

REVENUE NEUTRAL RATE HEARING
AND
2022 BUDGET HEARING
AND
REGULAR MEETING OF THE CITY COUNCIL
OF LINN VALLEY, KANSAS
SEPTEMBER 13, 2021
7:00 pm

Present at the hearings and meeting were Mayor Cindy Smith, and Councilmembers Jason Jenkins, Lewis Donelson, Robert Suppenbach, John Weers, and Brenda Muncy.

REVENUE NEUTRAL RATE HEARING

Mayor Smith called the Revenue Neutral Rate Hearing to order.

The hearing was opened for comment from the public. There were no comments from the public. Councilmember Suppenbach made a motion to adopt Resolution #100. The motion was seconded by Councilmember Donelson. The motion carried 5-0.

Mayor Smith closed the hearing at 7:03 pm.

2022 BUDGET HEARING

Mayor Smith called the 2022 Budget Hearing to order.

The hearing was opened for comment from the public. There were no comments from the public. Councilmember Donelson made a motion to adopt the proposed 2022 budget. The motion was seconded by Councilmember Suppenbach. The motion carried 5-0.

Mayor Smith closed the hearing at 7:06 pm.

CITY COUNCIL MEETING

Mayor Smith called the Regular Meeting to order at 7:06 pm.

AGENDA

Mayor Smith added 'New Building' to the agenda.

MEETING MINUTES

Minutes from the August 9, 2021 meeting were presented. Councilmember Suppenbach made a motion to accept the minutes as written. The motion was seconded by Councilmember Muncy and passed 5-0.

CONSTITUTION WEEK PROCLAMATION

Renee Slinkard of the Marais des Cygnes Chapter of the DAR presented a Proclamation for Constitution Week. After giving booklets of the US Constitution and Declaration of Independence to the Council, Ms. Slinkard reported that 2021 marks the 234th anniversary of the drafting of the Constitution. Annually, by law, this week in September is designated as Constitution Week. She urged all to protect the freedoms guaranteed to us and remember that lost rights may never be regained. After reading the proclamation to the audience, Mayor Smith signed the proclamation.

SEWER REPORT

Page Enterprise reported eight locates, and on-going repairs on the lift station. Director of Planning and Development Dan Donham reported gravel still causing problems at the lift station.

HAY CONTRACT

Matt and Charlie Adams were present at the meeting for discussion of a contract to bale hay on city property located near the fire station and lagoons. They will spray for weeds, remove small trees, fertilize, and maintain the property for future hay baling. Councilmember Muncy made a motion to accept the contract as introduced by the attorney, for baling, at \$10 per bale, and a five-year contract. The motion was seconded by Councilmember Weers, and the motion passed 4-0 with Councilmember Donelson abstaining for conflict of interest.

PLANNING AND DEVELOPMENT REPORT

Planning and Development Director Dan Donham reported paperwork for funding the of the water project was submitted to the state for approval. The mayor will contact Mike Billings of Rural Development for funding status.

The Wastewater Project PER, Environmental Assessment, and Engineering Agreement have been submitted to the State for review, followed by underwriting and funding request to be submitted.

The attorney continues to work on the on-call agreement for engineering services to review grinder pump installations.

NEW BUILDING

Director Donham submitted a letter he addressed to the Mayor and Council and with his recommendations for construction of a municipal building on land to be purchased along Ullery Road. Councilmember Donelson reported on research of previously owned and sectioned buildings for purchase which could be located near existing city hall.

Councilmember Suppenbach made a motion for a 15-minute executive session for legal and a 15-minute executive session for personnel. The Council retired to the executive session at 8:35 pm and returned at 9:05 pm with no action taken.

Councilmember Weers made a motion to authorize Mayor Smith to send a letter to RWD #1. The motion was seconded by Councilmember Donelson and passed 5-0.

Mayor Smith will work with Clerk Siffring on funding for Officer Hastings' building codes training.

BUILDING CODES REPORT

Director Donham reported 71 total building permits in August with 457 year-to-date. Fifty-five sewer holding tank permits and 63 lot clearing permits have been issued this year.

NUISANCE CODES REPORT

Codes Enforcement Officer Don Hastings reported eight violation notice letters sent in August and a total of 95 notices sent in 2021. One citation issued in August. Violations included shipping container, junk vehicles weeds and tall grass, exterior maintenance/sanitation/garbage accumulation, and zoning.

MAINTENANCE REPORT

Codes Enforcement Officer reported speaking with the maintenance director in Louisburg about maintenance software. As the software is new for the Louisburg director, Officer Hastings will check with him at a later date.

The required thirty days has passed, and the condemned campers will be removed.

One estimate was received for repair and repainting of the water treatment plant. Because the first bid was high, Hastings will get another bid.

Director Donham reported a location near the lift station is prepared for installing a meter.

PUBLIC SAFETY DIRECTOR REPORT

Public Safety Director Corey Murrison reported three arrests in August. The fire department responded to ten medical calls within Linn Valley and two downed power lines. They responded to one medical call and two fire calls in Miami County.

One of the fire trucks needs expensive repairs. Because of the age of the vehicle and repair costs, Director Murrison recommended surplus and selling the truck.

CITY CLERK'S REPORT

City Clerk Karen Siffring presented the financial report for August 2021.

Councilmember Jenkins made a motion to approve vouchers in the amount of \$58,031.93. The motion was seconded by Councilmember Weers and carried 5-0.

Balances for the City's accounts and funds on August 31, 2021:

General Fund: \$121,343.49

Money Market Fund: \$126,156.64

Street & Highway Fund: \$108,755.88

Sewer Utilities Balance: \$198,570.67

August general fund expenses were \$49,410.99 and income was \$14,232.91.

Councilmember Weers made a motion for the City to purchase canine insurance coverage for the City's K9 at the cost of \$250 per year. Councilmember Suppenbach seconded the motion and the motion passed 5-0. The insurance coverage will be up to \$15,000.

Clerk Siffring presented Ordinance #229 for the 2021 edition of the Standard Traffic Ordinance published by the League of Kansas Municipalities. This ordinance amends the STO to address ATV's, golf carts, and utility vehicles. Changes from previous year's ordinance includes removing limiting times of use, adding light requirements, and limits on noise. Councilmember Suppenbach made the motion to

adopt ordinance #229. The motion was seconded by Councilmember Jenkins and passed 4-0. Councilmember Muncy abstained.

Clerk Siffring presented Ordinance #230 for the 2021 edition of the Uniform Public Offense Code published by the League of Kansas Municipalities. Councilmember Jenkins made the motion to adopt Ordinance #230. The motion was seconded by Councilmember Weers. The motion carried 5-0.

MAYOR'S REPORT

The mayor will be writing letters for docks that are out of compliance with City ordinances. She will also work on list of 2022 work priorities, and will meet with employees.

NEW BUSINESS

Councilmember Donelson reminded the Council to use city email for all city related business.

OPEN FORUM

There were no public comments.

ADJOURN

Councilmember Donelson made a motion to adjourn. The motion was seconded by Councilmember Suppenbach and passed 5-0. The meeting adjourned at 9:37 pm.

Submitted by
City Clerk Siffring