

SPECIAL MEETING
CITY COUNCIL OF LINN VALLEY, KANSAS
November 28, 2018
2:00 PM

Mayor Cindy Smith opened the meeting at 2:00 pm. Present were Council Members Lew Donelson, Brad Pennington, Jason Jenkins and Dennis Kidwell. Council Member Dan Davies was absent. Also present were City Attorney Gary Thompson and City Clerk Karen Siffring. Guests were Jim Van Kirk of Van Kirk Engineering, Inc. and Russell Pope of 1st Option Bank in LaCygne.

The agenda is: Police Building

Council Member Donelson introduced Mr. Van Kirk who updated the Council on the building project. Draft plans have been completed. The next step would be providing an extension of the preliminary plans and design parameters previously provided and approved by the Council. To complete these processes and plans a contract was presented to the Council in the amount of \$17,500 to be paid incrementally as the job progresses to completion. Estimated completion time of this phase would be 60 days.

The second phase would be to submit and select bids from contractors for construction. Mr. Van Kirk would act as Project Manager to request and receive bids, and coordinate contractors. The fee to the engineer for this phase would be 8% of the cost of the project.

Council Member Donelson introduced Russell Pope of 1st Option Bank. Mr. Pope presented a lease-purchase proposal for the construction of the police building. The bank would be holding ownership of the police building/fire station land and City hall property during construction. The holding of City Hall would be released upon completion of construction. Council Member Donelson made a motion to move forward with a lease purchase for \$275,000 with a maximum expenditure of \$300,000 with both real estate properties being put up as ownership for the bank with the anticipation of City Hall property be released at completion of the project. The motion was seconded by Council Member Jenkins and carried 4-0.

Council Member Pennington made a motion to pay off the City Hall property lease-purchase from the Capital Improvement Fund. Council Member Kidwell seconded the motion. The motion carried 4-0.

Council Member Donelson motioned that the City use 1st Option bank for the construction account with signers the same as on other accounts. The motion was seconded by Council Member Kidwell. The motion carried 4-0.

Council Member Donelson made a motion to accept the Van Kirk Engineering proposal for pre-construction for \$7,500 at signing, \$6,500 for preliminary drawings, and \$3,500 for submittal of drawings for a total of \$17,500. The motion was seconded by Council Member Jenkins and carried 4-0.

Council Member Donelson made a motion for an executive session on personnel matters for ten minutes. Council Member Kidwell seconded the motion which carried 4-0. The Council retired to executive session at 3:25 pm and returned at 3:40 pm with no action taken.

Council Member Donelson requested putting an announcement about the building project progress on the City's sites.

Council Member Donelson made a motion to adjourn and the motion was seconded by Council Member Jenkins. The motion carried 4-0. The meeting adjourned at 3:44 pm.

Submitted by
Karen Siffring, Clerk