

REGULAR MEETING
OF THE CITY COUNCIL
OF LINN VALLEY, KANSAS
JANUARY 9, 2017

REGULAR MEETING

Mayor Dwyer opened the Regular Meeting at 6:30 pm. Present were Council Members Claire Smith, Dennis Kidwell, and Dan Davies. Jason Jenkins and Lew Donelson were absent; Also present were City Attorney Gary Thompson, and City Clerk Karen Siffring.

1. Mayor Dwyer asked if there were changes to the agenda. Mayor Dwyer requested a ten minute executive session for personnel matters. No other changes were requested.
2. APPROVAL OF MINUTES.
Mayor Dwyer called for the approval of minutes from the December 22nd meeting. The minutes were approved as presented.
3. CITY CLERK'S REPORT
 - a. City Clerk Siffring presented the monthly financial report. Following are balances of the City's accounts as of December 31, 2016.

General Fund income for December was \$18,103.70. Expenses were \$74,800.30 which includes the transfer to Capitol Improvement. These amounts are before reconciliation.

General Fund	\$18,486.47
Special Funds:	
- Restricted Mayor's Christmas Fund*	\$336.57
- Restricted Parks & Recreation Fund*	\$1,000.59
- Restricted Capitol Improvement*	\$62,142.00
- Restricted Special Equipment*	\$2,000.00
*Restricted funds are included in General Fund total.	
Money Market	<u>\$97,907.46</u>
Total	\$116,393.93

Street and Highway Fund	\$60,995.16
Sewer Construction Fund	\$699.12
Utilities Fund	\$109,047.18

- b. Clerk Siffring presented vouchers: General Fund vouchers 10963 - 11011 in the amount of \$37,254.41; Street and Highway Fund vouchers 1402 - 1403 in the amount of \$663.10; Construction Fund vouchers 1126 - 1128 in the amount of \$45,207.43; and Utilities Fund vouchers 1058 - 1060 in the amount of \$1,772.69 for a total of \$,897.63. Council Member Smith made a motion to accept the vouchers in the amount of \$84,897.63. The motion was seconded by Council Member Kidwell. The motion carried 3-0.

4. ACCOUNTING WAIVER

- a. Attorney Thompson explained the need for the annual resolution exempting the City from a business-type accounting practice known as Generally Accepted Accounting Principles (GAAP). Council Member Davies made a motion to approve Resolution 77. The motion was seconded by Council Member Kidwell and passed 3-0.

5. EMPLOYEE RAISES IN 2017

Mayor Dwyer presented a request for an annual raise of 3% for all City employees. Merit raises may be given after reviews completed by April. The Mayor also explained that this was the practice used for Linn County employees. Council Member Davies made a motion to approve the 3% raise for all employees beginning January 11th with other raises to be considered by April evaluations. The motion was seconded by Council Member Smith and the motion carried 3-0.

6. WATER PROJECT

- a. The Mayor reported that the meeting with the BG engineers had been postponed until Thursday. The Water Project would be on the Agenda for the joint meeting with the POA.
- b. The Mayor asked the Council to review the KDHE Report on the water sanitary survey as well as the agreement with the POA as operators of the current water system. It was proposed that the report be discussed at the joint meeting with the POA.
- c. The Mayor proposed that the Council meet with the USDA Rural Development representative, Mike Billings, in February.
- d. The Sewer Project Engineers will be in Linn Valley this week to review and update the Punch List. The Mayor will keep the Council informed.

7. POA BILL UPDATE

- a. Attorney Thompson reported that he had not heard from the POA attorney. He explained that there was no record of requesting gravel from the POA. If such a request had been made, it would have been required to go through approval process with the engineers, the construction company, the Council, and USDA Rural Development prior to being implemented. Any bill submitted must also be detailed. There was discussion by the Council. No action was taken. It was explained by Attorney Thompson that the Engineering firm recommended that steps be taken to close out the contract with Trinity and use money left to do roads plus other restoration. At that time, the City would be free to choose a contractor to make repairs.

8. MAYOR'S REPORT

- a. The Mayor informed the Council that infrastructure grants will be available to the City. Staying within the parameters, the Council was asked to consider the given options and make recommendations at the next council meeting.

The Mayor requested the Executive session. Council Member Smith made a motion to have an executive session for 10 minutes for personnel. The motion was seconded by Council Member Davies. The motion passed 3-0. The Council adjourned to the session at 7:06. The meeting resumed at 7:16 with

no action taken. Council Member Smith made a motion the City pay Corey Murrison 40 hours of vacation. The motion was seconded by Council Member Kidwell and passed 3-0.

9. SANITATION REPORT

- a. Sanitation Operator Mike Page was absent but provided a written report too late to be presented to the Council.

10. FIRE DEPARTMENT REPORT

- a. Chief Smith was absent. In his place, Melissa Crownover reported one mutual aid call, brush trucks need maintenance. Three fire fighters: Melissa Crownover, Jeff Birnbaum, and John Rives – have completed classes for Fire Fighter 1 & 2 and HazMat Awareness. Final testing will be this month. Amanda Miller finished EMT and began training for paramedic.

11. POLICE DEPARTMENT REPORT

- a. Police Chief Murrison reported two arrests for possession of narcotics, one warrant arrest and one domestic violence. A report was made for aggravated indecent liberties with a child, and one taken into custody for mental evaluation.

- b. Chief Murrison requested money to send Sergeant Rogers to training in Olathe and training for Sergeant Roger and Chief Murrison. Council Member Smith made a motion to pay the January class and the May class in the total of \$700. Council Member Kidwell seconded the motion. The motion carried 3-0.

12. BUILDING INSPECTOR'S REPORT

- a. Building Inspector Isabell was absent. In his report there were 42 inspections, 3 new permits, 8 finalized projects, 90 projects still open and 36 administrative hours.

13. CODES ENFORCEMENT OFFICER'S REPORT

- a. Codes Enforcement Officer reported 10 properties inspected, 5 corrections issued, 7 completed corrections, and 4 corrections extended to January. He is beginning to contact salvage companies to remove remaining condemned property.

14. OPEN FORUM

- a. There were no comments from the audience.

15. ADJOURN

- a. Council Member Smith made the motion to adjourn. The motion was seconded by Council Member Davies and carried 3-0. The meeting adjourned at 7:22 pm.

Submitted by
Karen Siffring
City Clerk