

REGULAR MEETING OF THE CITY COUNCIL
OF LINN VALLEY, KANSAS
April 8, 2019
6:00 pm

The meeting was opened at 6:00 pm by Mayor Cindy Smith.

Present at the meeting were Mayor Smith and Council Members Dan Davies, Jason Jenkins, Lew Donelson, Brad Pennington and Dennis Kidwell. A quorum was present.

1. REVIEW OF AGENDA

There were no changes to the agenda.

2. APPROVAL OF MINUTES

Council Member Donelson made a motion to approve minutes from the March 11, 2019 meeting. The motion was seconded by Council Member Davies and passed 5-0. Council Member Donelson made a motion to approve minutes from the March 22, 2019 special meeting. The motion was seconded by Council Member Davies and passed 5-0.

3. SEWER REPORT

Operator Page was absent. The written sewer summary reported checking lift stations, doing locates as requested, finished clean up on alternates installation, one pump repair, and a pump checked by an electrician.

4. PUBLIC SAFETY REPORT

Public Safety Director Corey Murrison presented his monthly report. In March, the police department made five arrests and has an open investigation for internet and mail fraud. The Fire Department responded to two medical calls and two fires.

Murrison reported the Citizen's Academy was going well. The class traveled to Lenexa for tactical operations and weapons. The City's K-9, Harley, is ready for certification. This will be arranged in the near future.

5. BUILDING AND CODES REPORT

Building & Codes Officer Donham reported nine codes violations in the month of March including unregistered vehicles, no building permits, and debris/open storage on lot. Thirty three permits were issued in March. Demolition for an unsafe modular home is expected to begin soon.

6. CITY CLERK'S REPORT

The financial report for March 2019 is as follows:

General Fund income for the month was 38,446.03 and expenses were \$66,564.21. Expenses included payment for 2019 insurance policy.

First quarter income was \$297,987.61. Expenses were \$153,266.50.

Following are balances of the City's accounts as of March 31st:

General Fund \$151,511.50

Special Funds:

- Restricted Mayor's Christmas Fund* \$270.57
- Restricted Tree Maintenance Fund* \$2,025.00
- Restricted Parks & Recreation Fund* \$1,400.59
- Restricted Capitol Improvement* \$34,075.32
- Restricted Special Equipment* \$25,385.07

*Restricted funds are included in General Fund/Money Market total.

Money Market \$124,624.46

Total \$276,135.96

Street and Highway Fund \$100,411.52

Sewer Construction Fund \$9,758.07

Utilities Fund \$107,293.96 Debt repayment of \$109,182.00 was made in March.

Infrastructure Fund balance is \$52,918.75

General Fund vouchers: 12436, 12470 – 12520: \$137,079.58

Street and Highway Fund vouchers: 1457 - 1458: \$1,607.46

Sewer Utilities Fund vouchers: 1349 – 1355: \$114,040.66

Sewer Construction Fund voucher: 1161: \$1,592.50

Total: \$254,320.20

A motion was made by Council Member Davies to approve the vouchers in the amount of \$254,320.20. The motion was seconded by Council Member Kidwell and carried 5-0.

7. AUDIT

Clerk Siffring presented the 2018 audit of the City's funds. No financial issues were reported in the audit.

8. OFFICIAL BANKS ORDINANCE

An ordinance was presented that would identifying the banks used by the City for city funds. The banks are Labette Bank and First Option Bank. Council Member Davies made a motion to adopt Ordinance 203. The motion was seconded by Council Member Kidwell and passed 5-0.

9. CITY ATTORNEY

Attorney Gary Thompson explained that the City has a permanent easement for all properties with sewer grinder pumps. This gives access to the City for repairs and maintenance and the right to remove obstacles if necessary for repairs. Thompson asked for clarification on content of a building ordinance. The Codes document will be completed in the near future.

10. MAYOR'S REPORT

The public Water Meeting is on April 20th. Findings of the Preliminary Engineering Report will be presented. Project engineers BG Consultants, and Shelly Underwood of Midwest Assistance Program will also be at the meeting and available for questions. Robert Suppenbach will video the meeting and post it on the City's website.

After meeting, the Tech Committee which is comprised of the Mayor, Mr. Suppenbach and Mike Meister will meet with the Council and city employees to bring recommendations for software and hardware to enhance communications and management. The committee will also address live streaming and recording of council meetings. Decisions for equipment, website and software will be included in the 2020 budget.

There have been issues with littering in the city. An ordinance exists for establishing fines for littering. It was recommended that signs be posted as a reminder to residents and visitors of the law and encourage all to take pride in the community.

In light of activities on social media, the Mayor stated that the City has responsibility for its own website. The City will post the facts on the City website and will not monitor other sites to correct misinformation.

11. POLICE DEPARTMENT BUILDING

Council Member Donelson reported that Attorney Thompson was working on contracts for contractors and the project manager. The survey is expected to be available this week. A resolution will be written to give the project engineer authority to enter into purchase agreements after approved by the Council. A request for bids is expected to be published in May, open bids in late May, and break ground in June.

12. OPEN FORUM

To date, the Trap/Neuter/Release program has captured and fixed ten cats.

13. EXECUTIVE SESSION

Council Member Davies made a motion for a 20 minute executive session for legal. The motion was seconded and passed 5-0. The Council retired to the session at 6:55 pm and returned at 7:20 pm with no action taken.

14. ADJOURN

A motion to adjourn was made by Council Member Davies and was seconded by Council Member Jenkins. The motion passed 5-0. The meeting adjourned at 7:21 pm.

Submitted by
City Clerk Siffring