

MEETING OF THE CITY COUNCIL  
OF LINN VALLEY, KANSAS  
December 12, 2022  
7:00 pm

2022 BUDGET AMENDMENT HEARING

The mayor opened the 2022 Budget Amendment Hearing at 7:00 pm.

Present at the Budget Amendment Hearing were Mayor Cindy Smith, Council Members Robert Suppenbach, Lewis Donelson, Brenda Muncy, John Weers, and Michael Hemphill.

With no public comments, Councilman Suppenbach made the motion to approve the budget amendment as proposed. The motion was seconded by Councilman Weers and carried 5-0.

The hearing closed at 7:07 pm.

Mayor Cindy Smith called the regular meeting to order at 7:07 pm.

MEETING MINUTES

Councilman Weers made a motion to accept the minutes of the November 28 and December 5, 2022, meetings as written. The motion was seconded by Councilman Hemphill and carried 5-0.

BONUSES

Bonuses were passed out to employees present. Remaining bonuses will be delivered after the meeting.

CONDEMNATION FOLLOW-UP

City Attorney James Brun will send a letter to the owner of the condemned property directing personal items be removed from the condemned residence.

Attorney Brun addressed the dock issue. The homeowner must submit a proper permit, being the same as presented to the POA in 2020, to the City for review. If this is done, the dock remains in place, if not, the dock must be removed.

SEWER REPORT

No Sewer Report. Pumps for the Community Center will arrive in January. The wastewater volume meters from Badger are not working. The topic will be discussed at the January meeting.

WATER PROJECT

A barbwire fence has been installed at the water tower property.

WASTEWATER PROJECT

No Report.

CODES REPORT

No permits were submitted in November due to the moratorium in place. The Mayor and Councilman Donelson will meet with employees to discuss the moratorium. Fees for permits will be adjusted to the ITBS fee schedule.

## PUBLIC SAFETY REPORT

Public Safety Director Corey Murrison reported for November, there were six medical calls, one grass fire and an accident, arrests for possession of narcotics, open container, out of county warrant. A citation was issued for criminal littering the dumpster.

Delivery of the new police car is delayed and due to arrive at the dealer in January. The fire engine needs repair and parts are on order.

## CLERK'S REPORT

Clerk Karen Siffring reported \$17,925.45 income and \$51,817.74 expenses in November.

Balances for the City's accounts and funds on November 30, 2022:

General Fund Checking: \$69,238.89  
-Restricted Mayor's Christmas Tree Fund\* \$204.57  
-Restricted Tree Fund\* \$0  
-Restricted Parks & Recreation Fund\* \$2,850.59  
-Restricted Capital Improvement\* \$23,890.70  
-Restricted Special Equipment\* \$29,695.29  
\*Restricted funds included in the General Fund total.  
Money Market: \$54,712.02  
Total General Fund: \$121,215.19

Balances of other city funds on November 30, 2022:

Street & Highway Fund: \$125,868.81  
Sewer Utilities: \$468,387.51  
Sewer Reserve Fund: \$36,461.23  
ARPA: \$54,357.95  
Temporary Notes (Water Project): \$1,854,405.98  
Temporary Notes (Wastewater Project): \$6,217,125.56

Councilman Suppenbach made a motion to approve vouchers in the amount of \$146,556.97. The motion seconded by Councilman Weers passed unanimously.

## CMB LICENSES

Councilman Donelson made a motion to approve Cereal Malt Beverage licenses for Lake Shop for 2023. The motion was seconded by Councilman Suppenbach and passed 5-0. Licenses are for on-premises and off-premises sales. Councilman Donelson made a motion to approve the Cereal Malt Beverage licenses for the Golf Course for 2023. The motion was seconded by Councilman Suppenbach and passed 5-0. Licenses are for on-premises and off-premises sales.

## BUILDING PERMIT MORATORIUM

In the previous meeting the council discussed work not requiring a building permit. Proposed ordinance 224 lists these of work not needing permits. The list includes skid sheds less than 240 square feet without utilities, privacy fence less than six feet in height, lot clearing but not excavation, culverts, driveways, non-structural concrete slabs, and general outside maintenance less than \$5000 excluding foundation and electrical work or less without utilities and not on a fixed foundation. Councilman Suppenbach made a motion to adopt ordinance 244 to amend codes of the City of Linn Valley for

requirements and fees for building permits issued by the city of Linn Valley Kansas with the revision to Section 108.2.5 (a) change to read of roof repair if project does not exceed \$500 in cost. Councilman Weers seconded the motion. The motion passed 5-0. Roof repairs do not need a permit, but roof replacement requires a permit.

#### MAYOR'S REPORT

Mayor Smith reported accomplishments in 2022. Water project progress with engineers working on design of fill station, conversation with RWD#1, water tower construction beginning in spring of 2022, Wastewater Project funding received and eminent domain proceedings in process. Additional accomplishments of construction of the police station, new building for city hall, new employee, hired consultant for Planning & Zoning and codes. Planning and Zoning is addressing projects. New fire equipment purchased.

#### NOMINATION FOR PLANNING AND ZONING COMMISSIONER

Mayor Smith requested the council's appoint Eric Groce as a Planning and Zoning Commissioner. The motion was made by Councilman Weers and seconded by Councilman Hemphill. The motion passed unanimously.

Councilman Donelson made a motion to approve an eight percent raise effective January 1, 2023, paycheck for city employees with the exception of the fire department call out pay, city attorney and governing body. The motion seconded by Councilman Weers passed 5-0.

#### OPEN EMPLOYEE POSITION

The position is no longer open.

#### NEW BUSINESS

The December 26 meeting is cancelled.

#### ADJOURN

Councilman Donelson made a motion to adjourn. The motion was seconded by Councilman Weers and passed 5-0. The meeting adjourned at 7:52 pm.

Submitted by  
Karen Siffring, City Clerk