

MEETING OF THE CITY COUNCIL
OF LINN VALLEY, KANSAS
September 14, 2020
6:00 pm

Mayor Cindy Smith called the regular meeting to order. Present at the meeting were Council Members Lew Donelson, Robert Suppenbach, Jason Jenkins, John Weers and Brenda Muncy. A quorum was present. City Attorney James Brun was present.

MEETING MINUTES

Minutes from the August 10, 2020 meeting were presented. Council Member Suppenbach made a motion to accept the minutes as written. Council Member Muncy seconded. The motion passed 5-0. Minutes from the August 31, 2020 workshop/meeting were presented. Council Member Weers made a motion to accept the minutes as written. Council Member Jenkins seconded. The motion passed 5-0.

REZONING LOT

In August, the Planning and Zoning Commission considered a request to rezone lot #4638 from R-1 (Single Family Residential) to C-1 (Restricted Commercial). After reviewing the public testimony concerning the rezoning request, the Planning Commission recommended approval of the rezoning. Ordinance #215 was introduced to the Council approving the rezoning. Council member Jenkins motioned to adopt Ordinance #215. The motion was seconded and passed 5-0.

SEWER REPORT

Director of Planning and Development, Dan Donham, reported issues of the sewer lift pump continuously running. The issue has been resolved. The Mayor asked that locks be changed each time the POA is granted entrance to the lagoons through the gate.

PLANNING AND DEVELOPMENT REPORT

Director Donham reported that the PER for the wastewater system should be completed the week of September 14.

The covering over the front door is near completion.

A Public Meeting on the wastewater system will be held October 3, 2020 as required by KDHE. The meeting is scheduled at 9:00 am at the Linn Valley Lakes Clubhouse. The meeting will be for discussion of alternatives and explanations of the project scope. A joint meeting with the POA is scheduled September 30th at 6:00 pm for preliminary information.

GRANT WRITERS

Grant writers Jessica Hightower, Director of Linn County Economic Development and Matt Godinez, Director of Southeast Kansas Regional Planning Commission addressed the Council. They spoke to the Council of their experience with writing grants for small and large projects. They are paid by the county. Mr. Godinez recommended a study on low to moderate income residents that may open an opportunity for potential additional grants.

INTERNATIONAL CODES ORDINANCES

Director Donham presented Ordinance #216 to adopt the 2006 edition of the International Building Code. Council Member Donelson made a motion to adopt Ordinance #216. The motion was seconded and passed 5-0. Ordinance #217 was presented to adopt the 2006 edition of the International Residential Code. Council Member Muncy made a motion to adopt Ordinance #217. The motion was seconded and passed 5-0.

EXECUTIVE MEETING

Council Member Suppenbach made a motion to hold a 30 minute executive session for legal. The motion was seconded by Council Member Jenkins and the motion passed 5-0. The Council and Attorney Brun retired to the executive session at 6:40 pm and returned at 7:10 pm with no action taken. Council Member Donelson made a motion to continue the executive session for 15 minutes. The motion was seconded by Council Member Weers. The Council and Attorney Brun retired to the session at 7:11 pm and returned at 7:26 with no action taken. Council Member made a motion to continue the executive session 10 minutes. The motion was seconded by Council Member Muncy and the Council and Attorney retired to the executive session at 7:34 pm and returned 7:44 pm with no action taken.

PUBLIC SAFETY DIRECTOR REPORT

Public Safety Director Corey Murrison reported Officer Jenkins is doing very well at the police academy completing three out of eleven weeks of classes.

The 2012 Dodge Charger needs \$3200 of repairs. The Council requested Director Murrison to investigate purchasing a new vehicle with a price of \$20,000 - \$22,000. The Fire Department had nine medical calls, a grass fire, a day of training and opened the brush pile for several hours.

CITY CLERK'S REPORT

The City Clerk Karen Siffring reported hiring Lisa Coke for the position of Court Clerk/Billing Clerk. She is doing very well. A letter was sent to the County to add delinquent sewer bills to those property owners' taxes.

The SAM and Duns number, and the State Tax Exemption status have been renewed. Siffring wrote three ordinances and one resolution for this meeting.

Balances for the City's accounts and funds on August 31st were:

General Fund Checking: \$151,505.70

Money Market: \$125,648.28

August income: \$11,850.36; expenses \$56,076.10

Street & Highway Fund balance was \$90,711.54

Sewer Utilities income was \$15,503.60. Expenses were \$7,246.60. Balance is \$160,040.95.

Vouchers were presented by Clerk Siffring in the amount of \$73,484.66. Council Member Suppenbach made a motion to approve the vouchers in the amount of \$73,484.66. Motion was seconded by Council Member Donelson and passed 5-0.

Clerk Siffring reminded the Council that check signers listed in Resolution #76 are out of date. Resolution #94 was presented with a list of current employees and council members as signers. Council Member Donelson made a motion to adopt Resolution #94 with changes that authorize the City Clerk to purchase

up to \$5,000 without prior approval of the Council, and authorize the City Clerk to make transfers between bank funds up to the amount of \$50,000 without prior approval of the Council. The motion was seconded by Council Member Muncy and passed 5-0.

MAYOR'S REPORT

The Mayor thanked Director Donham for his work on the water purchase agreement.

The Mayor thanked Municipal Court Clerk, Carol Powers for her 15 years of service with the City. She will be retiring later this month.

Also acknowledged Corey Murrison' 10 years of service with the City of Linn Valley as Police Chief and then as Public Safety Director.

Mayor Smith reviewed the 2020 work plan. While some items are yet to be accomplished, many have been completed.

The City will discuss indexing ordinances at the October meeting.

In 2021, the water patrol will be the responsibility of the POA including hiring employees and the purchase of their own jet ski.

JAY HASTINGS

Mr. Hastings made a request of the Council to consider allowing property owners to own chickens. He spoke of benefits of having chickens and presented an information page and a signed petition for the Council to review. The Council will consider the subject.

OPEN FORUM

There were no comments from the public.

NEW BUSINESS

Council Member Donelson requested the City not make any future agreements to sell the cell tower.

ADJOURN

A motion to adjourn was made by Councilman Suppenbach. The motion was seconded and passed 5-0. The meeting adjourned at 8:45 pm.

Submitted by
City Clerk Siffring