

MEETING OF THE CITY COUNCIL  
OF LINN VALLEY, KANSAS  
NOVEMBER 18, 2019  
6:00 pm

Mayor Smith called the Council Meeting to order.

Present at the meeting were Council Members Dan Davies, Jason Jenkins, Lew Donelson, Robert Suppenbach, and Dennis Kidwell. A quorum was present. City Attorney James Brun was also present.

MEETING MINUTES

Minutes from the October 14, 2019 meeting were presented. Councilman Davies made a motion to accept the minutes as written. Councilman Suppenbach seconded the motion and the motion passed 5-0. Minutes from the October 17, 2019 meeting were presented. Councilman Jenkins made a motion to accept the minutes as written. Councilman Davies seconded the motion and it was passed 5-0.

NEW FIRE FIGHTERS

Public Safety Chief Corey Murrison introduced two new fire fighters – Jade Clancy and Randy Patterson. Both were sworn in as Linn Valley Fire Fighters by Clerk Siffring.

SEWER REPORT

Sewer Operator Mike Page was not present but provided a report. Lift stations were checked and locates as requested. Trouble shoot grinder pump at lift station.

BUILDING AND CODES REPORT

Officer Dan Donham reported notifying two property owners of dangerous structures, two of junk or unregistered vehicles and nine RV's on camping lots. Twenty four building permits were issued in October with a total of 364 permits through October.

The City had adopted the 2000 edition of the International Building Code. Officer Donham is working on transitioning to the 2006 edition. The Mayor noted the POA should be kept up to date on any changes.

ORDINANCE

The Council was presented with an ordinance changing the fee for contractors' licenses to \$50 annually. Councilman Davies made a motion to approve Ordinance 207 with confirmation that the fee change goes in effect January 1, 2020. The motion was seconded by Councilman Suppenbach and carried 5-0.

PUBLIC SAFETY REPORT

Included in Chief Murrison's report were two arrests for driving while suspended and five medical calls. There were twelve incidents reports to the police department and fire department. Sergeant Joe Rogers and Chief Murrison attended training sponsored by the FBI. The animal impound facility was inspected and license renewed. The police department had bi-annual audit with no violations found. Arrangements are being made to have a state certified controlled burn technician assist with

brush fire training. Plans are in the process to burn grass fields north and east of the fire station on Ullery and around Fitch Lane in order to help alleviate some issues with noxious weeds.

#### CITY CLERK'S REPORT

Financial report for October 2019:

General Fund income for the month was \$6,006.70 and expenses were \$52,144.43.

General Fund balance is \$150,939.74

Special Funds:

- Restricted Mayor's Christmas Fund\* \$204.57
- Restricted Tree Maintenance Fund\* \$2,025.00
- Restricted Parks & Recreation Fund\* \$1,800.59
- Restricted Capitol Improvement\* \$34,075.32
- Restricted Special Equipment\* \$18,419.89

\*Restricted funds are included in General Fund/Money Market total.

Money Market	<u>\$125,026.88</u>
Total	\$233,097.94

Street and Highway Fund \$77,269.49

Sewer Utilities Fund \$179,843.20

Infrastructure Fund balance is \$112,432.25

General Fund vouchers: 12840 – 12909: \$56,373.52

Street and Highway Fund vouchers: 1479 - 1484: \$39,156.27

Sewer Utilities Fund vouchers: 1396 – 1404: \$8,912.74

First Option Bank: 1008: \$285,802.73

Total: \$380,245.26

A motion was made by Councilman Donelson to approve the vouchers in the amount of \$380,245.26. The motion was seconded by Councilman Davies and carried 5-0.

#### WATER PROJECT

Mayor Smith met with BG Consultants to discuss the wetlands protection of the proposed water line path with no solutions. No confirmation has been received from USDA on funding.

#### MAYOR'S REPORT

Mayor Smith congratulated Dan Donham on his promotion to Director of Planning and Development. A new position of Codes Enforcement and Building Maintenance Technician will be filled in 2020. This person would report to Donham. An ad will be posted in the newspaper for candidates. The Mayor confirmed employee evaluations are upcoming. The "sewer project" is becoming more encompassing and will now be considered "Wastewater Management" to the sewer system, wastewater facilities and lagoons.

Councilman Donelson made a motion to hold a twenty minute executive session for legal. The council retired to the session at 6:20 pm and returned at 6:40 pm with no action taken.

The Mayor reported attending a meeting at the LaCygne library on the subject of the 2020 census. For every person in Kansas not counted in the census, the State of Kansas will lose approximately \$2000 each year. Until next census in 2030 the approximate total would be \$20,000 per person lost to the state. People are encouraged to respond to the census. Persons responding to the census questions will be encouraged to respond online.

#### BONUSES

The Councilman Suppenbach made a motion to approve the list of bonuses as written. The motion was seconded by Councilman Donelson and carried 5-0.

#### ATTORNEY'S REPORT

City Attorney James Brun reported still working on insurance bid packages. The packets will be sent out for bids and the bids are expected to be in by February 2020. He is also working on an Ordinance for Contractors and Handymen.

#### TNR UPDATE

Councilman Donelson reported of 125 cats were spayed/neutered and vaccinated this year. Six were adopted and prevented over 1000 kittens from being born. He estimated that the City saved \$18,750. Donelson said the POA is donating \$150 toward another trap and carrier and asked the City to match the \$150. Councilman Davies made a motion the City provide the money of \$150. The motion seconded by Councilman Kidwell was carried 5-0. Donelson thanked the City and POA as well as the contributors and volunteers for their work and contribution to the Program.

#### HAZARD MITIGATION RESOLUTION

Linn County Emergency Management Coordinator, Doug Barlet, requested the City approve the Linn County's mitigation plan. In order to receive any post-disaster monies or to be eligible for any pre-disaster grant funds from the Federal government, the City must adopt this plan. Councilman Davies made a motion to approve Resolution 91 which adopts this plan. The motion was seconded by Councilman Kidwell and passed 5-0.

Councilman Jenkins asked the status of cost of lot clearing permits in the situation of multiple lots. Officer Donham and the Mayor are following up.

#### OPEN FORUM

Budd Murry said he has not yet had his yard repaired as was approved by the Council. Officer Donham was asked to speak with Mike Page.

#### ADJOURN

A motion to adjourn was made by Councilman Donelson and was seconded by Councilman Suppenbach. The motion passed 5-0. The meeting adjourned at 6:57 pm.

Submitted by  
City Clerk Siffring