

REGULAR MEETING
OF THE CITY COUNCIL
OF LINN VALLEY, KANSAS
FEBRUARY 12, 2018
6:00 pm

Mayor Smith opened the meeting at 6:00 pm. Council Members present were Jason Jenkins, Lew Donelson, Dennis Kidwell, and Brad Pennington. Council Member Dan Davies was absent. A quorum was present. Also present were City Attorney Gary Thompson, City Clerk Karen Siffring, First Responder Melissa Crownover, Police Chief Corey Murrison, and Building Inspector Joe Isabell.

1. REVIEW AGENDA

There were no changes to the agenda.

2. APPROVAL OF MINUTES

Mayor Smith asked for any comments on or changes to the minutes from the meeting on January 22, 2018. Council Member Jenkins made a motion to accept the minutes as written. The motion was seconded by Council Member Donelson and carried with a vote of 4-0.

3. ORDINANCE TO CHANGE MEETING TIMES

Attorney Thompson presented Ordinance 191 which will set the regular meeting schedule of the Council to the second Monday of the month one meeting per month. This is a change from two meetings per month. Council Member Jenkins made a motion to approve Ordinance 191. The motion was seconded by Council Member Pennington and passed 4-0.

4. MAYOR'S REPORT

Mayor Smith reported on progress toward her objectives set for the beginning of her term. She has met with the majority of the staff. Information sharing through the website and Facebook has increased significantly. She has met with Brian Kingsley of BG Consultants who has been asked to attend a joint meeting with the Council and POA Board at a town hall meeting on April 14 to discuss the PER for the water project.

5. DELINQUENT UTILITY BILLS

Mayor Smith requested a policy to deal with delinquent sewer bills. A city ordinance allows for unpaid bills to be put on the property tax. There is no other policy in place. At the March meeting there will be a draft policy for the Council to review.

6. JOINT MEETING WITH POA

A meeting of the City Council and POA Board was scheduled for April 14th at 9:00am at the Clubhouse. BG Consultants will possibly be attending the Town Hall meeting.

7. SPRING CLEAN-UP

The Spring Clean-up dates are April 27 through May 6. Mayor Smith suggested that the City obtain a special burn permit for burning on city property. This would be for brush only. Police Chief Murrison presented a map of a possible location of a burn pile. Access to the area will be limited and monitored. The city will obtain an annual state burn permit. A one-time spring

clean-up will be a 'test run' for possible future clean-ups. Chief Murrison will work with Council Member Donelson on the project.

8. WEBSITE CHANGES

An 'Ask the City' page will be added to the website. This will give the community an opportunity to ask questions about the city government and projects. Questions and answers will be posted on the site for public viewing. A calendar will also be included on the site, giving a visual of the months. Posts will include council meetings, workshops, fire department training and court dates.

9. REPEALING ORDINANCE 69 - PITT BULLS

Attorney Thompson and Chief Murrison had recommended repealing Ordinance 69 with bans dogs of specific breeds. The City has an ordinance in place to cover actions against vicious dogs. Council Member Kidwell made a motion to adopt Ordinance 192 which repeals Ordinance 69. The motion was seconded by Council Member Jenkins. The motion carried 4-0.

10. HEALTH INSURANCE

Clerk Siffring presented a spreadsheet with health insurance policy options for 2018-2019. The three options and current policy were discussed. The Council directed Clerk Siffring to bring other bids to the next meeting.

11. CITY CLERK'S REPORT

a. City Clerk Siffring presented the financial report for January 2018. General Fund expenses for the month were \$60,924.44 including fire department quarterly pay, attorney fees and payment on the police Ford Explorer. General income was \$227,190.40 which included Ad Valorem and motor vehicle tax.

Following are balances of the City's accounts as of January 31st, before reconciliation.

General Fund	\$220,512.66
Special Funds:	
- Restricted Mayor's Christmas Fund*	\$336.57
- Restricted Tree Maintenance Fund*	\$2,250.00
- Restricted Parks & Recreation Fund*	\$1,300.59
- Restricted Capitol Improvement*	\$79,142.00
- Restricted Special Equipment*	\$20,000.00
*Restricted funds are included in General Fund total.	
Money Market	<u>\$103,434.40</u>
Total	\$323,947.06

Street and Highway Fund	\$76,279.91
Sewer Construction Fund	\$61,128.07
Utilities Fund	\$160,722.13
Infrastructure Fund	\$49,512.00

b. Clerk Siffring presented vouchers: General Fund vouchers 11682 - 11754 in the amount of \$50,375.41; Street and Highway Fund vouchers 1430-1431 in the amount of \$40.60; Sewer Construction Fund voucher 1149 in the amount of \$1,350.00; and Utilities Fund vouchers

1121 - 1123 in the amount of \$1,847.09; for a combined total of \$53,615.10. Council Member Donelson made a motion to approve the vouchers in the amount of \$53,615.10. The motion was seconded by Council Member Pennington and carried 4-0.

Clerk Siffring asked the council to approve the purchase of a computer and QuickBooks software. Council Member Jenkins made a motion to approve the purchase and Council Member Donelson seconded the motion. The motion carried 4-0.

12. SANITATION REPORT

Operator Page was absent and had no report.

13. FIRE DEPARTMENT REPORT

First responder Crownover reported the fire department's responding to three mutual aid grass fires and four medical calls. The SCBA's are available for pick up this week. The fire fighters continue training including Storm Watch training. Chief Murrison is working on purchasing new radios for better communication. After discussion, Chief Murrison was asked to bring more information on radios to the next meeting.

Fire Fighter Todd Stone asked the group to remember Stan Giles, former fire chief, on the anniversary of his death February 10th.

The Osawatomie Dive and Rescue team offered to donate a free boat to the Linn Valley Fire Department. Council Member Jenkins made a motion to accept the donation. Council Member Kidwell seconded the motion. The motion carried 4-0.

14. POLICE DEPARTMENT REPORT

Police Chief Murrison reported four arrests for driving while suspended. There were reports of a worthless check, rape, a non-injury accident, unlawful use of financial card, theft and trespassing. The suspect if a possible rape fled to another state, was arrested and returned to our jail and is awaiting court.

Linn Valley alarm sirens were assessed by CDL Electric. The recommendation is to replace the sirens at a cost of \$18,000 - \$20,000. New sirens could be activated remotely by the City Police or Emergency Management. The current siren can only be operated manually. The company gave a bid of \$800 per year to test our sirens twice per year.

Chief Murrison referred to the map previously presented and requested that a gun range be built within a designated area. The range would be used for police training and would also open to the public at scheduled times. The Council requested research be done on the cost.

Chief Murrison presented a proposal for a Police K9. A K9 trainer offered to help the Police Department acquire a K9 and fully train it. The department can purchase a dog for \$1000. Cost of training the dog and handler would be \$1200. Officer Kline would be the handler and responsible for care of the dog. A fully trained K9 will be certified in tracking, handler protection, searches, evidence detection, and drug work. Council Member Pennington made a motion to allow the purchase and training of the dog for \$2200. The motion was seconded by Council Member Jenkins and passed 4-0.

15. BUILDING INSPECTOR'S REPORT

Building Inspector Isabell reported 46 inspections, 7 new permits with 5 new homes, 7 finalized projects, 39 active permits, 63 inactive permits, and 38 administrative hours.

16. CODES ENFORCEMENT OFFICER'S REPORT

Officer Fitch was absent. In his submitted report there were 22 properties inspected, 22 correction notices issued, 4 correction notices still working from January, 3 court cases still pending, and 4 corrections completed. Eleven notices were issued for possible property condemnation. Fire extinguisher inspection with Keller Fire was completed.

17. OPEN FORUM

There were no comments from the audience.

18. ADJOURN

Council Member Kidwell made a motion to adjourn. The motion was seconded by Council Member Jenkins and the motion carried 4-0. The meeting adjourned at 7:58 pm.

Submitted by
City Clerk Siffring