

MEETING OF THE CITY COUNCIL
OF LINN VALLEY, KANSAS
July 13, 2020
6:00 pm

Mayor Cindy Smith called the meeting to order. Present at the meeting were Council Members Lew Donelson, Robert Suppenbach, Jason Jenkins, and Brenda Muncy. A quorum was present. City Attorney James Brun was present.

Council Member Dan Davies resigned from the Council June 11, 2020.

Council Member Suppenbach made a motion for a fifteen-minute executive session for legal. The motion was seconded by Council Member Jenkins and passed 4-0. The Council retired to the session at 6:03 pm and returned at 6:18 pm with no action taken.

AGENDA

There were no changes to the agenda.

MEETING MINUTES

Minutes from the June 8, 2020 meeting were presented. Council Member Jenkins made a motion to accept the minutes as written. Councilman Suppenbach seconded. The motion passed 4-0.

2021 BUDGET

After discussion, the Council set the date of July 21 at 6:00 pm for a budget meeting.

SEWER REPORT

The June report included locates as requested, check lift station, changed out a pump after clean out two times with vactron, electrical work due to alarm issues on pump.

A sewer transmission line ruptured from the vibrations transmitted through the pipe by various pumps kicking back on after a power outage. Combined with the weight of the air valve and the moment, was enough to split the plastic saddle tap. Jeff Brizendine (consulting engineer) and Mike Page replaced the plastic saddle tap with a metal tap and it seems to be working well. No further problems were experienced.

PLANNING AND DEVELOPMENT REPORT

Director of Planning and Development Dan Donham reported Paul Owings from BG Consultants has notified KDHE of the City's intent to expand the wastewater treatment facility. Ryan Eldredge from the Water Permitting & Compliance Section of KDHE responded with input on the City's proposed wastewater upgrades. According to Ryan, "The proposed non-discharging alternative (alternative #3) would be the easiest alternative to obtain a KDHE permit. This alternative would eliminate discharge of effluent and discontinue monitoring requirements. Council Member Donelson made a motion to approve the non-discharging alternative #3. Council Member Suppenbach seconded the motion. The motion passed 4-0

Linn County Road and Bridge repaired potholes and resurfaced 2400 Road.

Dan Donham and Don Hastings completed a three day webinar on 'Lagoon Trouble Shooting and Optimization'.

The City received approximately \$8,000 in storm damage funds from the insurance payment. Recommendation for using the funds are: 1) repair vents and metal covers on the roof; 2) repair the leaking roof between the City Hall buildings; 3) construct an overhead canopy or roof at the front entry of City Hall to help to prevent snow and ice buildup on the entry deck, and shelter citizens from rain when entering City Hall. 4) adding a slot in the City Hall front door for depositing building permits, paperwork, and utility bill payments. The City received 2 bids for the project. One bid is \$5,000 and the second bid is \$5,950. Council Member Muncy made a motion to allow the repairs to the building as recommended. The motion was seconded and passed 4-0.

The City acquired a flatbed trailer through the condemnation process. The City has limited or no use for the trailer. Director Donham recommended trading the trailer for a sickle mower that can be used to mow road ditches and areas around the sewer lagoons. Council Member Muncy made a motion to allow the trade. The motion was seconded by Council Member Jenkins and passed 4-0.

Council Member Donelson made a motion to enter into a contract with Affordable Basement for \$5300 for the city hall construction and repairs. The motion was seconded by Council Member Muncy and passed 4-0.

BUILDING CODES REPORT

Director Donham reported 25 code violations cited in June. Two abandoned RV's and a trailer were removed. There were 95 permits issued in June and a total of 218 permits in 2020.

A lot owner was allowed to bring a cargo container into Linn Valley. A letter was sent to the POA asking them not to allow Cargo Containers through the front gate unless the owner had permission/building permit.

PUBLIC SAFETY DIRECTOR REPORT

The department reported six medical calls including one air lift assist, a training, three fire assists and fire standby for fireworks. There were nine arrests for narcotics and/or driving while suspended, two accident reports and a report of criminal damage. The 4th of July weekend was busy with no major incidents. The department is still waiting the Academy to schedule a date for Officers Jenkins and Stuteville to attend. They are still working out a plan to reopen from Covid 19.

There have been no applicants for lake patrol.

CITY CLERK'S REPORT

The City Clerk Siffring reported 293 phone calls in June. Nineteen contractors were licensed in June with ten being roofers. There are now 106 contractors licensed in Linn Valley in 2020. There were 46 storm permits paid plus an additional 33 general permits.

General Fund income for June was \$187,646.75 including ad Valorem tax. Expenses were \$42,462.56. Balances for the City's accounts and funds on June 30th were:

General Fund Checking: \$241,356.42
-Restricted Mayor's Christmas Tree Fund* \$204.57
-Restricted Tree Fund* \$1,800.00
-Restricted Parks & Recreation Fund* \$1,800.59
-Restricted Capital Improvement* \$34,075.32
-Restricted Special Equipment* \$15,798.01
*Restricted funds are included in the General Fund total.
Money Market \$125,541.63
Total General Fund \$366,898.05

Street & Highway Fund: June balance was \$86,687.33
Sewer Utilities: June income was \$15,323.30. Expenses were \$5,433.31. Balance is \$141,002.39.

Vouchers were presented by City Clerk Karen Siffring in the amount of \$74,892.70. Council Member Donelson made a motion to approve the vouchers in the amount of \$74,892.70. Motion was seconded by Council Member Suppenbach and passed 4-0.

PLANNING AND ZONING COMMISSION

The Planning and Zoning Commission reviewed a request to consider a truck stop development on the southwest corner of 399th street exit to the southbound ramp of U.S. 69 Highway. Although the site is in Miami County, the area is within the City of Linn Valley Comprehensive Plan boundaries. The Commission voted 3-0 against the development. Council Member Suppenbach made a motion to accept the recommendation of the Planning and Zoning Commission. The motion was seconded by Council Member Jenkins and passed 4-0.

MAYOR'S REPORT

The Mayor continues to work on filling the open seat on the council. The work continues on the water project which includes getting funding. There is a goal to have a community clean up event this fall. The Planning and Zoning Commission will be scheduling a meeting to discuss long term and short term rentals. The Mayor recommended bringing the City's priority list to the budget meeting.

OPEN FORUM

There was discussion on the large number of watercraft on the lakes this year. Clerk Siffring noted the 2019 Audits provided to the Council. There were no issues.

ADJOURN

A motion to adjourn was made by Councilman Donelson and seconded by Councilman Suppenbach. The motion passed 4-0. The meeting adjourned at 7:45 pm.

Submitted by
City Clerk Siffring