

REGULAR MEETING
OF THE CITY COUNCIL
OF LINN VALLEY, KANSAS
FEBRUARY 13, 2017

REGULAR MEETING

In Mayor Dwyer’s absence, Council Member Dennis Kidwell opened the Regular Meeting at 6:30 pm. Other Council Members present were Claire Smith, Jason Jenkins, Lew Donelson and Dan Davies. Also present were City Attorney Gary Thompson, and City Clerk Karen Siffring.

1. Council Member Kidwell asked if there were changes to the agenda. An Executive session following the fire department report was requested.
2. APPROVAL OF MINUTES.
Council Member Kidwell called for the approval of minutes from the January 23rd meeting. The minutes were approved as presented.
3. DONATION FROM STAN GILES MEMORIAL FUND
Fran Giles, wife of former Fire Chief Stan Giles, gave a brief history of a fund set up in her husband’s memory. The whole of the donated funds were designated to build a fire station. The remaining funds in the amount of \$1,383 were given tonight to the Linn Valley Fire Department to be used toward finishing an office and training space in the new fire station. Council Member Donelson made a motion to receive the funds, with thanks to Mrs. Giles, which will be used for finishing office and training area. The motion was seconded by Council Member Smith and passed 5-0.
4. CITY CLERK’S REPORT
 - a. City Clerk Siffring presented the monthly financial report. Following are balances of the City’s accounts as of January 31, 2017.

General Fund income for January was \$217,032.59. Expenses were \$33,804.13 which includes the annual payment for the fire truck. These amounts are before reconciliation.

General Fund	\$221,710.19
Special Funds:	
- Restricted Mayor’s Christmas Fund*	\$336.57
- Restricted Parks & Recreation Fund*	\$1,000.59
- Restricted Capitol Improvement*	\$62,142.00
- Restricted Special Equipment*	\$2,000.00
*Restricted funds are included in General Fund total.	
Money Market	<u>\$77,936.56</u>
Total	\$287,189.35

Street and Highway Fund	\$66,450.31
Sewer Construction Fund	\$608.62
Utilities Fund	\$130,808.19

- b. Clerk Siffring presented vouchers: General Fund vouchers 11012 - 11081 in the amount of \$44,431.05; Street and Highway Fund voucher 1404 in the amount of \$21.64; Construction Fund vouchers 1129 - 1131 in the amount of \$3,412.50; and Utilities Fund vouchers 1061 – 1064 in the amount of \$1,957.30 for a total of \$47,822.49. Council Member Smith made a motion to approve the vouchers in the amount of \$47,822.49. The motion was seconded by Council Member Kidwell. The motion carried 5-0.

5. WATER PROJECT PER CONTRACT

- a. No report.

6. MAYOR'S REPORT

- a. No report

Council Member Kidwell told the Council that he had looked into the purchase of a City flag for the Council meeting room. The cost would be approximately \$300. He requested that the subject be put on the next agenda.

7. CAMPERS WITHOUT SEWER SERVICE

- a. City Attorney Thompson presented the applicable ordinance and section from the Planning and Zoning Regulations to campers without sewer service on camping and multipurpose lots. He asked the Council to consider all the alternatives and their position on making or not making changes to the standing laws. Thompson recommended that the subject can be addressed at a later time.

8. SANITATION REPORT

- a. Sanitation Operator Mike Page was absent but provided a written report which was read by Council Member Kidwell. Pumps were run daily, pump at west lift station was pulled and pump at lot #2347 was changed. The City is out of pits, pumps and parts.

9. FIRE DEPARTMENT REPORT

- a. Chief Smith reported 16 calls in January. Eleven were medical calls and five were mutual aid fires. Chief Smith requested \$600 of rock be ordered for the street around the fire station to be paid for out of the Street and Highway Fund. The Ward La France engine is not functioning however City is still paying insurance on it.
- b. Chief Smith was given permission to investigate the purchase of a generator.
- c. Chief Smith reported on ISO ratings and the process to have the City's rating reviewed. Council Member Kidwell requested information on ISO be provided to the Council. Chief Smith will provide ISO booklets to each member.
- d. Chief Smith recognized the following: Fire Fighter Amanda Miller completed her EMT program and is enrolled in the paramedic program. Melissa Crownover and Jeff Birnbaum have completed Fire Fighter 1 & 2, Hazmat ops and Hazmat Awareness Certification.

Council Member Smith made a motion for an executive session for personnel for 7 minutes. The Council adjourned to the session at 7:27 and returned at 7:36 with no action taken.

- e. Chief Smith announced that Melissa Crowover is now a Captain in the Linn Valley Fire Department.
- f. Council Member Kidwell made a motion to purchase \$600 of rock for the road near the fire station out of Street and Highway Funds. Council Member Donelson seconded the motion and the motion carried 5-0.

10. POLICE DEPARTMENT REPORT

- a. Police Chief Murrison reported three arrests for domestic violence, three arrest warrants served, one report for aggravated indecent liberties with a child and rape, one criminal use of a financial card, and a report of a vicious dog that attacked citizens and police officer. The dog was shot. The dog was taken to a veterinarian and is still alive. Owners have been contacted.

11. BUILDING INSPECTOR'S REPORT

- a. Building Inspector Isabell reported 50 inspections, 6 new permits, 13 finalized projects, 83 projects still open and 43 administrative hours.

12. CODES ENFORCEMENT OFFICER'S REPORT

- a. Codes Enforcement Officer reported 10 properties inspected and 6 corrections issued. A contract was signed to dispose of condemned property. Three lots have been cleared and eight are still being worked on.

13. OPEN FORUM

- a. Former Fire Chief Todd Stone reminded all present that Fire Chief Stan Giles passed seven years ago and asked the community to remember him and his family.
- b. Council Member Donelson reported that he had attended a Linn County emergency planning meeting. He strongly urged the Council to develop an emergency plan for Linn Valley and suggested that a committee be formed for that purpose. The next emergency planning meeting will be April 27th. He also noted that the Council should take the NIMS FEMA Training which is available online.

14. ADJOURN

- a. Council Member Davies made the motion to adjourn. The motion was seconded by Council Member Smith and carried 5-0. The meeting adjourned at 7:50 pm.

Submitted by
Karen Siffring
City Clerk