

MEETING OF THE CITY COUNCIL  
OF LINN VALLEY, KANSAS  
May 9, 2022  
7:00 pm

Mayor Cindy Smith called the regular council meeting to order at 7:00 pm.

Present at the meeting were Councilmembers Lewis Donelson, Robert Suppenbach, John Weers, Michael Hemphill, and Brenda Muncy.

#### MEETING MINUTES

Minutes from the April 11, 2022 were presented. Councilmember Muncy made a motion to accept the minutes as written. The motion was seconded by Councilmember Suppenbach and the motion carried 5-0. Minutes from the April 18, 2022 were presented. Councilmember Weers made a motion to accept the minutes as written. The motion was seconded by Councilmember Donelson and the motion carried 5-0.

#### WATER PROJECT AND WASTEWATER PROJECT

Paul Owings, of BG Consultants, spoke on the history and progression of the Wastewater Project. He also addressed the status of the Water Project and the recent property purchase for the booster pump.

#### PLANNING AND DEVELOPMENT REPORT

Planning and Development Director Daniel Donham reported the land purchase for the water project booster pump location agreement is complete. He will work with the title company to authorize to finalize the purchase. Donham requested the council approve the bid for the geotechnical study on the water tower land. Councilmember Suppenbach made a motion to approve the Alpha-Omega Geotech Authorization to test the water tower land in the amount of \$4400. Councilmember Muncy second the motion and the motion carried 5-0.

Wastewater metering devices are expected to arrive next week.

#### BUILDING CODES REPORT

Fifty-four building permits were issued in April, with 171 total for the year, including nine for new residences.

#### MAINTENANCE REPORT/ NUISANCE CODES REPORT

The ditch by Fitch Lane has been cleaned out. Electricity has been installed in the new office building and the water and sewer lines to the building have been trenched.

Five letters were sent out in April for nuisance issues, with eight confirmations of receipt of certified letters. Six violations are in process of addressing.

#### PUBLIC SAFETY REPORT

Public Safety Director Corey Murrison reported three warrant arrests, six driving while suspended arrests, one death investigation, and two vehicle pursuits. Two reports of stolen vehicles followed by arrests of subjects, and the vehicles returned to owners. The fire department responded to one residential fire and four medical calls.

Mayor Smith and Councilmember Donelson attended the Linn County Commissioner's meeting to speak on the commissions decision to discontinue in SRO's in schools. Comments from the Commissioners with concerns of Linn Valley citizens' frequency of use of the county dispatch was also expressed by the mayor.

#### CITY CLERK REPORT

Clerk Karen Siffring reported \$12,276.98 income in April and \$87,893.99 in expenses.

Balances for the City's accounts and funds on April 30, 2022:

General Fund Checking: \$82,968.44  
-Restricted Mayor's Christmas Tree Fund\* \$204.57  
-Restricted Tree Fund\* \$1,650.00  
-Restricted Parks & Recreation Fund\* \$2,500.59  
-Restricted Capital Improvement\* \$23,890.70  
-Restricted Special Equipment\* \$29,695.29  
\*Restricted funds are included in the General Fund total.  
Money Market: \$151,593.08  
Total General Fund: \$234,561.52

Balances of other city funds on April 30, 2022:

Street & Highway Fund: \$120,451.83  
Sewer Utilities: \$288,202.90  
Sewer Reserve Fund: \$26,087.44

#### PLANNING AND ZONING

Jerry Moore addressed the council about his request for the church to rezone several properties adjacent to the church for possible location of a youth center and a daycare.

Councilmember Donelson will search for a consultant for the Planning and Zoning Commission.

#### RAISE FOR CITY'S ROADS MOWER

The Councilmember Muncy made a motion to raise the pay to \$15.00 per hour or Dustin Stuteville to mow along sides of city roads. Councilmember Hemphill seconded the motion and the motion carried 5-0.

#### MAYOR'S REPORT

The mayor noted the completion and progress of tasks on the 2022 Priorities List, including funding of the Water and Wastewater projects, purchase and installation of the new city building, and progress towards implementing a sales tax.

Beginning June 3, City Hall hours will be Monday – Friday, 8: 00 am – 4:00 pm.

#### OLD BUSINESS

There was no old business.

#### NEW BUSINESS

Councilmember Donelson reported speaking to the county departments about their definition of 'dwelling'. For the county, a 'dwelling' is any structure connected to water. Donelson discussed the affidavit included in building permit applications where the property owner agrees that the accessory building will not be used as a residence. The affidavit must be signed and notarized by property owner.

#### ADJOURN

Councilmember Suppenbach made a motion to adjourn. The motion was seconded by Councilmember Muncy and passed 5-0. The meeting adjourned at 8:49 pm.

Submitted by  
Karen Siffring, City Clerk