

MEETING OF THE CITY COUNCIL
OF LINN VALLEY, KANSAS
February 12, 2024
6:00 pm

In the absence of Mayor Lewis Donelson, Council President Brenda Muncy called the regular meeting to order at 6:00 pm. Other Councilmembers present were Richard Gravelle, Dan Donham, and Robert Suppenbach. Councilman Michael Hemphill was absent. City Attorney James Brun was present.

There were no changes to the agenda.

MEETING MINUTES

Councilman Suppenbach motioned to approve minutes from the January 29, 2024 meeting contingent on correcting the date. Councilman Donham seconded, and the motion carried 4-0.

WATER PROJECT

Jason Hoskinson of BG Consultants presented an overview of the water project and its current status.

WASTEWATER PROJECT

Wesley Weishaar of BG Consultants reported the preliminary design of lagoon and wetlands is complete and asked the council to decide on a final location for the hold-and-haul dump station and lift station.

APPOINTMENT OF OFFICERS

City Charter Ordinance #11 requires appointment of city officers during the first meeting in February following an election. Councilman Suppenbach made a motion to appoint the following officers to their respective positions: City Attorney James Brun, Municipal Court Judge Doug Barlet, City Clerk Karen Siffring, and Public Safety Officer Corey Murrison. The motion was seconded by Councilman Donham and carried 4-0. The council requested an ordinance removing this requirement. City Clerk Siffring will prepare a draft.

ECONOMIC DEVELOPMENT COMMITTEE

Councilwoman Muncy informed the council that she and Councilman Donham will be working on a resolution for an economic development committee.

2024 PRIORITIES

City Clerk Siffring will schedule a special meeting to discuss the 2024 priorities list.

CITIZEN PARTICIPATION

No comments from the public.

SEWER REPORT

Sewer Operator, Page Enterprise, provided a monthly report. Pumps were changed out at three locations, and there were nine sewer line locates. A new contract from Page Enterprise with increased rates is pending.

BUILDING INSPECTOR REPORT

Inspector Steve German submitted the Building Report. Seventeen inspections were completed in January. Seven permits were approved in January.

NUISANCE CODES REPORT

Codes Enforcement reported ten violation notice letters sent in January with seven owners responding to remove the violation. Five citations were issued.

PUBLIC SAFETY REPORT

Public Safety Director Corey Murrison reported four individuals arrested, three reports of damage to the front gate, and two motor vehicle accidents. The fire department received twelve medical calls within Linn Valley. The department responded to two structure fires and one medical call in Miami County.

After the county dispatch switched over to a digital radio system, the Fire Department's handheld radios no longer work. Director Murrison requested the purchase of ten new digital handheld radios at the cost of \$5300 to be paid with ARPA grant funds. Councilman Suppenbach made a motion to allow Director Murrison to purchase the handheld radios for up to \$5500 with ARPA grant funds. The motion was seconded by Councilman Gravelle and carried 4-0.

Director Murrison received applications for fire fighter from two individuals and asked they be approved. Councilman Suppenbach made a motion to approve Jacob Coe and Dayton Kline as volunteer fire fighters. The motion was seconded by Councilwoman Muncy and the vote carried 4-0.

CITY CLERK'S FINANCIAL REPORT

City Clerk Karen Siffring reported General Fund income of \$462,411.43 and expenses of \$48,524.52 in January 2024. Income included \$432,231.85 Ad Valorem tax.

Balances for the city's accounts and funds on January 31, 2024:

Operating Fund: \$538,340.67

-Restricted Mayor's Christmas Tree Fund* \$1,029.57

-Restricted Parks & Recreation Fund* \$2,850.59

-Restricted Capital Improvement* \$48,890.70

-Restricted Special Equipment* \$54,695.29

*Restricted funds included in the Operating Fund total.

Street & Highway Fund: \$156,472.89

Sewer Utilities: \$542,515.53

Sewer Reserve Fund: \$93,832.35

ARPA: \$6,067.95

Temporary Notes (Water Project): \$667,686.25

Temporary Notes (Wastewater Project): \$5,181,481.89

Councilman Suppenbach motioned to approve the vouchers in the amount of \$298,356.17. The motion, seconded by Councilman Donham, carried 4-0.

OLD BUSINESS

No old business.

NEW BUSINESS

No new business.

ADJOURN

Councilman Suppenbach made a motion to adjourn. The motion was seconded by Councilman Donham and carried 4-0. The meeting adjourned at 7:03 pm.

Submitted by
Karen Siffring, City Clerk