

CONDEMNATION HEARING
AND
REGULAR MEETING OF THE CITY COUNCIL
OF LINN VALLEY, KANSAS
AUGUST 9, 2021
7:00 pm

CONDEMNATION HEARING

Mayor Cindy Smith called the Condemnation Hearing to order.

Present at the hearing were Councilmembers Jason Jenkins, Lewis Donelson, Robert Suppenbach, John Weers, and Brenda Muncy.

The hearing was opened for comment from the public. There were no comments from the public. Codes Enforcement Office Donald Hastings informed the Council that the property of Lots 4080 and 4095 on the list has been cleaned as directed, and recommended this location be removed from the condemnation list. The remaining four property owners have not complied. Councilmember Donelson made a motion to proceed on the condemnation on the four properties. The motion was seconded by Councilmember Suppenbach. The motion carried 5-0.

Mayor Smith closed the hearing at 7:03 pm.

CITY COUNCIL MEETING

Mayor Smith called the Regular Meeting to order at 7:04 pm.

AGENDA

Adding an executive session to the agenda was requested.

MEETING MINUTES

Minutes from the July 12, 2021 meeting was presented. Councilmember Jenkins made a motion to accept the minutes as written. The motion was seconded by Councilmember Suppenbach and passed 5-0. Minutes from the June 19, 2021 meeting was presented. Councilmember Suppenbach made a motion to accept the minutes as written. The motion was seconded by Councilmember Weers and passed 5-0.

SEWER REPORT

Sewer Operator Mike Page reported issues with gravel in the lift station and causing damage to the equipment. Gravel was also collecting in pipes causing clogging. Page's team had been working on the issue three or four days and told the Council it was urgent that any repairs made should be a long-term solution. Councilmember Donelson made a motion to give the mayor flexibility to approve costs on an as-needed basis. Councilmember Muncy seconded the motion and the motion passed 5-0. The mayor will keep the council informed on the progress. A special meeting will be called if needed.

The Sewer report submitted included six locates, changing out two pumps, and repaired one pump.

PLANNING AND DEVELOPMENT REPORT

Planning and Development Director Dan Donham reported the need for an agreement with RWD#1 before moving forward and receiving funding for the water project. The Mayor and Councilmember Donelson will meet with Mike Billings of Rural Development.

The Wastewater Project PER, Environmental Assessment, and Engineering Agreement have been submitted to the State for review, followed by underwriting and funding request to be submitted.

Codes Enforcement Officer Hastings reported contacting additional management software companies. Most of the software packages reviewed had an annual cost of \$4500 or more. Hastings suggested investigating a software that was recommended to him and would be at a lower cost. A Zoom meeting will be set up for the October meeting.

Director Donham requested changing the current minimum size of a house on building lots from 600 sq. ft. to 1200 sq. ft. This would require changes in the Zoning Ordinance. The Council took no action.

CHARTER ORDINANCE FOR CITY BUILDINGS

Charter Ordinance to allow the City to issue bonds for assisting in paying for public buildings was presented by Director Donham. Councilmember Donelson made a motion to accept Charter Ordinance #15 contingent on approval of the City Attorney. The motion was seconded by Councilmember Jenkins and passed 5-0.

ORDINANCE FOR DAMAGE TO SEWER SYSTEM

City Clerk Karen Siffing presented Ordinance #226 as an amendment to Ordinance #169, prohibiting physical damage to any part of the public sewer system. Councilmember Suppenbach made a motion to adopt Ordinance #226. The motion was seconded by Councilmember Weers. The motion carried 5-0.

ORDINANCE FOR SEWER INSTALLATION AND RELOCATION

Clerk Siffing presented Ordinance #227 which establishes procedures for acquiring public sewer service and relocation of an existing service unit. Councilmember Weers made a motion to adopt Ordinance #227. The motion was seconded by Councilmember Suppenbach, and the motion passed 5-0.

ORDINANCE REPEALING WATERCRAFT ORDINANCE

Clerk Siffing presented Ordinance #228 which repeals three watercraft ordinances. Councilmember Jenkins made a motion to adopt Ordinance #228. The motion was seconded by Councilmember Weers and passed 5-0.

BUILDING CODES REPORT

Director Donham reported 61 total building permits in July with 386 year-to-date. Forty-five sewer holding tank permits and 54 lot clearing permits have been issued this year.

NUISANCE CODES REPORT

Codes Enforcement Officer Don Hastings reported 15 violation notice letters sent in July and a total of 87 notices sent in 2021. In July, two citations were issued. Violations included shipping container, junk vehicles and camper, RVs on lots, exterior maintenance/sanitation/garbage accumulation, and zoning.

MAINTENANCE REPORT

The water treatment plant roofing and siding has been replaced. Weeds in the city parking lot, and along Fitch Lane have been sprayed.

PUBLIC SAFETY DIRECTOR REPORT

Officer Dustin Stuteville presented the Public Safety report. There were six medical calls in July, one grass fire, and one transformer fire. In Miami County, the first responders were called to one water rescue, a submerged vehicle, a medical call, and an injury accident. The fire department held two training sessions.

One of the pumper trucks needs repair. Repair was estimated at \$6720.38. Councilmember Suppenbach made a motion to allow Public Safety Director Corey Murrison to spend up to \$6800 to repair the pump. Councilmember Jenkins seconded the motion and the motion passed 5-0. Director Murrison is in Oklahoma in training for Harley, the police K9.

CITY CLERK'S REPORT

City Clerk Karen Siffring presented the financial report for July 2021.

Council Member Suppenbach made a motion to approve vouchers in the amount of \$150,092.38. The motion was seconded by Councilmember Weers and carried 5-0.

Balances for the City's accounts and funds on July 31, 2021:

General Fund: \$151,380.38

Money Market Fund: \$126,103.09

Street & Highway Fund: \$109,490.60

Sewer Utilities Balance: \$186,640.13

July expenses for the general fund were \$61,404.99 and income was \$23,072.66.

The edited City Code was returned to Ranson CityCode for updates.

TRANSFERS TO SEWER RESERVE FUND

The Council agreed to move funds from the Hold & Haul Lagoon Use payments to the Sewage Reserve Fund. Councilmember Donelson made a motion to transfer 25% of income received from lagoon use monthly into the Sewage Reserve Fund. Councilmember Jenkins seconded the motion and the motion passed 5-0.

CITY SALES TAX

Clerk Siffring submitted a report on sales tax, outlining the process of establishing a sales tax, and how a sales tax is collected.

MAYOR'S REPORT

Court Clerk Lisa Coke requested to attend a training with the Association for Court Management of Kansas September 29th and 30th. Councilmember Weers made a motion to allow up to \$700 for Lisa to take the course. Councilmember Jenkins seconded the motion and the motion passed 5-0.

REVENUE COMMITTEE REPORT

Councilmember Muncy reported a good attendance at the Revenue Committee meeting. Subjects discussed were disbursement of funds, sales tax, retail development off Ullery Road including desired businesses, and a winter fund raiser for the fire department/police department.

OPEN FORUM

There were no public comments.

Councilmember Suppenbach made a motion for an executive session for non-elected personnel for 20 minutes. Councilmember Jenkins seconded the motion and the motion passed 5-0. The council moved to executive session at 9:02 pm and returned at 9:28 pm with no action taken.

ADJOURN

Councilmember Jenkins made a motion to adjourn. The motion was seconded by Councilmember Suppenbach and passed 5-0. The meeting adjourned at 9:29 pm.

Submitted by
City Clerk Siffring