

REGULAR MEETING  
OF THE CITY COUNCIL  
OF LINN VALLEY, KANSAS  
MARCH 27, 2017

REGULAR MEETING

1. Mayor Dwyer opened the Regular Meeting at 6:30. Present were Council Members Claire Smith, Dennis Kidwell, Dan Davies, Lew Donelson and Jason Jenkins. Also present were City Attorney Gary Thompson and City Clerk Karen Siffring.

REVIEW THE AGENDA

The Mayor requested a ten minute executive session for legal. There were no additional changes or additions to the agenda.

Mayor Dwyer recognized the City flag newly added to City Hall Council room. Council Member Kidwell was thanked for his recommendation for its purchase.

2. APPROVAL OF MINUTES.

Mayor Dwyer called for the approval of minutes from the March 13<sup>th</sup> meeting. The minutes were approved as presented.

Council Member Donelson made a motion to change start time of council meetings from 6:30 pm to 6:00 pm. Attorney Thompson explained that a resolution must be approved before the meeting time can change. However, the Council can set a special time for the next council meeting prior to approval of a resolution. Council Member Donelson made a motion to move forward and set the time for the next Council Meeting at 6:00 pm. The motion was seconded by Council Member Smith and passed 5-0.

3. CLERK'S REPORT

- a. Clerk Siffring presented information on EMC insurance premium estimate of \$32,749. It was explained that a portion of that total would be reimbursed by the POA for water equipment and the snow plow. In addition, EMC had provided an estimate for a commercial umbrella policy. City Attorney Thompson explained that there may not be a benefit to the City for an umbrella policy but if the City wanted, it could be added on to the policy at a later time. Council Member Davies made a motion to approve and pay the premium estimate without the commercial umbrella in the amount of \$31,153. Council Member Jenkins seconded the motion and the motion carried 5-0.
- b. In the absence of the Codes' Officer, the Clerk requested the Council approve \$575 to pay for travel and lodging expenses associated with training. The Clerk told the Council that the money was in the budget. Council Member Jenkins made a motion to authorize the money for the training. The motion was seconded by Council Member Smith. The motion passed 5-0.
- c. The Clerk told the Council that it was time for the annual City audit. The contract with the auditor is for \$4,500 and there is a special budget line item for audits. Council Member

Smith motioned to approve the contract. Council Member Kidwell seconded the motion and it passed 5-0.

- d. Clerk Siffring informed the Council that elections for City offices will be held November 7<sup>th</sup> and deadline for filing is June 1<sup>st</sup> at noon. There are two council seats, and the Mayor positions up for election this year.

#### 4. WATER PROJECT

- a. Mayor Dwyer informed the Council that Brian Kingsley from the engineering firm BG Consultants had applied and not received the low income grant for the PER. He has filed a grant application with KDHE. At this time there was no response on the status of the application.
- b. The Mayor noted that a Mayors Meeting will be held Wednesday to discuss the county infrastructure grant. Mayor Dwyer will be attending.

#### 5. ADDITIONAL FIRE TRUCK

- a. Mayor Dwyer informed the Council that the County had donated a fire truck to the City. Fire Chief Smith explained it is a 1993 Spartan. It carries over 1,000 gallons of water. It would also be a rescue pumper and will carry rescue equipment. Council Member Donelson made a motion that the City of Linn Valley accept the donation of the fire truck on March 27, 2017. The motion was seconded by Council Member Kidwell and carried 5-0.
- b. Chief Smith also said that Osawatomie donated air packs. The Mayor noted that it was great to be working with the County and will write a thank you.
- c. Mayor Dwyer presented Resolution #78 that would surplus the 1978 Ward La France fire truck. Council Member Donelson made a motion to approve Resolution #78. The motion was seconded by Council Member Jenkins and passed 5-0. Council Member Davies made a motion to surplus the fire truck to a junk yard. The motion was seconded by Council Member Donelson. The motion passed 5-0. Chief Smith said he would take bids.

#### 6. SEWER UPDATE

- a. Mayor Dwyer told the Council that there were four lots to fix, and there was still clean up to do. At next meeting the Mayor will report on information received from the engineers.

#### 7. CITY EMERGENCY MANAGEMENT

- a. Council Member Donelson informed the Council that an emergency plan for cities could not include "management" in the title. It will now be referred to as the City Emergency Plan. Council Member Donelson reported he had met with Chief Smith, Police Chief Corey Murrison and County Fire Chief Doug Barlet. Council Member Donelson requested to form a City of Linn Valley Emergency Planning Committee. The Committee would present monthly reports to the Council. Council Member Kidwell made a motion to allow Council Member Donelson to form a committee consisting of 5-7 people. Council Member Donelson recommended selecting volunteers for Vice President, Secretary and Vice Secretary and committee members from those attending the first committee meeting to be held on March

30 at 6:00 pm at City Hall. Linn Valley is the second city in Linn County to address an emergency plan. The first city is LaCygne.

8. UPDATE IN PROGRESS FOR POLICE STATION AND CITY HALL BUILDING

- a. Council Member Donelson presented floor plans for construction of a City Hall/Police Station. The floor plan is 3240 sq. ft. He proposed that it be a FEMA building. The Council agreed that the plan be taken to the next step of collecting information on costs and provide that information to the grant writer.

Council Member Donelson made a motion to hold an executive session for ten minutes for legal matters. The motion was seconded by Council Member Smith and carried 5-0. The Council adjourned to the meeting at 7:33 pm and returned at 7:43 pm with no action taken.

9. OPEN FORUM

- a. POA General Manager McCoy informed the Council that information on the animal clinic and sewer maintenance has been passed out at the gates and will be put on their facebook page.
- b. The City was asked to approve an extension for water service lines. Council Member Donelson made a motion to approve extension for installation of water lines with the POA paying for the service lines and home owner paying for the water meter. Council Member Davies seconded the motion and the motion carried 5-0. The six inch line would run 1600 feet on Fascination Lane and Rose Marie.
- c. McCoy gave papers from the POA Board of Directors to each council member.

10. ADJOURN

- a. Council Member Kidwell made a motion to adjourn. The motion was seconded by Council Member Smith and carried 5-0. The meeting adjourned at 7:54 pm.

Submitted by  
Karen Siffring  
City Clerk