

REGULAR MEETING OF THE CITY COUNCIL
OF LINN VALLEY, KANSAS
JANUARY 14, 2019
6:00 pm

The regular meeting was opened at 6:00 pm by Mayor Cindy Smith.

Present at the meeting were Mayor Smith and Council Members Dan Davies, Jason Jenkins, Lew Donelson, and Dennis Kidwell. Council Member Brad Pennington was absent. A quorum was present. Also present were City Clerk Karen Siffring, Police Chief Corey Murrison and Building & Codes Officer Dan Donham.

1. REVIEW OF AGENDA

There was a rearrangement of topics on the agenda. 'Police Department Building' was moved up to after the 'Planning and Zoning Commissioners'. There were no other changes to the agenda.

2. APPROVAL OF MINUTES

Council Member Donelson made a motion to approve minutes from the December 10, 2018 meeting. The motion was seconded by Council Member Kidwell. The motion passed 4-0. Council Member Donelson made a motion to approve minutes from the December 17, 2018 meeting. The motion was seconded by Council Member Davies and passed 4-0.

3. POLICE DEPARTMENT BUILDING

Council Member Donelson introduced Jim Van Kirk – engineer for the police department building. Donelson noted that part of the loan will be paying off City Hall and reimbursing the City for engineering costs. Mr. Van Kirk presented drawing with two exterior colors asking the Council to decide on one. Mr. Van Kirk said the main building is 30 x 60 and garage is 30 x 30.

4. SEWER REPORT

Operator Mike Page was absent. City Clerk Siffring read the printed report provided: Checked lift stations, locates as requested, and clean up on the 9 additional sewer installs.

5. FIRE DEPARTMENT REPORT

Police Chief Murrison reported that the office in the fire station was removed. The additional space will allow all vehicles to be stored indoors. A high pressure hose line was broken and repaired for a cost of \$376. There were five medical call-outs, two fire call-outs and two work days.

6. POLICE DEPARTMENT REPORT

Chief Murrison reported one agency assist, 1 report for criminal damage and one for a lost license. Sergeant Rogers has been working on scheduling the Citizens' Academy to begin training on March 6th. Class size is limited to 20 participants and training will last for eight weeks.

Chief Murrison reported one of the police vehicles is in need of repair. The cost would be \$3350. The vehicle is 7 years old. Council Member Davies made a motion to allow repairs at the cost of \$3394.60. The motion was seconded and passed 4-0.

7. BUILDING AND CODES REPORT

Building & Codes Officer Donham reported 32 new homes under construction. The Council discussed changing the contractor’s license fee. A person attending the meeting asked if there was a way to distinguish between a handyman and a large business contractor. He said insurance was high for the people who work as a handyman. The Council discussed the possibility of having two designations. Mayor Smith will contact the attorney to determine if there a difference between the two contractors. There was additional discussion on fee and effective date.

Officer Donham had building related telephone calls concerning ordinances, and codes & permit applications. Owners of RV’s parked on building lots were notified of regulation against this practice. Donham posted violation stickers on 22 properties.

In 2018 there were permits issued for 32 residences, 3 for roof replacement, 37 for electrical, 36 skid sheds, 13 deck repair or replacement, 18 new accessory buildings, 5 new docks, 5 for lot clearing and 17 culverts.

8. CITY CLERK’S REPORT

The financial report for December 2018 is as follows:

General Fund income for the month was \$422,698.51 and expenses were \$69,164.23. For January through December income was \$561,977.47 and expenses \$543,277.32.

Following are balances of the City’s accounts as of December 31st

General Fund \$39,153.30

Special Funds:

- Restricted Mayor’s Christmas Fund* \$270.57
- Restricted Tree Maintenance Fund* \$2,100.00
- Restricted Parks & Recreation Fund* \$1,400.59
- Restricted Capitol Improvement* \$79,142.00
- Restricted Special Equipment* \$25,385.07

*Restricted funds are included in General Fund/Money Market total.

Money Market \$144,509.82

Total \$183,663.12

Street and Highway Fund \$96,602.27

Sewer Construction Fund \$28,955.43

Utilities Fund \$189,298.19 with income of \$36,393.76 and expenses \$32,866.34

Infrastructure Fund balance is \$56,496.11.

General Fund vouchers: 12308 – 12363: \$56,675.14

Street and Highway Fund: vouchers 1450 - 1451: \$182.22

Sewer Utilities Fund: vouchers 1318 – 1332: \$27,616.65

Sewer Construction Fund: vouchers 1155 – 1156: \$97,056.03

Total: \$181,530.04

A motion was made by Council Member Kidwell to approve the vouchers in the amount of \$181,530.04. The motion was seconded and carried 4-0.

9. MAYOR'S REPORT

The Mayor reported that the employee manual will be discussed at the February meeting. There were two letters received regarding the water project. The information will be shared with the engineers for the PER. Discussion and presentation will be immediately after the POA annual meeting on February 23rd. There was no discussion on the attorney and judge.

10. SPAY AND NEUTER CATS PROGRAM

Council Member Donelson reported that traps had been purchased. The spay/neuter process will wait for better weather, estimating late January or February. Information on the project will be submitted for addition to the Community Pride newsletter.

11. OPEN FORUM

There were no public comments.

EXECUTIVE SESSION

Council Member Donelson made a motion for a 10 minute executive session for personnel. The motion was seconded and passed 4-0. The Council retired to the board room at 7:25 pm and returned at 7:35 pm with no action taken.

12. ADJOURN

A motion was made and seconded to adjourn. The motion passed 4-0. The meeting adjourned at 7:35 pm.

Submitted by
City Clerk Siffring