

MEETING OF THE CITY COUNCIL  
OF LINN VALLEY, KANSAS  
March 13, 2023  
7:00 pm

Mayor Cindy Smith called the regular meeting to order at 7:00 pm.

Council Members present at the meeting were Robert Suppenbach, Lewis Donelson, Brenda Muncy, and John Weers. Councilman Michael Hemphill was absent.

MEETING MINUTES

Councilman Weers made a motion to accept the minutes of the February 27, 2023 meeting as written. The motion was seconded by Councilman Suppenbach and carried 4-0.

SEWER REPORT

Monthly report from Page Enterprise: Lift station was checked, twelve locates completed, a grinder pump installed, an electrical panel installed, and a grinder tank repaired. The meter at Bathhouse 2 is functioning. Equipment is in for the community center and city engineers are working on connection to the force main.

WATER PROJECT

City Attorney James Brun is working with the POA on an easement agreement. Bids to construct a fence around the water tower area have been received. The information will be submitted to KDHE for approval to pay for the work using project funds. Negotiations continue with RWD #1.

WASTEWATER PROJECT

The City Attorney is working with the landowner on the land purchase contract. The final agreement will be presented to the council for approval.

CODES REPORT

As of February 28, 2023, sixteen permits have been issued. Sixty-nine permits are open and active. Two campers on building lots during construction may not have been removed.

MOWER FOR CITY ROADS AND CITY HALL

One bid for mowing city roadsides and city hall yard was received from Van Vlack's Lawn Care Service for \$150. Councilman Donelson made a motion to allow the city to enter into an agreement with Van Vlack Mowing for \$150 to mow the area discussed. Councilwoman Muncy seconded the motion and the motion carried 4-0.

BUILDING PERMIT MORATORIUM UPDATE

No change was made to the moratorium.

PUBLIC SAFETY REPORT

Public Safety Director Corey Murrison reported one arrest for driving while suspended, one arrest for DUI, reports of: credit card fraud, noise, and a dog at-large. An individual was arrested for felony fleeing and eluding. There were eight medical calls and two fire calls in Linn Valley. Two grass fires calls with

Linn County Fire Department. In Miami County mutual aid area there were two grass fires, one vehicle accident and two medical calls.

Councilman Donelson commented on the question raised by a county commissioner regarding if cities should pay the county for 911 and dispatch services. A discussion followed. The topic had not been discussed during a commission meeting. Mayor Smith will meet with Jason Hightower, newly elected Commissioner for Linn Valley area.

#### CITY INSURANCE

City Clerk Karen Siffring presented the invoice for renewal of the city insurance policy. The cost is \$61,271 with the POA paying \$5,712 of that amount. Councilman Weers made a motion to renew the city insurance in the amount of \$61,271. The motion was seconded by Councilman Suppenbach. The motion carried 4-0.

#### CLERK'S REPORT

Clerk Siffring reported \$21,932.75 income and \$62,569.90 expenses in February. Expenses included lease/purchase payments of \$16,032.04 for city vehicles.

Balances for the City's accounts and funds on February 28, 2023:

General Fund Checking:	\$128,725.24
-Restricted Mayor's Christmas Tree Fund*	\$204.57
-Restricted Parks & Recreation Fund*	\$2,850.59
-Restricted Capital Improvement*	\$23,890.70
-Restricted Special Equipment*	\$29,695.29
*Restricted funds included in the General Fund total.	
Money Market:	<u>\$282,404.64</u>
Total General Fund:	\$411,129.88

Balances of other city funds on February 28, 2023:

Street & Highway Fund:	\$133,450.04
Sewer Utilities:	\$495,655.24
Sewer Reserve Fund:	\$44,134.57
ARPA:	\$6,067.95
Temporary Notes (Water Project):	\$1,471,031.87
Temporary Notes (Wastewater Project):	\$6,198,153.43

Councilman Suppenbach made a motion to approve vouchers in the amount of \$236,908.32. The motion, seconded by Councilman Weers, passed unanimously.

#### MAYOR'S REPORT

Mayor Smith reported working on a job description for a part-time police officer/part-time codes officer.

#### OLD BUSINESS

No old business.

#### NEW BUSINESS

No new business.

OPEN FORUM

No public comments.

ADJOURN

Councilman Suppenbach made a motion to adjourn. The motion was seconded by Councilman Weers and passed 4-0. The meeting adjourned at 7:41 pm.

Submitted by

Karen Siffring, City Clerk