

REGULAR MEETING
OF THE CITY COUNCIL
OF LINN VALLEY, KANSAS
APRIL 9, 2018
6:00 pm

Mayor Smith opened the meeting at 6:00 pm. Council Members present were Jason Jenkins, Lew Donelson, Dennis Kidwell, Brad Pennington, and Dan Davies. A quorum was present. Also present were City Attorney Gary Thompson, City Clerk Karen Siffring, Sewer Operator Mike Page, Police Chief Corey Murrison, and Building Inspector Joe Isabell.

1. REVIEW AGENDA

Council Member Donelson requested the Sewer Report be given after approval of minutes. There were no other changes to the agenda.

2. APPROVAL OF MINUTES

Mayor Smith asked for comments on or changes to the minutes from the meeting on March 12, 2018. Council Member Donelson made a motion to accept the minutes as published. The motion was seconded by Council Member Kidwell and carried with a vote of 5-0.

3. SEWER REPORT

Operator Page reported that a contract is pending between Page Enterprise and the sewer project to install grinder pumps. He noted that the cost may decrease if all road cuts or boring do not have to be done. Council Member Davies made a motion to approve the contract and work. The motion was seconded by Council Member Pennington and the motion passed 5-0.

Page also reported locates were done as requested, lagoon banks and pumps were checked and a grinder pump was examined. The new cutter pump is working better than expected.

4. MAYOR'S REPORT

Mayor Smith reported that she had met with all city employees and all were performing their jobs well. An update to the Employee Policy Manual is needed and recommendations will be introduced at a future meeting. When job descriptions are updated, performance reviews will begin.

The City, POA, and Pride Committee will work together to hold a Linn Valley Community Day event.

An ordinance addressing delinquent utility bills is in process. The number of long term delinquent bills has decreased.

A special joint meeting with the Council and POA Board will be held Saturday April 14, 2018 at 10:00 am at the Club House lower level. The process of the water project and accomplishment goals will be discussed. The public is encouraged to attend.

5. KDHE WATER COMPLIANCE MANDATE

KDHE notified the City that we are not in compliance with state law. Two options of response are to either to enter into a negotiated consent order, or be issued an administrative order for violations. Council Member Kidwell made a motion to enter into a consent order with KDHE. The motion was seconded by Council Member Jenkins and passed 5-0.

6. DELINQUENT UTILITY BILLS

Mayor Smith reported that a house in the sewer district has not put in a sewer grinder pump. The home owners were notified last year of the situation but there has been no response. Attorney Thompson will develop a list of possible approaches and options to remedy the situation.

7. POLICE DEPARTMENT BUILDING

Council Member Donelson presented a proposal to construct a metal building for the Police Department. Along with Council Member Donelson, Police Chief Murrison and Council Member Jenkins are members of the building task force. It was noted that a building of this type would be possible without needing grant funds. A new building needs to be affordable. It was suggested that the city should reach out to the public for their opinions and input on the need and type of building.

8. CITY CLERK’S REPORT

City Clerk Siffring presented the financial report for March 2018 and first quarter of 2018. General Fund expenses for the month were \$27,233. General income was \$44,566.14. For the first quarter, income was \$285,609.64 and expenses were \$130,471.51.

Following are balances of the City’s accounts as of March 31st, before reconciliation.

General Fund	\$86,138.54
Special Funds:	
- Restricted Mayor’s Christmas Fund*	\$336.57
- Restricted Tree Maintenance Fund*	\$2,250.00
- Restricted Parks & Recreation Fund*	\$1,300.59
- Restricted Capitol Improvement*	\$79,142.00
- Restricted Special Equipment*	\$20,000.00
	*Restricted funds are included in General Fund total.
Money Market	<u>\$228,581.00</u>
Total	\$314,719.54

Street and Highway Fund	\$81,849.90
Sewer Construction Fund	\$61,128.07
Utilities Fund	\$220,611.88
Infrastructure Fund	\$49,512.00

Clerk Siffring presented vouchers: General Fund vouchers 11811 – 11858 in the amount of \$77,314.19. Street and Highway Fund voucher 1433 in the amount of \$25.62; and Utilities Fund vouchers 1129 - 1132 in the amount of \$117,428.57; for a combined total of \$194,768.38.

Council Member Pennington made a motion to approve the vouchers in the amount of \$194,768.38. The motion was seconded by Council Member Kidwell and carried 5-0.

9. FIRE DEPARTMENT REPORT

Clerk Siffring swore in Jeremy Hansen and Joseph Stancer as fire fighters.

Police Chief Murrison reported the fire truck testing has been completed and approved and the vehicle has been certified.

The burn permit is expected to be issued this week after the location is viewed by the state representative. The site would be open specific hours during Community Clean-up. This would be a trial. The area would be watched by the fire department during open hours. The Council will decide if the burn pile will be used in the future use. Graveling the road to the site was suggested.

The new radios arrived and eight pairs of gloves were received. SCBA's arrived and a bill of \$2,990.06 was received from Linn Valley Fire District #1. A grant paid a majority of the cost.

10. POLICE DEPARTMENT REPORT

Police Chief Murrison reported a total of 10 arrests for various offences including drug possession, aggravated assault, open container, and suspensions of driver's licenses. Three dogs were picked up and released to their owners.

Chief Murrison is organizing a Citizen/Reserve policy academy for the public and modeled after the State's program. Training and education would be for citizens to learn more about law enforcement. Upon completion of the program, individuals would be eligible to apply to be a reserve officer or be part of a 'Citizen Patrol'. It would be necessary for a reserve officer to have additional training in order to have police powers.

Police K9, Harley, is now 5½ months old. The professional trainer has praised her progress and indicated that she is learning faster than expected.

Chief Murrison and Sergeant Rogers met with a representative of the State Retirement System. Pros and cons of changing from KPERS to KP&F retirement were discussed. This would only affect the police officers.

11. BUILDING INSPECTOR'S REPORT

Building Inspector Isabell reported 52 inspections, 16 new permits with 2 new homes, 6 finalized projects, 36 active permits (including 22 homes), 64 inactive permits, and 44 administrative hours.

12. CODES ENFORCEMENT OFFICER'S REPORT

No report.

13. OPEN FORUM

The Council responded to questions regarding a new police building.

Council Member Donelson made a motion to hold an executive session for personnel reasons. The motion was seconded by Council Member Pennington. The Council retired to session at 7:22. The Council returned at 7:32 with no action taken.

14. ADJOURN

Council Member Pennington made a motion to adjourn. The motion was seconded by Council Member Jenkins and the motion carried 5-0. The meeting adjourned at 7:35 pm.

Submitted by
City Clerk Siffring