

MEETING OF THE CITY COUNCIL  
OF LINN VALLEY, KANSAS  
October 9, 2023  
7:00 pm

Mayor Cindy Smith called the regular meeting to order at 7:04 pm. Present were Councilmembers Lewis Donelson, Robert Suppenbach, Michael Hemphill, John Weers and Brenda Muncy.

No changes to the agenda.

MEETING MINUTES

Councilman Hemphill motioned to accept the September 25, 2023 meeting minutes as written. The motion was seconded by Councilman Suppenbach and carried 5-0.

BUILDING INSPECTOR

Mayor Smith requested council hire Steve German as part time city building inspector. Councilman Weers made a motion to hire Steve German as city Building Inspector as a part-time employee at \$20.00/hour beginning October 10. The motion was seconded and carried 5-0. City Clerk Karen Siffring swore in Steve German as city building inspector.

CITIZEN PARTICIPATION

Mike Hiron of Linn Valley would like to work with the city to redefine lot lines on his properties. Mr. Hiron met with City Attorney James Brun.

SEWER REPORT

September 2023 report from Page Enterprise: ten locates, changed out two grinder pumps, and repaired two grinder pump pits. Councilman Donelson reported the need to replace missing sewer caps/valves, electrical box keys that have been cut, and broken lids on grinder pumps. A few pumps have been changed out multiple times at the same properties. Donelson would like the council to decide who pays for repairs and replacements. The topic has been added to the project list.

WATER PROJECT

Councilman Donelson announced the water tower continues to grow during this construction period. Workers will be on a schedule of eight days on and six days off.

A town hall to present updates, information and Q&A on the water project, wastewater project and the special sales tax will be held Saturday, October 14, 2023 at City Hall from 10:00 am – noon. Paul Owing from BG Consultants will be at the meeting.

WASTEWATER PROJECT

Councilman Donelson said we are getting close to deployment date.

BUILDING AND CODES REPORT

A total of 129 permit applications were approved through September of 2023. Eight building permit inspections were completed in September 2023 with 186 inspections year-to-date. January – September 2022 inspections were 428.

### PUBLIC SAFETY REPORT

Public Safety Director Corey Murrison reported ten medical calls and one brush fire in Linn Valley, and three medical calls and a brush fire in Miami County. Other activity reported: one arrest for aggravated assault, five citations for criminal damage of the front gate, and hosting five hours of training with LaCygne. Director Murrison and Officer Brett Jenkins attended training in Iola.

### CITY CLERK'S FINANCIAL REPORT

City Clerk Karen Siffring reported General Fund income of \$57,407.79 and expenses of \$48,484.75 in September 2023.

Balances for the city's accounts and funds on September 30, 2023:

Operating Fund: \$286,797.18

-Restricted Mayor's Christmas Tree Fund\* \$1,029.57

-Restricted Parks & Recreation Fund\* \$2,850.59

-Restricted Capital Improvement\* \$23,890.70

-Restricted Special Equipment\* \$29,695.29

\*Restricted funds included in the Operating Fund total.

Balances of other city funds on September 30, 2023:

Street & Highway Fund: \$142,085.88

Sewer Utilities: \$482,672.20

Sewer Reserve Fund: \$70,455.16

ARPA: \$6,067.95

Temporary Notes (Water Project): \$1,856,435.45

Temporary Notes (Wastewater Project): \$5,264,512.19

Councilman Suppenbach motioned to approved vouchers in the amount of \$141,750.54. The motion, seconded by Councilman Hemphill, carried 5-0.

### PLANNING COMMISSION RESOLUTION

Council reviewed Resolution 02-2023 submitted by the Linn Valley Planning and Zoning Commission amending sections of the zoning ordinance. After discussion, Councilman Hemphill made a motion to adopt Ordinance #242 with changes as discussed. Councilman Weers seconded the motion and the motion carried 5-0.

### MAYOR'S REPORT

Mayor Smith reported having met with Olsson Studio as potential Planning and Zoning consultants. Councilman Donelson will be contacting them about the contract and bring information back to the council at the next meeting.

Mayor Smith read and signed a Proclamation declaring November 2023 as the 25<sup>th</sup> Anniversary of Linn Valley. She announced plans are being made for a celebration and recognizing individuals who were part of the City's history.

### OLD BUSINESS

No old business.

#### NEW BUSINESS

Councilman Donelson reported on his attendance of the Annual League of Kansas Municipalities Conference. The trade show portion was a great opportunity to meet people from other cities in the state, to network, and to learn. He recommended other councilmember consider attending next year's event.

Councilman Suppenbach requested the meeting packet be published on the city website prior to the meeting. The council agreed.

#### ADJOURN

Councilman Suppenbach made a motion to adjourn. The motion was seconded by Councilman Hemphill and carried 5-0. The meeting adjourned at 8:03 pm.

Submitted by  
Karen Siffring, City Clerk