the right to terminate the work, upon giving notice, in writing, to the Contractor. In such an event, the Contractor shall be paid its actual costs for the portion of the work performed to the date of termination.

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_  
City of Linn Valley

By: \_\_\_\_\_  
VanVlack Lawn Care