

MEETING OF THE CITY COUNCIL  
OF LINN VALLEY, KANSAS  
SEPTEMBER 11, 2023  
7:00 pm

REVENUE NEUTRAL RATE HEARING

Mayor Cindy Smith opened the Revenue Neutral Rate Hearing. Present at the hearing were Councilmembers Lewis Donelson, Robert Suppenbach, Michael Hemphill, and John Weers. Councilwoman Brenda Muncy was absent. There were no public comments. Mayor Smith closed the hearing at 7:01 pm.

Councilman Donelson made a motion to adopt Resolution #124 allowing the 2024 budget to exceed the revenue neutral rate. Councilman Weers seconded the motion and the motion carried 4-0 by a rollcall vote.

2024 BUDGET HEARING

Mayor Cindy Smith opened the 2024 Budget Hearing at 7:02 pm. Present at the hearing were Councilmembers Lewis Donelson, Robert Suppenbach, Michael Hemphill, and John Weers. Councilwoman Brenda Muncy was absent. There were no public comments. Mayor Smith closed the hearing at 7:03 pm. Councilman Weers made a motion to adopt the proposed budget. The motion was seconded by Councilman Suppenbach and carried 4-0.

CITY COUNCIL MEETING

Mayor Cindy Smith called the regular meeting to order at 7:04 pm. Present were Councilmembers Lewis Donelson, Robert Suppenbach, Michael Hemphill, and John Weers. Councilwoman Brenda Muncy was absent.

Councilman Suppenbach requested a moment of silence to honor the fallen of September 11, 2001.

AGENDA REVIEW

No changes to the agenda.

MEETING MINUTES

Councilman Suppenbach made a motion to accept the August 28, 2023, meeting minutes as written. Councilman Weers seconded the motion, and the motion carried 4-0.

CITIZEN PARTICIPATION

No comments from the audience.

PLANNING COMMISSION RESOLUTION RESPONSE

Planning Commission Resolution 01-2023 was reviewed by the council during the August 28, 2023 meeting. A response document was prepared with the Council's comments. Councilwoman Muncy joined the meeting at 7:30 pm.

After reviewing the response document, the Council approved returning Resolution 01-2023 with comments to the Planning Commission.

Councilman Suppenbach introduced State Senator Caryn Tyson of the 12<sup>th</sup> District who attended the meeting.

#### SEWER REPORT

August 2023 report from Page Enterprise: four locates, made repairs to four grinder pumps, changed out one grinder pump, and repaired pump at the lagoon.

#### WATER PROJECT

Councilman Donelson announced the water project being ahead of schedule. The crew to construct the steel water tank is scheduled to be on-site from September 20 and November 15th. The tank will be painted in the spring of 2024.

#### WASTEWATER PROJECT

The new lift station will be in the south quadrant of the police/fire station property. A survey is needed for the lagoon land to file annexation resolution to the county.

#### BUILDING AND CODES REPORT

A total of 109 permit applications were approved through August of 2023. Twenty-five building permit inspections were completed in August 2023 with 178 inspections year-to-date. January – August 2022 inspections were 364.

#### PUBLIC SAFETY REPORT

No report provided.

#### CITY CLERK'S FINANCIAL REPORT

City Clerk Karen Siffring reported General Fund income of \$19,296.46 and expenses of \$65,147.28 in August 2023.

Balances for the city's accounts and funds on August 31, 2023:

Operating Fund: \$258,853.92  
-Restricted Mayor's Christmas Tree Fund\* \$1,029.57  
-Restricted Parks & Recreation Fund\* \$2,850.59  
-Restricted Capital Improvement\* \$23,890.70  
-Restricted Special Equipment\* \$29,695.29  
\*Restricted funds included in the Operating Fund total.

Balances of other city funds on August 31, 2023:

Street & Highway Fund: \$145,651.45  
Sewer Utilities: \$475,759.98  
Sewer Reserve Fund: \$65,998.53  
ARPA: \$6,067.95  
Temporary Notes (Water Project): \$1,876,320.96  
Temporary Notes (Wastewater Project): \$5,295,151.49

Councilman Suppenbach motioned to approved vouchers in the amount of \$59,805.76. The motion, seconded by Councilman Hemphill, carried 5-0.

#### MAYOR'S REPORT

Mayor Smith recommended hiring a part-time building inspector. Ads will be published in the newspaper for two weeks. Applications will be accepted through the 22<sup>nd</sup>. Interviews will be conducted following week and a recommendation for hire will be at the October 9<sup>th</sup> meeting.  
Request

#### OLD BUSINESS

The city received notice that we did not receive the requested grant from the Small Town Water and Sewer Infrastructure Assistance Grant Program.

#### NEW BUSINESS

Councilman Donelson received permission of the council to search for an alternate consultant for the Planning & Zoning Commission.

#### ADJOURN

Councilman Hemphill made a motion to adjourn. The motion was seconded by Councilman Donelson and carried 5-0. The meeting adjourned at 7:35 pm.

Submitted by  
Karen Siffring, City Clerk