

MEETING OF THE CITY COUNCIL
OF LINN VALLEY, KANSAS
JUNE 12, 2023
7:00 pm

Mayor Cindy Smith called the regular meeting to order at 7:00 pm.

Council Members present at the meeting were Robert Suppenbach, Lewis Donelson, Brenda Muncy, John Weers, and Michael Hemphill. All members were present.

Mayor Smith requested two five-minute executive sessions be added to the agenda.

MEETING MINUTES

Councilman Hemphill made a motion to accept the May 22, 2023, meeting minutes as written. Councilman Suppenbach seconded the motion, and the motion carried 5-0.

CITIZEN PARTICIPATION

No comments from the audience.

SEWER REPORT

Monthly report from Page Enterprise: five locates, checked one pump, changed out three pumps, programed the pulsar meter. Councilman Donelson will contact Operator Mike Page to discuss connection of the community center and nearby cabin to the grinder pump.

Councilman Suppenbach made a motion for a five-minute executive session for legal to return at 7:12 pm. Councilman Hemphill seconded the motion, passing 5-0. The council and attorney retired to the executive session and returned at 7:15 pm with no action taken.

WATER PROJECT

Councilman Donelson reported the water tower preconstruction meeting was held May 20th. The acquisition committee is in communication regarding an easement on property owned by Clark. Attempts were made to contact owners of a second property for an easement but were unable to make contact and the engineer relocated the line. A title search is in process for an easement for POA's property.

WASTEWATER PROJECT

The recently purchased land for lagoon construction has been surveyed. Public Safety Officer Corey Murrison was asked if he had use for the structure located on the property. He will look at it an report back to the council.

BUILDING AND CODES REPORT

Thirty-three building permit inspections were completed in May with 101 inspections year-to-date.

PUBLIC SAFETY REPORT

The following was reported by Public Safety Director Corey Murrison: two separate reports for domestic violence battery with two separate arrests; one report and arrest for criminal damage. Memorial weekend was relatively quiet with no criminal activity. In May, there were six medical calls and one golf

cart fire call in Linn Valley. In Miami County mutual aid area, there was one call for a deck fire. The council, Director Murrison and City Attorney James Brun discussed having an ordinance to address loud noise within the community and how to define 'noise.' Options included measuring decibel levels, considering noise as a disturbance, or defining it as disorderly conduct. Councilwoman Muncy has prepared a draft application for an event permit to give Public Safety early notification. The mayor will send copies of the draft to the council members.

CLERK'S REPORT

Clerk Karen Siffring opened bids for purchase of a skid shed at 6 Coachman Drive which was included in a condemnation proceeding. One bid was submitted. The bid of \$2,187, was received from David Hemphill. Councilman Suppenbach made a motion to accept the bid for \$2,187. The motion was seconded by Councilwoman Muncy and carried 5-0.

The council and attorney discussed options to recover costs of cleaning up condemned properties. Bills will be sent to the property owners and if not paid, the city could put a lean on the property or submit to the State Set-Off program.

A bid of \$6,700 was received from Rob Gifford to remove trash and structure from a condemned lot on Black Oak Drive. Councilman Donelson made a motion to accept the bid of \$6,700. The motion was seconded by Councilwoman Muncy and approved 5-0.

Clerk Siffring reported \$10,924.03 income and \$42,919.79 expenses in May.

Balances for the city's accounts and funds on May 31, 2023:

General Fund Checking:	\$51,521.10
-Restricted Mayor's Christmas Tree Fund*	\$1,029.57
-Restricted Parks & Recreation Fund*	\$2,850.59
-Restricted Capital Improvement*	\$23,890.70
-Restricted Special Equipment*	\$29,695.29
*Restricted funds included in the General Fund total.	
Money Market:	<u>\$208,449.54</u>
Total General Fund:	\$259,970.64

Balances of other city funds on May 31, 2023:

Street & Highway Fund:	\$139,781.23
Sewer Utilities:	\$406,339.81
Sewer Reserve Fund:	\$44,134.57
ARPA:	\$6,067.95
Temporary Notes (Water Project):	\$1,444,887.21
Temporary Notes (Wastewater Project):	\$4,979,593.73

The Council approved vouchers in the amount of \$88,680.92.

MAYOR'S REPORT

Mayor Smith will move forward on establishing an Economic Development Committee and will send a draft plan to the council.

OLD BUSINESS

Mayor Smith referenced the draft ordinance limiting RV's on R-1 lots that was discussed at the previous council meeting. The draft ordinance included specific dates allowing RV's on R-1 lots. Councilman Weers suggested RV's not be allowed on R-1 lots. Councilman Hemphill suggested there be no limitations on RV's on R-1 lots. Director Murrison said time limits restrictions are very difficult to enforce and suggested a start date and an end date – which would include summer months.

NEW BUSINESS

Councilwoman Muncy expressed concern about young children riding on the back of motorized vehicles. She said it was dangerous and safety is an issue. Director Murrison said when there are issues with children on motorized vehicles, they are taken to their parents. If the issue happens a second time, a citation will be issued to the parents.

Councilman Weers motioned for an executive session for personnel for five minutes to return at 8:31. Councilman Suppenbach seconded the motion with the motion carrying 5-0. The council and attorney retired to executive session, returning at 8:34 pm with no action taken.

BUDGET WORKSHOP

Clerk Siffring requested the council discuss income and expenses expected or requested in 2024 to assist in preparation of the 2024 budget.

Requests included:

Hire a website designer with a cost estimated between \$17,000 and \$20,000. Mayor Smith will ask LaCygne about the cost of their website designer.

Councilman Donelson anticipated improvements to the buildings next door would cost well over \$10,000 and would like to sell the buildings with expected income of \$50,000 - \$100,000. He is investigating options for a new, permanent city hall building.

Mayor Smith requested budgeting for a full-time assistant city clerk.

Director Murrison asked for funds to purchase new tasers for the department. Councilman Donelson suggested paying for the tasers with Special Equipment funds.

A fire truck is needed and would cost approximately \$300,000. If approved by voters, the 1% sales tax would pay a portion of the cost.

Budget for condemnations should be increased.

Include funds to update the Comprehensive Plan.

ADJOURN

Councilman Suppenbach made a motion to adjourn. The motion was seconded by Councilman Donelson and carried 5-0. The meeting adjourned at 9:27 pm.

Submitted by
Karen Siffring, City Clerk