

REGULAR MEETING OF THE CITY COUNCIL
OF LINN VALLEY, KANSAS
March 11, 2019
6:00 pm

The regular meeting was opened at 6:00 pm by Mayor Cindy Smith.

Present at the meeting were Mayor Smith and Council Members Dan Davies, Jason Jenkins, Lew Donelson, and Brad Pennington. Dennis Kidwell was absent. A quorum was present.

1. REVIEW OF AGENDA

There were no changes to the agenda.

2. APPROVAL OF MINUTES

Council Member Donelson made a motion to approve minutes from the February 11, 2019 meeting. The motion was seconded by Council Member Pennington and passed 4-0. Council Member Donelson made a motion to approve minutes from the March 7, 2019 meeting. The motion was seconded and passed 4-0.

3. EXECUTIVE SESSION

The executive session was postponed.

4. SEWER REPORT

Operator Mike Page was absent. Council Member Donelson relayed a request from Sewer Operator Mike Page to use the shop for repair of pumps. The Council agreed to this use.

5. PUBLIC SAFETY REPORT

Public Safety Director Corey Murrison presented his monthly report. The Fire Department responded to six medical call and two fire department emergencies. One day of training was held in February. The bunker gear that was ordered was received and issued to department members.

Police Sergeant Rogers held the first day's training for the Citizen's Academy. He received praises from the Mayor for his teaching. There are ten individuals signed up for this series of classes. Training for a second group will probably be scheduled in the future.

Repairs were done on the 2012 Ford Explorer and the city tractor.

6. BUILDING AND CODES REPORT

Building & Codes Officer Donham requested that an ordinance be written to cover additional criteria for building permits, permit applications and licensed contractors. It was discussed that an architect or engineer sign drawings that accompany permit applications. If not, a release must be signed by the applicant. The Council voiced approval to proceed with having an ordinance written.

Council Member Kidwell joined the meeting.

EXECUTIVE SESSION

Council Member Davies made a motion to hold an executive session for personnel for 15 minutes. The motion was seconded and passed 5-0. The Council retired to the session at 6:15 pm and returned at 6:30 pm with no action taken.

Council Member Davies made a motion to hire Burton Harding as prosecuting attorney for the City at the rate of \$150 per hour. The motion was seconded by Council Member Jenkins and passed 5-0.

7. CITY CLERK’S REPORT

The financial report for February 2019 is as follows:

General Fund income for the month was \$9,868.62 and expenses were \$83,647.14. Included in this was the pay-off of City Hall buildings and land at \$45,066.68.

Following are balances of the City’s accounts as of February 28th:

General Fund	\$186,338.12
Special Funds:	
- Restricted Mayor’s Christmas Fund*	\$270.57
- Restricted Tree Maintenance Fund*	\$2,025.00
- Restricted Parks & Recreation Fund*	\$1,400.59
- Restricted Capitol Improvement*	\$79,142.00
- Restricted Special Equipment*	\$25,385.07
*Restricted funds are included in General Fund/Money Market total.	
Money Market	<u>\$124,571.90</u>
Total	\$310,910.02

Street and Highway Fund \$101,959.24
 Sewer Construction Fund \$9,758.07
 Utilities Fund \$201,756.61
 Infrastructure Fund balance is \$53,840.11.

General Fund vouchers: 12420 – 12469: \$80,068.04
 Street and Highway Fund: voucher 1453 - 1454: \$25.58
 Sewer Utilities Fund: vouchers 1340 – 1349: \$26,569.67
 Sewer Construction Fund: voucher 1159: \$12,851.00
 Total: \$119,514.29

A motion was made by Council Member Donelson to approve the vouchers in the amount of \$119,514.29. The motion was seconded by Council Member Kidwell and carried 5-0.

Prairie View High School will be holding their annual after prom event and have requested donations. Council Member Pennington made a motion to give Prairie View High School \$100 for their event. The motion was seconded by Council Member Jenkins and carried 5-0.

8. INSURANCE RENEWAL

Clerk Siffring presented two proposals for the City 2019 insurance policy. Council Member Jenkins made a motion to accept Quote #2 in the amount of \$33,508.00. Council Member Kidwell seconded the motion with it passing 5-0. The City will be reimbursed by the POA for a portion of the cost.

9. CEREAL MALT BEVERAGE LICENSE

The Lake Shop applied for an 'on premises' cereal malt beverage license. Council Member Jenkins made a motion to approve the application and the motion was seconded by Council Member Davies. The motion passed 5-0.

10. CEREAL MALT BEVERAGE ORDINANCES

To meet laws of the State of Kansas for enhanced cereal malt beverage sales, the City presented an ordinance to allow sale and consumption of enhanced cereal malt beverage containing not more than 6% alcohol. Council Member Davies made a motion to approve Ordinance 200. The motion was seconded and passed 5-0.

An ordinance was presented that would amend the days and times of sale of enhanced cereal malt beverages to include consumption of enhanced cereal malt beverages on Sundays. A motion was made by Council Member Jenkins to adopt Ordinance 201. The motion was seconded by Council Member Davies and carried 5-0.

11. A resolution exempting the City from compliance to general accepted accounting principles method of bookkeeping. The motion was made by Council Member Davies to adopt Resolution 85. The motion was seconded by Council Member Jenkins. The motion passed 5-0.

12. AUDITOR CONTRACT

A contract was received from Diehl, Banwart, Bolton for the City's annual audit. The cost would not exceed \$4,625. Council Member Jenkins made a motion to accept the contract. The motion was seconded by Council Member Davies and passed 5-0.

13. Based on the Council's previous discussions, a revised Personnel handbook was presented. Council Member Davies made a motion to approve Ordinance 202 which adopts the revised handbook. Council Member Jenkins seconded and the motion passed 5-0.

14. MAYOR'S REPORT

Progress continues on the water project. There will be a meeting with the engineering team, council participants, and the POA to discuss the project status. The meeting will consist of an executive session.

15. POLICE DEPARTMENT BUILDING

Council Member Donelson reported completion of the survey within 7-10 days at a cost of \$2929. Publication of bids is projected the first week of April with the opening of bids on April 22nd. Construction is expected to begin May 1. Donelson requested that the Council give direction for flag poles for the police station. Council member Davies made a motion to purchase three flag poles. The motion was seconded by Council Member Jenkins, and passed 5-0.

16. OPEN FORUM

Chief Murrison informed the Council that Sergeant Rogers will be having surgery and will be on light duty for six weeks.

Council Member Donelson informed the Council and public that a website had been created for the trap/neuter/release project and trapping will begin mid-April.

EXECUTIVE SESSION

Council Member Jenkins made a motion for a 15 minute executive session for personnel. The motion was seconded and passed 5-0. The Council retired to the session at 7:06 pm and returned at 7:21 pm with no action taken.

17. ADJOURN

A motion to adjourn was made by Council Member Jenkins and was seconded by Council Member Davies. The motion passed 5-0. The meeting adjourned at 7:23 pm.

Submitted by
City Clerk Siffring