

MEETING OF THE CITY COUNCIL  
OF LINN VALLEY, KANSAS  
October 12, 2020  
6:00 pm

Mayor Cindy Smith called the regular meeting to order. Present at the meeting were Council Members Lew Donelson, Robert Suppenbach, John Weers and Brenda Muncy. Council Member Jason Jenkins and City Attorney James Brun were present via Zoom.

#### MEETING MINUTES

Minutes from the September 14, 2020 meeting were presented. Council Member Suppenbach made a motion to accept the minutes as written. Council Member Weers seconded. The motion passed 5-0. Minutes from the September 30, 2020 workshop/meeting were presented. Council Member Donelson made a motion to accept the minutes as written. Council Member Muncy seconded. The motion passed 5-0. Minutes from the October 3, 2020 workshop/meeting with the POA were presented. Council Member Weers made a motion to accept the minutes with a change in POA member list. Council Member Suppenbach seconded. The motion passed 5-0.

Council Member Suppenbach made a motion for a twenty-minute executive session for legal. The motion was seconded by Council Member Weers and the motion passed 5-0. The Council and Attorney retired to the session at 6:03 pm and returned at 6:23 pm with no action taken.

#### SEWER REPORT

Director of Planning and Development, Dan Donham, reported plastic wrappings from new shingles were found clogging the lift station. Council Member Donelson is working to locate the source of the wrappings. Sewer Operator Mike Page reported pulling the pump out three times to remove plastic packaging. Operator Page and the Council were concerned about cost of having similar issues continue. Possible solutions were discussed. The Mayor suggested getting the message to the public and having a discussion with the POA. Operator Page said it was time to have training for the Fire Department, Police Department and Director Donham on location of tools and handling sewer system emergencies.

#### PLANNING AND DEVELOPMENT REPORT

Director Donham reported that the PER for the wastewater system expansion has been completed and was sent to KDHE.

An appraisal of the proposed land purchase is needed. Director Donham requested the City hire Walter Appraisal for a fee of \$500. Council Member Suppenbach made a motion to approve the contract for \$500. Council Member Weers seconded the motion and the motion passed 5-0.

Director Donham presented a bid from Guy Nuzum to powerwash, repair the breezeway and fix the ceiling and repair the roof. The Council requested other bids.

Director Donham requested authority to negotiate a fair market value for purchase of 139 acres proposed for the wastewater lagoon expansion. Council Member Weers made a motion to give authority to Director Donham to negotiate. The motion was seconded by Council Member Suppenbach and it passed 5-0.

Travis Reeves has requested membership on the Codes Board of Appeals. A total of three members are required. Notices of openings are on Facebook and the City website.

#### NUISANCE CODES

Director Donham presented Don Hastings' report. Twenty-seven letters violation notices were sent in September and a total of 161 to-date. Seventy-two owners have complied to the notices. Ten properties are being evaluated for condemnation recommendation.

#### PUBLIC SAFETY DIRECTOR REPORT

Public Safety Director Corey Murrison reported an application for firefighter was received. The candidate will come to City Hall to be sworn in.

The Charger police vehicle needs to be replaced. Council member Weers made a motion to allow \$21,000 for a newer Charger. The motion was seconded and passed 5-0. Payment will be through a lease-purchase agreement. Council Member Donelson made a motion to sell the Charger by sealed bid. The motion was seconded and passed 5-0.

Dustin Stuteville completed the part time academy.

The Fire Department continues working on the ISO rating. There were eight medial calls and three fires.

#### CITY CLERK'S REPORT

The City Clerk Karen Siffring reported Lisa Coke is doing very well and has taken over most of the billing.

Ordinance 218 addresses a raise in sewer billing rates from \$44 to \$56. Council Member Muncy made a motion to adopt Ordinance 218. Donelson seconded the motion and it passed 5-0.

Balances for the City's accounts and funds on September 30th were:

General Fund Checking: \$170,235.23  
Money Market: \$125,699.92  
September income: \$7,424.73; expenses \$52,217.47  
Street & Highway Fund balance was \$89,649.36  
Sewer Utilities Balance is \$172,320.66

Vouchers were presented by Clerk Siffring in the amount of \$70,442.32. Council Member Suppenbach made a motion to approve the vouchers in the amount of \$70,442.32. Motion was seconded by Council Member Donelson and passed 5-0.

Resolution #94 was presented with a list of current employees and council members as signers. Council Member Donelson made a motion to adopt Resolution #94 with changes that authorize the City Clerk to purchase up to \$5,000 without prior approval of the Council, and authorize the City Clerk to make transfers between bank funds up to the amount of \$50,000 without prior approval of the Council. The motion was seconded by Council Member Muncy and passed 5-0.

Siffring recommended Director Donham have a City credit card. Council Member Donelson made a motion to get a credit card for Director Donham with a credit limit of \$1600. The motion was seconded by Council Member Muncy and passed 5-0.

Three options for organizations to write a City Code were reviewed. Ranson was recommended by Clerk Siffring. Council Member Suppenbach made a motion to hire Ranson in the amount of \$3,750. The motion was seconded by Council Member Donelson.

#### MAYOR'S REPORT

Attorney Brun will get agreement with LaCygne for price of water. The full contract has not been finalized.

The Mayor, in response to plastic packaging in the lift station, recommend training the POA drivers. A combination lock was recommended for lagoon gates. The Planning and Zoning Commission will continue discussion on short term rentals.

#### NEW BUSINESS

Director Murrison recommended using the City generator for church and clubhouse in emergencies. Director Donham will contact an electrician and Director Murrison will ask about using the Club house and contact the church.

The Mayor announced a Veterans Day Ceremony at the Veteran's Memorial November 7 at 11:00 am with a spaghetti lunch to follow.

#### OPEN FORUM

There were no comments from the public.

#### ADJOURN

A motion to adjourn was made by Council Member Suppenbach. The motion was seconded by Council Member Donelson and passed 5-0. The meeting adjourned at 8:06 pm.

Submitted by  
City Clerk Siffring