

REGULAR MEETING
OF THE CITY COUNCIL
OF LINN VALLEY, KANSAS
JUNE 13, 2016

Mayor Dwyer opened the Regular Meeting at 6:30pm.

Present at the meeting were Council Members Brad Pennington, Dennis Kidwell, Jason Jenkins, Claire Smith and Nicolas Philpott.

Also present were City Clerk Karen Siffring, City Attorney Gary Thompson, Police Chief Corey Murrison, and Fire Chief Dan Smith.

1. APPROVAL OF AGENDA

Mayor Dwyer asked if there were changes to the agenda. Mayor Dwyer requested an Executive Session after Open Forum. There were no other changes.

2. APPROVAL OF MINUTES.

Mayor Dwyer called for the approval of minutes from the May 9th and June 1st meetings. The minutes were approved as presented.

3. Mayor Dwyer noted the need to reappoint City officers. Council Member Philpott made a motion to reappoint the list of officers and include Dustin Stuteville. The motion was seconded by Council Member Smith. The motion carried 5-0. Officers reappointed were: Karen Siffring-City Clerk, Carol Powers-Court Clerk and City Treasurer, Ralph Fitch-Codes Officer, Corey Murrison-Police Chief, Joe Rogers – Police Sergeant, David Kline-Police Officer, Dustin Stuteville-Police Officer, Dan Smith- Fire Chief, Gary Thompson-City Attorney, Wendy Staton-Judge, Joe Isabell-Building Inspector, Ralph Wallace-Maintenance.

4. CITY CLERK’S REPORT

a. City Clerk Siffring presented the monthly financial report. Following are balances of the City’s accounts as of May 31, 2016.

General Fund	\$66,706.91
Special Funds:	
- Restricted Mayor’s Christmas Fund*	\$402.58
- Restricted Parks & Recreation Fund*	\$600.59
- Restricted Capitol Improvement*	\$25,000.00
- Restricted Special Equipment*	\$9,000.00
*Restricted funds are included in General Fund total.	
Money Market	<u>\$97,705.81</u>
Total	\$ 164,412.72

Street and Highway Fund \$71,665.75

The balance of the Sewer Construction Fund on May 31st was \$3,372.76.

The balance of the Sewer Utilities Fund was \$44,370.04.

General Fund income for May was \$13,417.17 and expenses were \$32,300.93.

- b. City Clerk Siffring presented General Fund vouchers 10552 -10612 in the amount of \$36,304.62 and, Street and Highway Fund vouchers 1383 -1385 in the amount of \$359.46 for a total of \$36,664.08. Council Member Smith made a motion to approve the vouchers in the combined amount given. With Council Member Philpott seconding, the motion carried 5-0.

Sewer Construction Fund claim vouchers 1113 - 2224 in the amount of \$1,009.82 was presented to the Council. Council Member Pennington made a motion to approve the claim vouchers. The motion was seconded by Council Member Philpott and passed 5-0.

Sewer Utilities Fund vouchers 1021 - 1025 in the amount of \$5,994.97 were presented. Council Member Philpott made a motion to approve the vouchers and the motion was seconded by Council Member Smith. The motion carried 5-0.

- c. Lybargar Oil submitted a contract for propane fixed price of \$1.29 per gallon totaling \$3,321.75. The price would be in effect through April 30, 2017. Council Member Pennington made a motion to accept the contract. The motion was seconded by Council Member Smith and passed 5-0.
- d. Clerk Siffring requested a credit card be issued to Dan Smith, Fire Chief. Council Member Philpott made the motion to approve the issuance of a credit card to Dan Smith with a maximum amount of \$1,500. The motion was seconded by Council Member Smith. The motion carried 5-0.

Clerk Siffring asked that the City Clerk credit card limit be raised from \$500 to \$1,000. Council Member Smith made a motion to change the City Clerk's credit card limit to \$1,000 and raise the total City's credit card limit to \$4,500. The motion was seconded by Council Member Jenkins. The motion carried 5-0.

- e. Clerk Siffring reminded the Council that it was time to review the City's financials and develop a proposed budget for 2017. A Workshop Meeting was set for May 20th at 1:30 pm to discuss the budget.

Mayor Dwyer referred the Council to the sewer punch list included in their book. An updated list was provided by City Attorney Thompson and given to the Council.

5. SANITATION REPORT

- a. Operator Page noted that the pumping lift station was being run manually and the new lift station pumps were at least ten days out.

Per the May meeting, a phone line has been installed and will be listed in the phone book as Linn Valley Public Works. This line was set up as an emergency line for sewer issues.

6. FIRE DEPARTMENT REPORT
 - a. Chief Smith reported eleven total calls for May, including 7 for medical, vehicle fire as mutual aid, fuel spill, smoke alarm and sewer spill.
 - b. The Sirens are in process of being repaired. Tests will be on the first Wednesday of each month at approximately 10 am.
 - c. A flag pole was installed at the new station and bathrooms painted, new tires for the brush truck were purchased. The Fire Department has a new pressure washer. Other vehicles are in need of new tires.
7. POLICE DEPARTMENT REPORT
 - a. Police Chief Murrison reported two arrests for DUI, three arrests for possession of narcotics, two for open container, four for suspended license, one for child endangerment, one domestic assault, battery and criminal damage. There were two reports of disorderly conduct with no arrests.
8. BUILDING INSPECTOR'S REPORT
 - a. Building Inspector Isabell was absent. Per his report there were 49 inspections, 16 new permits, and 8 finalized projects. There are 96 projects open and in various stages of completion.
9. CODES ENFORCEMENT OFFICER'S REPORT
 - a. Codes Enforcement Officer Fitch was absent. Per his report 25 properties inspected, 19 corrections issued, ten completed corrections, and two court cases pending and two citations issued. The request to KDOT for a fence gate was denied.
10. UNFINISHED BUSINESS
 - a. There was no unfinished business.
11. OPEN FORUM
 - a. The audience voiced their concerns and questions to the Council.
12. NEW BUSINESS
 - a. Council Member Smith made a motion for an executive session for legal matters for 30 minutes. Council Member Jenkins seconded the motion. The motion passed 5-0. The Council adjourned to the executive session at 7:25 pm and returned at 8:00 pm with no action taken.

Council Member Pennington announced his resignation from the Council. Council Members and audience expressed their appreciation of Council Member Pennington's service. Council Member Philpott made the motion to accept the resignation with permission to stay. Council Member Smith seconded the motion and it carried 4-0.

Mayor Dwyer appointed Danny Davies as Council Member to replace Council Member Pennington. Council Member Philpott made a motion to accept the appointment of Danny Davies as Council Member.

The motion was seconded by Council Member Kidwell and the motion carried 4-0. Clerk Siffring swore Mr. Davies in to office.

Council Member Philpott announced his resignation as Council Member as of June 30, 2016.

13. ADJOURN

- a. Council Member Philpott made the motion to adjourn. The motion was seconded by Council Member Smith and carried 5-0. The meeting adjourned at 8:05 pm.

Submitted by
Karen Siffring
City Clerk