

## RESOLUTION NO. 128

### A RESOLUTION APPROVING A FEASIBILITY STUDY AND PRELIMINARY DESIGN OF A NEW CITY HALL FACILITY

**WHEREAS**, the City of Linn Valley has an immediate necessity for a new City Hall, to consolidate city services, promote more efficient government, and to accommodate future growth.

**WHEREAS**, a new city hall should be designed to meet the City's program requirements and would have lower life cycle costs, as the new building is expected to have a significantly longer useful life; now, therefore.

#### **BE IT RESOLVED BY THE COUNCIL OF THE CITY OF Linn Valley:**

**Section 1.** The city will pursue a feasibility study and preliminary location and design for a new City Hall.

**Section 2.** After completion of the new City Hall, the city will terminate the lease agreement for the currently leased mobile office space.

**Section 3.** The city will adopt the following project principles to provide direction and guide future decision making for the new City Hall.

1. **ESSENTIAL.**

There is a need for a new City Hall. City staff moved out of the previous mobile home used for City Hall offices due to hazardous mold conditions, faulty mechanical systems, and inadequate office space necessary for efficient day to day city operations. A mobile office space was leased to facilitate city employees and to provide essential public services. The temporary Mobil offices eased at \$1641.15 per month. Lease agreement expires in March 2026.

2. **CONSOLIDATION**

The New City Hall will include a consolidation of administration, building codes, nuisance codes, utility billing services, space for various public services, City Council chambers, and municipal court facilities. Consolidating city departments into one facility will improve administrative efficiency and provide better service to the community.

3. **VISION**

The new City Hall should be designed and constructed as a harmonious blend of functionality, aesthetics, and promote community engagement, promoting transparency by hosting open meetings and providing access to public services. The following key elements contribute to an effective city hall design:

- Optimize space for various governmental functions and services.
- Clear functional circulation allowing visitors easy navigation of the building, clear signage, accessible entrances, and logical pathways to access citizen services.
- Distinctive appearance reflecting Linn Valley's identity and serve as a landmark and a symbol of local history and civic pride.
- Community engagement spaces with the design including multipurpose areas to host meetings, events, and civic gatherings; spaces should be designed to accommodate various functions.

**4. COMMUNITY OUTREACH**

The city will develop a community outreach plan to seek input from the community and to inform the public about decisions regarding the City Hall project.

**5. PROJECT ARCHITECT/ENGINEER**

The city will retain an outside Project Architect/Engineer to assist City staff and the City Council with a feasibility study and preliminary design to define the project direction and facilitate planning and implementation of the new city hall.

**6. FUNDING**

The City Council will determine the final funding approach for the project, including possible sale of City owned property, bonds, grants, and other funding sources.

PASSED AND ADOPTED by the Governing Body of the City of Linn Valley this 26<sup>th</sup> day of February, 2024.

  
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Lewis Donelson, Mayor

ATTEST:

  
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Karen Siffring, City Clerk

