

MEETING OF THE CITY COUNCIL
OF LINN VALLEY, KANSAS
OCTOBER 11, 2021
7:00 pm

CITY COUNCIL MEETING

Mayor Smith called the meeting to order at 7:00 pm.

Present at the meeting were Mayor Cindy Smith, and Councilmembers Jason Jenkins, Lewis Donelson, Robert Suppenbach, John Weers, and Brenda Muncy.

AGENDA

No changes to the agenda.

MEETING MINUTES

Minutes from the September 13, 2021 meeting were presented. Councilmember Donelson made a motion to accept the minutes as written. The motion was seconded by Councilmember Weers and passed 5-0. Minutes from the September 24, 2021 meeting were presented. Councilmember Donelson made a motion to accept the minutes as written. The motion was seconded by Councilmember Weers and passed 5-0.

SEWER REPORT

Page Enterprise reported twenty-two locates, and on-going repairs to the lift station. Director of Planning and Development Dan Donham reported continuing problems with the lift station. There are obstructions in the line from the lift station and lagoon which need to be located and removed. Due to the length of pipe, it will be difficult to locate the obstructions. Donham noted the urgency to resolve this issue.

Councilmember Jenkins made a motion for a ten-minute executive session for legal. Councilmember Donelson seconded the motion and the motion passed 5-0. The council retired to the session at 7:21 pm and returned at 7:31 pm with no action taken.

Councilmember Donelson made a motion to allow the Mayor and Director Donham to reach out to the POA to connect the Community Center to the low-pressure sewer system; re-open the bathhouse and laundry allowing direct dumping into lagoons; and work with BG Consultants for preliminary design of connection to the low pressure sewer system to the lagoons. The motion was seconded by Councilmember Weers and passed 5-0.

PLANNING AND DEVELOPMENT REPORT

Planning and Development Director Dan Donham reported the Water Project has been funded and McLiney and Company are working on using bonds for temporary funding. Director Donham introduced Joey McLiney.

Joey McLiney presented Resolution #101 which will authorize improvements to the public water system and provide for the city to issue bonds. Councilmember Suppenbach made a motion to adopt Resolution #101. The motion was seconded by Councilmember Jenkins and passed 5-0.

Resolution #102 was presented to authorize improvements to the public sewer system and provide for the city to issue bonds. Councilmember Suppenbach made a motion to adopt Resolution #102. The motion was seconded by Councilmember Weers and the motion passed 5-0.

McLiney presented Resolution #103 allowing the city to issue short term (one year) general obligation bonds in the amount of \$2,560,000 for costs connected with the water project. Public sale will be November 8 and close November 22. Councilmember Jenkins made a motion to adopt Resolution #103 pending legal approval. The motion was seconded by Councilmember Weers. The motion passed 5-0. City Attorney James Brun approved the resolution.

Once bonds are sold, the funds will be deposited in the First National Bank in Louisburg, Kansas. Councilmember Weers made a motion for the Mayor, City Clerk Karen Siffring, and Councilmembers Suppenbach and Donelson be given authority to manage the account and funds. The motion was seconded by Councilmember Donelson and passed 5-0.

Donham recommended forming an Easement and Land Acquisition Committee. Councilmember Donelson made a motion for Councilmembers Suppenbach and Weers to be committee members. The motion was seconded by Councilmember Weers and passed 5-0. The committee will meet with Paul Owings of BG Consultants and consult with City Attorney Brun. Purpose of the committee is to evaluate property needed for the water project and follow the process to acquire the land.

Ordinance #231 was introduced to the Council amending Ordinance #220's method of determining volume of wastewater. Councilmember Donelson made a motion to approve Ordinance #231, seconded by Councilmember Suppenbach, the motion passed 5-0.

BUILDING CODES REPORT

Director Donham reported 500 building permits issued this year, including 37 residences, 63 lot clearings, and 61 sewer holding tanks. The September total is 43 building permits.

CODES ENFORCEMENT REPORT

Codes Enforcement Officer Don Hastings' report stated he is progressing on transitioning to acting as a building inspector. The Nuisance Report stated 98 nuisance violation letters sent in 2021. Four citations are being continued in court. Maintenance Report: He is still searching for additional bids on repairing the water plant building. Investigation on maintenance software is continuing.

PUBLIC SAFETY DIRECTOR REPORT

Public Safety Director Corey Murrison reported four arrests in August, reports of runaway a stolen vehicle and a dog bite. The City's K9 assisted in a vehicle search for Linn County Sheriff and located gram of crystal meth. The fire department responded to six medical calls within Linn Valley and to three fire calls in Miami County.

Council agreed to allow Director Murrison to surplus and dispose of one of the fire trucks that needs extensive repairs.

COURT CLERK AND UTILITIES CLERK REPORT

Clerk Lisa Coke informed the council of her ability to process court paperwork 80% faster after implementing features on the software. She has approximately 500 old accounts needing review and removal from the system. Approximately ten sewer utility accounts delinquent on payment. Use of a

collection service is being investigated. The current sewer policy will be reviewed. Notes on the billing cards will inform customers of the rate increase in 2022.

2021 BUDGET STATUS REPORT

City Clerk Karen Siffring informed the council of the effect of unanticipated expenses in 2021 and expenses may exceed the city's spending authority. Clerk Siffring recommended action from the Council to reduce expenses in the General Fund including: 1) portion of payroll expenses be paid by sewer fund in proportion to time spent on sewer billing and dedicated to the Water Project and Wastewater Project; 2) using Capital Improvement funds for cost of replacement of the new heating and air conditioning units in city hall; using Special Equipment funds for one annual payment of police vehicle lease. Councilmember Donelson made a motion to use Capital Improvement funds to pay for the heating and air conditioning units. The motion was seconded by Councilmember Jenkins. The motion passed 5-0. Councilmember Donelson made a motion to use Special Equipment funds to make 2021 lease payment of police vehicle. The motion second by Councilmember Suppenbach passed 5-0.

CITY CLERK'S REPORT

September income was \$16,426.36 and expenses were \$55,632.29.

Balances for the City's accounts and funds on September 30, 2021:

General Fund: \$72,744.29

Money Market Fund: \$126,208.49

Street & Highway Fund: \$108,694.8

Sewer Utilities: \$193,597.14

Sewer Reserve Fund: \$10,327.93

Councilmember Jenkins made a motion to approve vouchers in the amount of \$95,780.86 The motion was seconded by Councilmember Suppenbach and carried 5-0.

The council was informed of a new Kansas statute allowing cereal malt beverages in the original package be sold as early as 9:00 am on Sunday. After discussion, the council decided to revisit the subject at a future meeting.

Ordinance #232 amending fees for open records request was presented. Councilmember Suppenbach made a motion to adopt Ordinance #232. Councilmember Weers seconded the motion and the motion passed 5-0.

Clerk Siffring requested to attend classes sponsored by the City Clerk and Municipal Finance Officers Association in Wichita. The cost for classes is \$483, hotel rooms approximately \$340 for three nights, plus mileage and associated expenses. Councilmember Suppenbach made a motion to allow her to attend the classes. The motion was seconded by Councilmember Weers and passed 5-0.

MAYOR'S REPORT

The Mayor requested moving the November meeting from November 8 to November 15.

Councilmember Suppenbach made a motion to move the meeting to November 15 to be held at the same time and location. The motion was seconded by Councilmember Weers and passed 5-0.

The Mayor requested changing to two regular meetings each month. An ordinance for this purpose will be presented at the December meeting.

Progress on acquiring additional office space was discussed. The Council requested Director Donham research and inform the council of his recommendation.

OPEN FORUM

There were no public comments.

ADJOURN

Councilmember Suppenbach made a motion to adjourn. The motion was seconded by Councilmember Donelson and passed 5-0. The meeting adjourned at 9:32 pm.

Submitted by
Karen Siffring, City Clerk

I attest that this is a true and exact copy of the original document.

Karen Siffring, City Clerk

Date