

MEETING OF THE CITY COUNCIL
OF LINN VALLEY, KANSAS
February 13, 2023
7:00 pm

Mayor Cindy Smith called the regular meeting to order at 7:00 pm.

Council Members present at the meeting were Robert Suppenbach, Lewis Donelson, Brenda Muncy, John Weers, and Michael Hemphill.

MEETING MINUTES

Councilman Suppenbach made a motion to accept the minutes of the January 9 and January 23, 2023 meetings as written. The motion was seconded by Councilman Hemphill and carried 5-0.

SEWER REPORT

Monthly report from Page Enterprise: Lift station was checked, six locates completed and three pumps changed out.

WATER PROJECT

Councilman Suppenbach reported he and Councilman Weers are working toward a blanket easement for the waterline installations. City Attorney Brun is working with BG Consultants to prepare a blanket easement document for the POA agreement. Two Right-of-Way easements need to be negotiated and documents prepared. All easements must be completed prior to getting bids for the water tower. Councilman Weers explained bids will be received for both the water tower and the waterline to the tower.

MANDATORY CONNECTION ORDINANCE

Ordinance 245 establishing requirements for connection to the public water system was presented. The state is requiring this ordinance to assure the city has adequate income to pay back the loan. Councilman Hemphill expressed concern about campers being required to connect and individuals on fixed income. Councilwoman Muncy requested removing language requiring removal of tanks as the only method of decommissioning. Councilman Weers made a motion to adopt Ordinance 245 with removal of the specific decommissioning language in section 4(c). The motion was seconded by Councilman Suppenbach. The motion carried 4-1 with Councilman Hemphill voting against.

WASTEWATER PROJECT

The City Attorney is working with the landowner on the land purchase. A special meeting may be required next week. Councilman Donelson let the council know that Jason Solomon from the state will be out to test the lagoons.

CODES REPORT

As of January 4, 2023, there are 96 open and active permits. Electrical permits are common.

BUILDING PERMIT MORATORIUM

No change was made to the moratorium.

PUBLIC SAFETY REPORT

Public Safety Director Corey Murrison reported the body and car cameras have been installed. The new patrol car has been placed in service. The old vehicle is being prepared for sale.

CLERK'S REPORT

Clerk Karen Siffring reported \$363,912.43 income and \$76,288.07 expenses in January. ARPA funds in the amount of \$45,190 were used to purchase the new police vehicle.

Balances for the City's accounts and funds on January 31, 2023:

General Fund Checking: \$419,598.77
-Restricted Mayor's Christmas Tree Fund* \$204.57
-Restricted Parks & Recreation Fund* \$2,850.59
-Restricted Capital Improvement* \$23,890.70
-Restricted Special Equipment* \$29,695.29
*Restricted funds included in the General Fund total.
Money Market: \$32,095.15
Total General Fund: \$451,693.92

Balances of other city funds on January 31, 2023:

Street & Highway Fund: \$133,431.11
Sewer Utilities: \$513,855.69
Sewer Reserve Fund: \$40,194.20
ARPA: \$6,067.95
Temporary Notes (Water Project): \$1,518,552.14
Temporary Notes (Wastewater Project): \$6,216,247.72

Councilman Suppenbach made a motion to approve vouchers in the amount of \$223,763.38. The motion seconded by Councilman Weers passed unanimously.

City Clerk Karen Siffring informed the council of Labette Bank's request to self-monitor the required number of check signers. Clerk Siffring reminded the council that they have access to copies of checks and associated invoices to confirm policy is being followed. The council agreed the city would not require the bank to monitor the number of signatures required for financial transactions with city funds.

MAYOR'S REPORT

Mayor Smith reported working on employee evaluations. At the next meeting the council will review 2023 priorities. She would like to consider hiring a nuisance officer soon, for about 12 hours a week. Councilman Suppenbach requested considering the nuisance office not be a resident of Linn Valley.

OLD BUSINESS

George Nunnemacher from the Linn County News informed the council that the US flag at city hall should be lit with a direct light.

NEW BUSINESS

No new business.

ADJOURN

Councilman Hemphill made a motion to adjourn. The motion was seconded by Councilman Suppenbach and passed 5-0. The meeting adjourned at 7:52 pm.

Submitted by
Karen Siffring, City Clerk