

REGULAR MEETING OF THE CITY COUNCIL
OF LINN VALLEY, KANSAS
OCTOBER 14, 2019
6:00 pm

Mayor Smith called the Council Meeting to order.

Present at the meeting were Council Members Dan Davies, Jason Jenkins, Lew Donelson, Robert Suppenbach, and Dennis Kidwell. A quorum was present. City Attorney James Brun was also present.

MEETING MINUTES

Minutes from the September 9, 2019 meeting were presented to the Council. Council Member Suppenbach made a motion to accept the minutes as written. Council Member Donelson seconded the motion and the motion passed 5-0. Minutes from the September 16, 2019 meeting were presented to the Council. Council Member Jenkins made a motion to accept the minutes as written. Council Member Davies seconded the motion and the motion passed 5-0.

CONDEMNATION

The owner of the property identified in Resolution #88 had not fulfilled his agreement. The condemnation (Resolution 86) will be enforced. Dan Donham, Building and Codes Officer will get bids for demolition and removal of debris.

SEWER REPORT

Sewer Operator Mike Page was not present but provided a report. Lift stations were checked and locates as requested. Grinder pump on 38 Deep Woods Drive was changed.

LAGOONS

Officer Donham and Council Members Donelson and Kidwell met with engineers, Bartlett and West. This firm initially designed the lagoons. The engineers were given background of the lagoons current status and discussed concerns. They will provide a proposal or recommendations for course of action. The engineers will also contact KDHE.

Jacob Wade of EK Land Management LLC brought a quote for vegetation removal and fencing repairs in the amount of \$19,167.47. Council Member Donelson made a motion to sign the contract. The motion was followed by a second from Council Member Suppenbach. The motion passed 5-0. Donelson made a motion to approve payment not to exceed \$20,000. The motion was seconded by Suppenbach and passed 5-0. After discussion with Mr. Wade on date of completion, the council agreed to approve the contract with a completion date of December 31, 2019 pending approval of date by KDHE.

Officer Donham brought a request from Walker Bros for partial payment of \$20,000 with remainder amount due when work is complete. Council did not approve this request. Payment will be upon completion of project.

A motion was made and seconded for a ten minute executive session for legal. The motion passed 5-0. The council retired to session at 6:36 pm and returned at 6:46 pm with no action taken.

A motion was made and seconded to have a ten minute executive session for personnel. The motion passed 5-0. The council retired to session at 6:46 pm and returned at 6:56 pm with no action taken.

Council Member Davies left the meeting at 6:59 pm.

FITCH LANE

Officer Donham a bid of \$1500 for a proposed purchase of a gate for Fitch Lane. There would be additional cost for installation of mounting posts. Council Member Donelson made a motion to approve a bid from Harrison Machine Shop & Welding with cost of installation not to exceed \$2000. The motion was seconded and passed 4-0.

BUILDING AND CODES REPORT

Officer Donham reported notifying owners of grass needing mowing, junk cars and/or RV's on building lots. Twenty eight building permits were issued in September with a total of 340 permits year-to-date.

PUBLIC SAFETY REPORT

There was one arrest for possession of narcotics, two reports of theft of services, an attempted suicide and an unfounded report of neglected animals. The Police Department received a grant for new bullet proof vests. Use of Force training is being scheduled for next months with the sheriff's office and other agencies using the recently purchased simulator. The kennel was inspected and license was renewed. The Fire Department reported 10 medical calls, one class of fire training, and an iguana in a tree which escaped. Both fire engines were taken for annual testing and passed.

CITY CLERK'S REPORT

Financial report for September 2019:

General Fund income for the month was \$57,584.69 and expenses were \$53,198.28.

Following are balances of the City's accounts:

General Fund	\$150,939.74
Special Funds:	
- Restricted Mayor's Christmas Fund*	\$204.57
- Restricted Tree Maintenance Fund*	\$2,025.00
- Restricted Parks & Recreation Fund*	\$1,800.59
- Restricted Capitol Improvement*	\$34,075.32
- Restricted Special Equipment*	\$18,419.89
*Restricted funds are included in General Fund/Money Market total.	
Money Market	<u>\$125,026.88</u>
Total	\$275,966.62

Street and Highway Fund \$100,437.05
Sewer Utilities Fund \$175,626.27
Infrastructure Fund balance is \$64,456.25

General Fund vouchers: 12793 – 12839: \$45,861.34

Street and Highway Fund vouchers: 1477 - 1478: \$398.09
Sewer Utilities Fund vouchers: 1389 – 1395: \$3,948.63
Total: \$50,208.06

A motion was made by Council Member Donelson to approve the vouchers in the amount of \$50,208.06. The motion was seconded and carried 4-0.

Clerk Siffring requested purchasing new utility billing software to replace the current program. The proposal was to use software by Advantage Computer Jayhawk Software for \$4899 initial cost. The proposed software can also be used for water billing. Council Member Jenkins made a motion to purchase the software. Council Member Kidwell seconded the motion which passed 4-0.

Council Member Jenkins requested the Council make a decision on the building permit fee for clearing multiple lots. After discussion, Officer Donham was directed to decide the policy.

WATER PROJECT

Shelly Underwood of Midwest Assistance Program informed the Mayor of the required environmental study in preparation of government funds for the water project. Part of the area planned for pipe is in a wetlands area. There is a possibility a different type of drilling for water lines would be required. Paul Owens of BG Consultants had included additional funds in the PER for directional drilling. Funds for an additional study may be included in funding and reimburse the City. Mr. Owens indicated directional drilling was not uncommon in any project.

INSURANCE BID REQUEST

The Council decided to accept bids from any entity interested to provide the City liability insurance and workman's comp. Clerk Siffring will develop a list of insurance needs which will be reviewed by Attorney Brun before releasing for bids. Bid submissions will be reviewed in the February 2020 meeting.

The Mayor noted that Veteran's Day celebration is Saturday November 8 at 10:00 am. Election Day is Tuesday, November 5th. The next council meeting is November 18th.

KPERS OPTIONAL INSURANCE AND KPERS 457

Clerk Siffring presented an opportunity to offer KPERS Optional Group Life Insurance to KPERS/KP&F employees. Employees can choose to participate but it is not required. Amount of insurance and fees vary. There would be no additional cost to the City. To offer this program the city must affiliate through a resolution designated as #89. Council Member Jenkins made a motion to pass Resolution #89. The motion was seconded by Council Member Donelson and passed 4-0.

KPERS offers an optional program called KPERS 457, a deferred compensation plan to supplement KPERS/KP&F pensions. The program is optional for employees, and at no cost to the City. To offer the benefit, the City must affiliate through a resolution and joinder agreement. The proposed resolution is #90. Council Member Suppenbach made a motion to approve Resolution #90 and signing the joinder agreement. The motion seconded by Council Member Jenkins, passed 4-0.

Attorney Brun had documents to file for releasing the contractor's lien on City property. The documents will be filed with the county on Tuesday and the loan, with interest, from First Option Bank will be returned. At that time, an agreement with the cell tower company can be finalized.

OPEN FORUM

Council Member Donelson told the council to-date 118 TNR cats have been spayed/neutered and five cats were out for adoption.

ADJOURN

A motion to adjourn was made by Council Member Jenkins and was seconded by Council Member Donelson. The motion passed 4-0. The meeting adjourned at 7:51 pm.

Submitted by
City Clerk Siffring