

MEETING OF THE CITY COUNCIL  
OF LINN VALLEY, KANSAS  
February 8, 2021  
6:00 pm

Mayor Cindy Smith called the meeting to order. Present at the meeting were Councilmembers Jason Jenkins, Lewis Donelson, Robert Suppenbach, John Weers and City Attorney James Brun. Councilmember Brenda Muncy was absent. The meeting was held via Zoom.

REVIEW AGENDA

Mayor Smith requested two executive sessions. One for Legal and one for Personnel.

AGENDA - MEETING MINUTES

Minutes from the January 11, 2021 meeting were presented. Councilmember Jenkins made a motion to accept the minutes as written. The motion was seconded by Councilmember Weers and passed 4-0. Minutes from the January 28, 2021 meeting were presented. Councilmember Weers made a motion to accept the minutes as written. The motion was seconded by Councilmember Jenkins and the motion passed 4-0.

SEWER REPORT

Page Enterprise provided a sewer report. There were four pump replacements and eight locates as requested.

PLANNING AND DEVELOPMENT REPORT

Director of Planning and Development Dan Donham reported completion of the Cultural Survey Investigation with no significant cultural findings. The Environmental Report is in process and is the final report needed for moving to funding. Director Donham is researching O&M software, and also meters to be purchased and installed to be located at the lift station and influent discharge at lagoons.

Ordinance #220 was presented to the Council regarding the rate to be assessed for high volume users of wastewater facilities. The rate is established at \$17.14 per 1000 gallons. The Council discussed locations of meters to measure quantities of gallons going to the lagoons from the lift station, clubhouse 2, community center and the lagoons. Rates will be implemented in April. Councilmember Donelson made a motion to purchase and install four meters at a cost not to exceed \$37,000. The motion was seconded by Councilmember Weers. The motion carried 4-0. Councilmember Jenkins made a motion to adopt Ordinance #220. The motion was seconded by Councilmember Suppenbach and passed 4-0.

NUISANCE CODES REPORT

Codes Enforcement Officer Donald Hastings submitted his report. Sixteen letters for code violations were sent out in January. Violations included accumulated junk, juck vehicles, and sanitation. Several property owners are in process of complying and others asked for more time due to the weather.

Mayor Smith suggested Officer Hastings work with the POA to organize a Spring Cleanup. Director Donham recommended placing a dumpster near the burn pile and behind the gates for public use.

## PUBLIC SAFETY DIRECTOR REPORT

Public Safety Director Corey Murrison reported responding to eight criminal reports including domestic violence, battery, possession of narcotics and a theft report. The City's officers made an arrest on an out-of-state felony warrant resulting discovery of narcotics and a handgun.

Based on Dustin Stuteville's graduation from the part-time academy, Director Murrison requested a raise for Dustin to the amount of \$15.00 per hour. Councilmember Donelson made a motion to raise the salary for Dustin to \$15.00 per hour beginning the first period in March. The motion was seconded by Councilmember Suppenbach. The motion passed 4-0.

A resolution was presented to surplus the 2011 Dodge Charger. Councilmember Jenkins made a motion to adopt Resolution 97 and the motion was seconded by Councilmember Suppenbach. The motion passed 4-0. The vehicle sale will be put out for sealed bids with bids being opened at the next council meeting on March 8.

## CITY CLERK'S REPORT

City Clerk Karen Siffring reported receiving a contract for the 2020 audit. Councilmember Jenkins made a motion to accept the contract for no more than \$4800. The motion was seconded by Councilmember Suppenbach. The motion passed 4-0.

Clerk Siffring reported receiving a draft of the City Code. She is in process of the review and reminded the Council that the review will take a significant amount of time. All W-2's and 1099's have been mailed to employees, contractors, and regulatory agencies. Health insurance bids will be presented at the March meeting for the Council's consideration. Council Member Donelson made a motion to approve vouchers in the amount of \$57,622.46. The motion was seconded by Councilmember Jenkins and carried 4-0.

Balances for the City's accounts and funds on January 31, 2021:

General Fund: \$104,699.16  
Street & Highway Fund: \$100,614.10  
Sewer Utilities Balance: \$171,418.07  
Infrastructure Balance: 158,671.25

The annual loan payment for construction of the low pressure sewer system of \$109,182 will be due in May. January expenses for the general fund were \$59,285.91 which included the \$7,216 lease payment for the fire truck. Income for January was \$9,552.19.

## MAYOR'S REPORT

It was suggested that the Mayor's term of office be extended to four years from the current two years. After discussion, Councilmember Jenkins made a motion to adopt Charter Ordinance #14 giving future mayors a term of four years. The motion was seconded by Councilmember Donelson. The motion carried 4-0.

Other projects In process: The Mayor will be conducting personnel performance reviews; a letter was sent to the POA regarding discontinuing the Architectural Review Committee; discussion of long-term and short-term rentals will be held soon; the 2020 Workplan was successful. The Council will meet March 15, 2021 to discuss a 2021 plan.

#### NEW BUSINESS

Councilmember Jenkins requested the Council consider being paid for their service. He reminded the Council that the City is involved in \$22 million projects. Councilmember Jenkins suggested \$250 per meeting. Currently the Council receives no pay for their service. Clerk Siffring will do research on budget status and what other city councils are being paid.

Councilmember Donelson made a motion for a six-minute executive session for personnel. The motion was seconded by Councilmember Suppenbach and passed 4-0. The Council retired to the session at 7:22 pm and returned at 7:28 pm with no action taken.

Councilmember Jenkins made a motion to raise the pay for Clerk Siffring to \$22.00 per hour. Councilmember Weers seconded the motion and the motion passed 4-0. Councilmember Weers made a motion to raise the pay for Director Dan Donham to \$52,675 per year. The motion was seconded and passed 4-0.

Councilmember Jenkins made a motion for a ten-minute executive session for legal. The motion was seconded by Councilmember Weers. The motion passed 4-0. The Council retired to the session at 7:33 and returned at 7:43 with no action taken. An Executive session was motioned for legal by Councilmember Suppenbach and seconded by Councilmember Donelson and passed 4-0. The Council retired to the session at 7:49 and returned at 8:01 with no action taken.

#### ADJOURN

Councilmember Jenkins made a motion to adjourn. The motion was seconded by Councilmember Donelson and passed 4-0. The meeting adjourned at 8:03 pm.

Submitted by  
City Clerk Siffring