

2019 BUDGET HEARING AND REGULAR MEETING
OF THE CITY COUNCIL
OF LINN VALLEY, KANSAS
AUGUST 13, 2018
6:00 pm

Present at the 2019 Budget Hearing and Regular Council Meeting were Mayor Smith and Council Members Lew Donelson, Dennis Kidwell, Brad Pennington, Jason Jenkins and Dan Davies. A quorum was present. Also present were City Attorney Gary Thompson, City Clerk Karen Siffring, Police Chief Corey Murrison, Codes Officer Ralph Fitch, and Building Inspector Joe Isabell.

2019 BUDGET HEARING

Mayor Cindy Smith opened the Budget Hearing. The 2019 budget proposal was presented and the Mayor opened the meeting for public comment. Council Member Donelson made a motion to approve the 2019 budget as published. The motion was seconded by Council Member Jenkins. The vote was 5-0 and the motion carried. The Mayor closed the public hearing.

REGULAR MEETING

1. The regular meeting was opened by Mayor Smith.
2. APPROVAL OF AGENDA
There were no changes to the agenda.
3. APPROVAL OF MINUTES
Council Member Jenkins made a motion to approve minutes from the July 9, 2018 Council Meeting. The motion was seconded by Council Member Davies and passed 5-0. Council member Jenkins made a motion to approve minutes from the July 16, 2018 meeting. The motion was seconded by Council Member Pennington and passed 5-0.

Council Member Donelson requested an Executive Session for employee matters for 10 minutes. The motion was seconded by Council Member Jenkins. At 5-0 the motion carried. The council retired to the session at 6:05 pm and returned at 6:15 pm with no action taken.

4. NEW EMPLOYEE – BUILDING & CODES ENFORCEMENT OFFICER
Council Member Donelson made a motion to hire Dan Donham as Linn Valley Building & Codes Enforcement Officer at an annual rate of \$41,600 with full benefits in accordance with the City Handbook beginning August 14. The motion was seconded and the motion carried with a 5-0 vote.

Dan Donham was sworn in by City Clerk Siffring.

5. CONSTITUTION WEEK PROCLAMATION
Karen Kidwell of the Marais des Cygnes Chapter of the DAR gave a presentation describing the history and significance of Constitution Week. Council Member Kidwell and Mayor Smith read the Proclamation which was followed by Mayor Smith signing the proclamation.

Council Member Donelson requested a ten minute executive session for personnel. The motion was seconded and passed 5-0. The Council retired to session at 6:25 pm, returning at 6:35 pm with no action taken.

Council Member Jenkins made a motion to increase the salaries of all city employees by 6% as was budgeted effective August 13, 2018. The motion was seconded and passed 5-0.

6. MAYOR'S REPORT

The Mayor reported that Linn Valley Community Days was a success. She thanked Corey for all he, and the Police and Fire department employees contributed.

As of the time of this meeting, RWD #1 has not responded as to their position on being a potential water supplier for the Linn Valley Water Project. On August 1, the Mayor, council members and BG Consultants attended a meeting of the LaCygne City Council. LaCygne City Council responded positively to being a possible supplier. There is also the potential for the Linn Valley project to become a regional project. The City and BG Consultants will meet with the Public Wholesale Water District on August 21.

The Mayor asked Attorney Thompson about the status of three properties within the Sewer District. All are in process.

The Mayor requested status of the cedar tree concern. Attorney Thompson is working with the attorney for the Property Owners Association. Lot by lot judgement as a hazard concern is under consideration. An educational campaign was suggested.

7. WATER PROJECT

See the Mayor's Report.

8. UPDATE – POLICE DEPARTMENT BUILDING

Council Member Donelson reported that the area had been staked out by the surveyor. Donelson is waiting for more information from the architect and adjusting plans to keep the building cost within budget. A rough draft may be presented at next month's meeting.

9. FARM ANIMALS

Ordinance #83 does not allow possession of livestock and chickens in the City limits unless the property is a minimum of three acres. It was suggested that the acreage limit be reduced to 1.5 acres. A question was raised of the wisdom of changing an ordinance for a single property owner. After debate, Council Member Davies made a motion to direct Attorney Thompson to draft the ordinance to include an appeals process. The motion was seconded and passed with a vote of 3-2.

10. CITY CLERK'S REPORT

Clerk Siffring explained that the change to KP&F for the City's police officer must be approved by the Council. A Resolution for the City of Linn Valley to affiliate the police officers move from KPERs to KP&F was presented. Council Member Davies made a motion to approve Resolution 81. The motion was seconded by Council Member Jenkins. The motion carried 5-0.

An ordinance was presented to change times of Municipal Court to the third Tuesday of each month. Council Member Jenkins motioned to pass Ordinance 196. The motion was seconded and passed 5-0.

The financial report for July 2018 is as follows:

General Fund income for the month was \$8,241.25. Expenses were \$51,214.04.

Following are balances of the City's accounts as of July 31st, before reconciliation.

General Fund	\$90,444.28
Special Funds:	
- Restricted Mayor's Christmas Fund*	\$336.57
- Restricted Tree Maintenance Fund*	\$2,250.00
- Restricted Parks & Recreation Fund*	\$1,300.59
- Restricted Capitol Improvement*	\$79,142.00
- Restricted Special Equipment*	\$20,000.00
*Restricted funds are included in General Fund/Money Market total.	
Money Market	<u>\$203,972.87</u>
Total	\$294,417.15

Street and Highway Fund \$91,828.14
Sewer Construction Fund \$3,388.20
Utilities Fund \$160,087.29
Infrastructure Fund balance is \$33,440.93. Expenses were \$5,079.57.

Clerk Siffring presented vouchers: General Fund vouchers 12016 – 12081 in the amount of \$49,3414.83; Street and Highway Fund vouchers 1439 - 1441 in the amount of \$769.59; Utilities Fund vouchers 1276 – 1287 in the amount of \$27,977.88; Sewer Construction Fund voucher 1276 in the amount of \$1,067.50; Infrastructure Fund voucher in the amount of \$5,079.57. Council Member Jenkins made a motion to approve the vouchers in the amount of \$71,336.20. The motion was seconded and carried 5-0.

11. SEWER REPORT

Operator Mike Page was absent. In his written report he identified the following activities in July. Checked lift station pumps, locates as requested, repaired sewer line (after hours); worked on 9 additional initiated pump installs including road crossing, and fixed electrical issues at City Hall.

12. FIRE DEPARTMENT REPORT

Police Chief Murrison presented the monthly report for the fire department. There were four calls including a suicide, asthma attack, vomiting, and a false alarm. The department had two training sessions. There was a great turnout for Community Day at the fire station despite the rain.

13. POLICE DEPARTMENT REPORT

The Police Department report by Chief Murrison reports to the department were made for a rape, sexual abuse of child, domestic violence, recovered property, and theft by deception. There was also a self-inflicted gunshot wound, and charges for false police report. Harley, the police K9, continues training.

The road to the burn pile has been surveyed. An ordinance was presented to open the road as a public street, named Fitch Lane, within the City of Linn Valley. Council Member Davies made a motion to approve Ordinance 197. The motion was seconded and passed 5-0. Council Member Davies recommended securing bids for the road work. Attorney Thompson recommended having a scope of work developed by an engineer before putting it out for bids. Council Member Jenkins made a motion to get a price from engineers BG Consultants for developing a preliminary design and specifications. The motion was seconded by Council Member Pennington and was passed 5-0.

14. BUILDING INSPECTOR'S REPORT

Building Inspector Isabell reported 66 inspections, 18 new permits with 3 new homes, 20 finalized projects, 40 active permits (including 29 homes), 68 inactive permits, and 48 administrative hours. Permits for a total of 18 new homes were issued in 2018.

15. CODES REPORT

Officer Fitch reported 17 properties inspected, 17 corrections issued, 11 corrections in process, three still working, and no court cases. All decks at City Hall were repaired, parking lot strips are completed, and the electrical problem in the conference room has been repaired.

16. OPEN FORUM

There were no comments.

17. ADJOURN

Council Member Donelson made a motion to adjourn. The motion was seconded by Council Member Davies and carried 5-0. The meeting adjourned at 7:31 pm.

Submitted by
City Clerk Siffring