

REGULAR MEETING  
OF THE CITY COUNCIL  
OF LINN VALLEY, KANSAS  
NOVEMBER 28, 2016

REGULAR MEETING

1. Mayor Dwyer opened the Regular Meeting at 6:30. Present were Council Members Claire Smith, Dennis Kidwell, Dan Davies, and Lew Donelson. Council Member Jason Jenkins was absent. Also present were City Attorney Gary Thompson, City Clerk Karen Siffring, Police Police Chief Corey Murrison, and Phillip Fishburn of Midwest Assistance Program.
2. APPROVAL OF MINUTES.  
Mayor Dwyer called for the approval of minutes from the November 14<sup>th</sup> meeting. The minutes were approved as presented.
3. WATER PROJECT
  - a. Mayor Dwyer introduced Mr. Fishburn who spoke on how to hire an engineer for a water project. He recommended selecting 2-3 engineering firms to interview on their capabilities doing this type of project. Sample questions were provided in a hand-out from Mr. Fishburn. He also stressed the necessity of having a working compatibility between the City and the engineer. USDA has a format available for an agreement/contract with the selected firm.
  - b. After the presentation, Mayor Dwyer asked the Council to identify their preferences for firms to be interviewed. The Council unanimously selected the firms of BG, and Bartlett & West. Mayor Dwyer suggested the entire Council, City Attorney, two members of the POA board/ management and two members of the Community make up the panel involved in the interview. During the interview, Mr. Fishburn will ask the engineers approximately six questions with all panel members recording their ratings on each question.
  - c. Council Member Kidwell made a motion to hold a special meeting at 6:30 pm December 22<sup>nd</sup> with the agenda of discussing the 2016 budget status, and the 6:30 pm meeting agenda to be interviews of engineers. The motion was seconded by Council Member Smith and passed 4-0.
  - d. After discussion, Council Member Kidwell rescinded his motion for the special meetings. Council Member Donelson made a motion to add a special meeting on December 15<sup>th</sup> at 2:00 pm to meet with prospective firms. Council Member Kidwell seconded the motion. The motion carried 4-0.
4. CELL TOWER
  - a. Attorney Thompson told the Council that he sent a letter to American Tower but has not received a reply.
5. CITY CLERK'S REPORT
  - a. Clerk Siffring requested the Council sign documents that are required in order to be signers on the City's bank accounts.

- b. Clerk Siffring presented information on a possible 2016 budget amendment. Council Member Donelson made a motion to amend the budget to \$495,000 with Council Member Davies seconding. The motion passed 4-0.
- c. Clerk Siffring presented two requests for cereal malt beverage license renewals for the POA Pro Shop – off premises, and on premises. Council Member Kidwell made a motion to approve the license renewals. Council Member Davies seconded the motion and it passed 4-0.

6. MAYOR'S REPORT

- a. EMPLOYEE BONUSES: Mayor Dwyer presented a list of proposed bonuses for City employees. After the Council's review, Council Member Davies made a motion to approve the bonuses. Council Member Kidwell seconded. The motion carried 4-0.
- b. JOINT MEETING WITH POA: Mayor Dwyer informed the Council that the City will need to select a topic to be discussed at the joint meeting with the POA. The Council will revisit the topic selection at a meeting in December.
- c. Mayor Dwyer thanked all the people who helped with the Mayor's Christmas Tree celebration and decorated City Hall for the holidays.

7. OPEN FORUM

- a. Pam McCoy, POA Manager, asked if there was a dumping ordinance and if someone could be ticketed for dumping prohibited items at the burn pile. Chief Murrison said they could be ticketed but photos and someone responsible for the photos must appear to testify at Municipal Court. Ms. McCoy invited the Council, Police Chief and officers, Fire Chief and City employees to the POA Christmas party.
- b. Mike Mishler requested to be on the engineering firm interviewing panel.

8. ADJOURN

- a. Council Member Smith made the motion to adjourn. The motion was seconded by Council Member Kidwell and carried 4-0. The meeting adjourned at 7:40 pm.

Submitted by  
Karen Siffring  
City Clerk