

MEETING OF THE CITY COUNCIL
OF LINN VALLEY, KANSAS
NOVEMBER 15, 2021
7:00 pm

CITY COUNCIL MEETING

Mayor Smith called the meeting to order at 7:00 pm.

Present at the meeting were Mayor Cindy Smith, and Councilmembers Jason Jenkins, Lewis Donelson, Robert Suppenbach, John Weers, and Brenda Muncy.

AGENDA

The Mayor's Report on the agenda was moved to after the Revenue Committee Report. No other changes were made to the agenda.

MEETING MINUTES

Minutes from the November 6, 2021, meeting were presented. Councilmember Donelson made a motion to accept the minutes as written. The motion was seconded by Councilmember Weers and passed 3-0. Councilmembers Robert Suppenbach and Brenda Muncy abstained, as they were not present at the November 6th meeting.

SEWER REPORT

Page Enterprise reported eleven locates, and repairs on three pumps and a tank.

Director of Planning and Development Dan Donham introduced Joey McLiney of McLiney and Company. McLiney presented a description of bonds and how they apply to the water project. The sale of bonds will begin November 29th.

Councilmember Donelson made a motion to approve Resolution #104 entitled "A resolution authorizing and directing the issuance, sale, and delivery of general obligation temporary notes, series 2021, of the City of Linn Valley, Kansas: providing for the levy and collection of an annual tax, if necessary, for the purpose of paying the principal of and interest on said notes as they become due; making certain covenants and agreements to provide for the payment and security thereof; and authorizing certain other documents and actions connected therewith." The motion was seconded by Councilmember Weers. The motion carried 5-0.

Mike Page presented the status of the sewer line from the lift station to the lagoon. There are obstructions in the line between the lift station and lagoon which they have not been able to locate. A jetter truck is needed to clean out the line. The Mayor or a Councilmember will contact the Mayor of Mound City about using their truck.

Councilmember Weers made a motion for a fifteen-minute executive session for legal. Councilmember Jenkins seconded the motion and the motion passed 5-0. The council retired to the session at 7:44 pm and returned at 7:59 pm with no action taken.

Councilmember Muncy made a motion to allow the mayor to sign the agreement with Terracon following liability changes approved by Attorney Brun. Councilmember Suppenbach seconded the

motion and the motion passed 5-0. The agreement with Terracon is for geotechnical tests on the proposed site of the new lagoons; identified for the Wastewater Project.

PLANNING AND DEVELOPMENT REPORT

Planning and Development Director Dan Donham presented four options for modular offices / additional space. Option A is a 36' x 60' building. Options B and C are 48' x 60' with Option C having modifications. Option D includes installing option A building and constructing a police station at the location of the fire station. The council charged Director Donham and Public Safety Officer Corey Murrison to prepare a design and approximate cost for a police station.

BUILDING CODES REPORT

Director Donham reported 530 building permits issued this year, including forty residences. There were thirty permits issued in October.

Ordinance #233 was presented to the council for the purpose of establishing requirements of installation of private sewer tanks and private water tanks. Councilmember Donelson made a motion to approve Ordinance #233. The motion was seconded by Councilmember Muncy, and the motion carried 5-0.

The Council discussed the recent vehicle accident involving Director Donham. The vehicle was severely damaged in the accident. Director Donham will look for a replacement vehicle. Clerk Karen Siffring will investigate if the vehicle insurance will pay for use of a loaner vehicle until a new vehicle is purchased. The Council previously approved purchase of a new vehicle for Police Officer Brett Jenkins. The Council gave Director Murrison direction to order a new vehicle. The Mayor and Clerk Siffring will work with Joey McLIney to obtain bond funding for new vehicles.

NUISANCE CODES REPORT / MAINTENANCE REPORT

Codes Enforcement Officer Don Hastings' reported five nuisance notice letters sent in October. Removal of one of the previously condemned buildings is in process. Four citations are being continued in municipal court.

A bid was received from Freedom Mobil Wash to power wash the city buildings, porches, and concrete. The council gave approval for Officer Hastings to proceed with the power washing as it is within the spending authority of the Codes department. Hastings is also pursuing a contract for snow removal and ice treatment at city hall and the fire station.

PUBLIC SAFETY REPORT

Public Safety Director Corey Murrison reported seven arrests, and two citations were issued for a dog at large. The Fire Department had six medical calls, two reports of smelling gas, and one vehicle accident within Linn Valley. There were three medical calls, a vehicle fire, two injury accident calls, two grass fires, and one structure fire in Miami County.

SEWER BILLING CLERK

A report was provided by Sewer Billing Clerk Lisa Coke. The Council had no discussion on the report.

CITY CLERK'S REPORT

October income was \$56,986.14 and expenses were \$48,814.47.

Balances for the City's accounts and funds on October 31, 2021:

General Fund: \$85,499.16

Money Market Fund: \$126,262.09

Street & Highway Fund: \$114,942.75

Sewer Utilities: \$212,755.02

Sewer Reserve Fund: \$12,256.18

American Rescue Plan: \$65,840.67

Infrastructure Fund: \$65,840.67

Councilmember Suppenbach made a motion to approve vouchers in the amount of \$63,143.59. The motion was seconded by Councilmember Donelson and carried 5-0.

2021 BUDGET STATUS REPORT

City Clerk Karen Siffring informed the council of budget status of the General Fund and the Sewer Fund. Both were tracking within budget. Budget status will be reviewed during December's meeting. The Council gave direction to Director Donham to get meters ordered and installed as soon as possible.

ORDINANCE #234

Ordinance #234 was presented to the council for the purpose of establishing pay for the mayor and council members. Councilmember Jenkins made a motion to adopt Ordinance #234. Councilmember Suppenbach seconded the motion and the motion passed 5-0.

ORDINANCE #235

Ordinance #235 was presented to the council for the purpose of establishing two council meetings per month. Councilmember Suppenbach made a motion to adopt Ordinance #235. Councilmember Muncy seconded the motion and the motion carried 5-0.

BONUSES

Mayor Smith asked each council member to review the list of employee bonuses for 2021.

Councilmember Muncy made a motion to approve the bonuses. Councilmember Suppenbach seconded the motion and the motion carried 5-0.

REVENUE COMMITTEE REPORT

Councilmember Muncy reported difficulty recruiting committee members. Mark Powers will investigate locating a post office in Linn Valley. A city sales tax is under discussion.

MAYOR'S REPORT

The mayor reported a successful Town Hall for the Water Project.

Councilmember Suppenbach made a motion to give a \$1.50 per hour raise to Officer Donald Hastings beginning August 26, 2021. The motion was seconded and passed 5-0.

The Mayor requested a directory of newly assigned emails. Date of shutting down the old domain was set at six months. Clerk Siffring will investigate a default email for the website.

Councilmember Donelson made a motion to dissolve the snowplow agreement with the POA and turnover the equipment to the POA, as set in the contract. The motion was seconded and passed 5-0.

The city is establishing a process for the public to rent city hall rooms. This will be more important when a modular building is installed.

NEW BUSINESS

Safety Director Murrison requested discontinue access and use of the burn pit. There is no staff to monitor the site. The Council decided to temporarily suspend access to the burn pile until discussions during the December meeting.

Councilmember Suppenbach requested calendar links be sent with meeting announcements.

The annual priority list will be discussed at the second meeting in February.

OPEN FORUM

There were no public comments.

ADJOURN

Councilmember Donelson made a motion to adjourn. The motion was seconded by Councilmember Jenkins and passed 5-0. The meeting adjourned at 9:35 pm.

Submitted by:
Karen Siffring, City Clerk